

It Takes a Village

Building a Collaborative
Collection Committee



GLEN ELLYN
PUBLIC
LIBRARY

 **TINLEY PARK**
public library

Why?

The right people, right away

Fewer surprises

Fewer do-overs

Smoother experience for staff
and patrons



Who?

Think beyond collection selectors.

Collection Development

Youth & Adult Services

Materials Processing / Technical Services

Circulation / Patron Services

Marketing, Communications & Outreach

Administration

Each department sees collections through a different lens. **If they touch the collection, they need a voice.**



Meet before the collection launches

Pre-Launch Discussion Topics

Purpose of the collection

Intended audience

Budget considerations

Storage needs

Cataloging and processing requirements

Display and marketing plans

Maintenance expectations



Follow the entire lifecycle

Don't stop at the launch. Ask:

How will damaged items be handled?

Who will maintain or update the collection?

Will components need replacing?

How will success be measured?

What happens if the collection grows?

Think beyond "How do we start this?" and ask
"How do we sustain this?"



Learn from past headaches

Common challenges teams have faced:

Reprocessing items after launch

Changing packaging or labels

Updating catalog records

Rebranding collections

Discovering storage issues

Creating workflows after materials arrive

If you've had to redo something before, make it a **standing discussion point** for future projects.



Document decisions

What to document:

Collection goals

Processing standards

Marketing guidelines

Department responsibilities

Contact information

Keep notes, workflows, and guidelines in a shared location — future staff will thank you.



Make communication easy

Improve how your committee connects

Schedule regular check-ins

Create a Teams channel or shared workspace

Keep meeting agendas focused

Share updates with stakeholders

The best committees solve problems before they become email chains.



Before you buy...

What you should consider before you purchase

Subscription based?

Do additional items need to be purchased?

Availability of replacement parts

Updates?

Does the item need to be wiped after each use?

Can the item be “bricked” if overdue?





Workflow



Adult Services

- Check for all parts
- Test the item to determine if it's good to use
- Make list of components with prices



Tech Services

- What type of case?
- Pre-cat



Market Tasks

- Contents sheets, Aspen, images
- Checkout tags



Tech Services

- Bibliographic record
- Complete processing
- Hook and checked out tags

STEAM Kits for Kids

57 total kits with 45 different themes

Everything needed is included

Focused towards elementary youth

Stored in Really Useful Boxes

Pink sticker to indicate charging is needed

Ideas for new kits come from staff, members, social media etc.

Be adaptable and flexible



Circulation and Library of Things

Speak up—your voice matters

Check-in guides

Procedures are fluid



A seat at the table

Speak up—your voice matters

Think about the logistics of each item.

What are the processes and procedures needed as it:

...sits on the shelf?

...is used by patrons?

...is returned for check-in?

...goes back to the shelf?

Consider:

How should parts be labeled?

Do we need to count parts?

Should parts be loose or bagged?

What will be easiest for patrons and staff to keep track of parts?

Check-in consistency

Guides for Youth toys and tech

Provides guidance on what to look for, how to handle problems, and the proper way each item should be “sealed” before going back to the shelf.

Guides include:

Discharge procedure

Sample photos

Attaching zip ties

AMERICAN GIRL DOLLS

American Girl Dolls should be returned at the desk and brought to the Discharge station for processing

Discharge Procedure

Check the red case for the following:



American Girl Doll

- Doll matching photo ID on the tag - will have GEPL written on its body
- 2 Outfits - combo of top/bottom or dress
 - Shoes not required
- Doll - will have either the barcode # or a full barcode on the cover
- Composition notebook

Bitty Baby

- Doll matching photo ID on the tag - will have GEPL written on its body
- 2 Outfits - combo of onesie and/or robe
 - Shoes not included

Discharge Procedure, Cont'd

NO PROBLEMS

- Discharge
- Lock the case with a black zip tie (see zip tie instructions)
- Not busy: walk the kit back to the shelf in Youth
- Busy: put on top of the lowest numbered Juvenile cart to be shelved

**Hang dolls on the left side hooks first, overflow on the right side hook*

PROBLEMS

missing items or billable damage

- Open the item record & check the “Circ Note” for items not in the case
- If no “Circ Note” or item is missing that should be in the case:
 - Put in the Problem Basket without discharging
 - Post-it w/ missing item, date & initials

**Billable Damage: follow procedure for all billable damage*

Sample Photos

What to look for in the case

Complete doll set →
(unless record notes missing items)

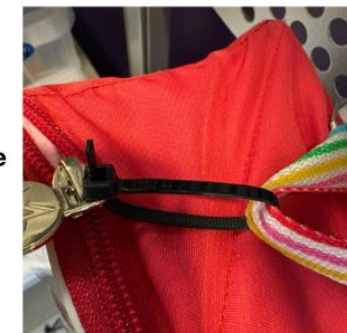


Attaching Zip Ties (Large)

Loop zip tie through bag top loop (used for hanging) and the zipper

Cut off the excess of the zip tie, leaving a little “bump”

DO NOT use the checkout tag ring to zip tie the bag closed



Keeping track

Guides for Adult tech and games

For items without detailed branding on the cases, an in-house check-in guide is created.

Guides include:

Photo of item with all components

List of components

Instructions for when all is good

Instructions for when parts are missing

AMERICAN MAHJONG



CONTENTS:

- 2 RED CANVAS WRAPS
- 4 TILE RACKS (MULTIPLE COLORS)
- 2 SETS OF MAHJONG TILES IN CASES (TOTAL 160 TILES)
- 1 BAG WITH: EXTRA TILES-2 BLANK, 4 JOKERS
- 1 BAG WITH: 3 DICE & 1 SPINNING LETTER CASE
- 4 BAGS OF COLORED CHIPS (RED, WHITE, YELLOW, BLUE) WITH 20 CHIPS PER COLOR

Discharge if all contents present &
Place corresponding tag on slat wa
If part missing, DO NOT discharge.

CANON EOS REBEL T7 CAMERA



CONTENTS:

- 1 CANON EOS REBEL DIGITAL CAMERA W/ LENS CAP
- 1 18-55MM LENS W/ 2 LENS CAPS
- 1 BATTERY CHARGER
- 2 BATTERIES
- 1 SD CARD

If all contents in case, check out directly to GE PROBLEM & place on Asst Director's cart to clear SD card. When shelving, place corresponding tag back on slat wall in lobby.

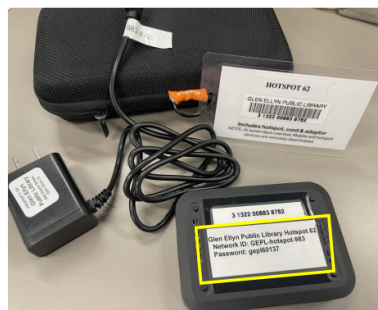
If part missing, DO NOT discharge. Place at Asst Director's desk with a note.

Keeping track

Guides for Adult tech and games

When extra steps are needed to ensure devices are working and ready to circulate again, additional steps are included in the guides.

HOTSPOT (T-MOBILE)



CONTENTS:

- 1 HOTSPOT
- 1 POWER CORD W/ POWER BRICK

Connecting to Hotspot WiFi

Open "Settings" on Dept Phone & select "WiFi"
Search for Hotspot network ID (on back of Hotspot) in available networks list.
Type in password (on back of Hotspot)
Once connected, open Safari and do a google search or visit the library's website to ensure connectivity.

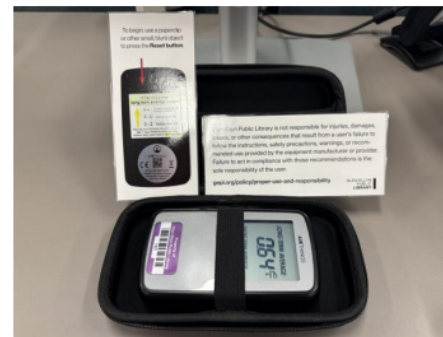
"Check Item Status" for any GE PROBLEM holds. If yes, check out to GE PROBLEM.

If no hold, turn on Hotspot. Connect to Hotspot WiFi using Dept Phone and do an internet search.

If Hotspot is working as expected and all contents present, DISCHARGE & place in HOTSPOT drawer at the front desk.

If part missing, won't turn on or no internet, DO NOT discharge. Place at Asst Director's desk with a note.

HOME RADON DETECTOR



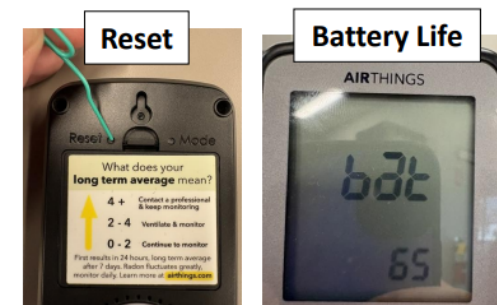
CONTENTS:

- 1 RADON DETECTOR W/ 3 AAA BATTERIES
- 1 RESET GUIDE W/ USER MANUAL QR CODE
- 1 PROPER USE & RESPONSIBILITY GUIDE

Resetting Detector & Checking Battery Life

Turn detector over to find "reset" button. Use paperclip or gel pen to hit button.

Flip detector over and watch screen for "Bat XX" text. The # value is battery life %.



Reset detector when returned to check battery level. If battery level is 25% or lower OR it is not on, replace batteries. Old batteries go in "Battery Recycling" bin at Discharge.

If all contents present and reset, DISCHARGE & place in LoT cabinet at the front desk. Place corresponding tag on slat wall in Lobby.

If part missing, DO NOT discharge. Place at Asst Director's desk with a note.

Not set in stone

Processes and procedures are fluid

All items go through the hands of circulation staff. **Listen to your team** when they have questions or concerns about a Library of Thing item.

Initial check-in processes, includes lists, and labeling **may need to be adjusted based on real world handling** of the items.

Don't be afraid to adjust! **Best practices are developed over time**, through trial and error and different experiences.



Designing for Library of Things

Appealing, easy-to-read visuals

Special collaborations

Staying organized, interdepartmentally

Equipment
circulation tags



What do your items need?

Each item needs

Barcode

Outer labels

Item part list

A way to be displayed

Item-dependent

Instructions or guides

Tip sheets

Warnings



PlayPack Backpacks

Tag with Barcode
on Back



Label

PLAYPACK

Food Storytime

3 1322 00812 8309

PlayPack includes

- cutting food play set
- dance scarves
- colored eggs with music makers inside
- 1 book: *Bee-bim Bop!* by Linda Sue Park and Ho Baek Lee
- 1 book: *Summer Supper* by Rubin Pfeffer and Mike Austin
- 1 book: *The Watermelon Seed* by Greg Pizzoli

fine motor
 language
 thinking
 visual

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Library of Things

Youth Direct 630-790-6620

This item may not be placed in the book drop.
Please return to a service desk inside the library.

Tip Sheet

PLAYPACK | **Food Storytime**
3 1322 00812 8309

Toy Manufacturer

- Cutting Play Food (Lesuter Toys)
- Bee-bim Bop!* by Linda Sue Park, Illustrated by Ho Baek Lee (Houghton Mifflin Company)
- The Watermelon Seed* by Greg Pizzoli (Little, Brown and Company)
- Summer Supper* by Rubin Pfeffer, Pictures by Mike Austin (Random House)
- Egg Shakers (NextEgg)
- Dance Scarves (Novelty Place)

Skills

Sequencing, critical thinking, language, fine motor skills

Extension Activities

- Talk about words like half, whole, part. Identify half, whole, part with play food.
- Sort play food by color, texture, size, or favorite to least favorite.
- Make your family's favorite food dish together. Talk about why it's a favorite.

Find Related Books at GEPL

JP Stories, Food
JNonfiction 641.5

WARNING: Choking Hazard
PlayPack contains small parts.

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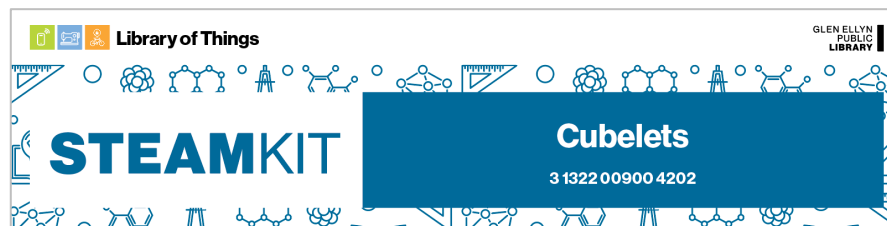
STEAM Kits

Tag with Barcode
on Back



Labels

Three size options based on box



Kit List

STEAMKIT

Cubelets

3 1322 00900 4160

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Do not remove items until after checkout.



STEAM Kit includes

Cubelets Robot Blocks Curiosity Set

- 10 Cubelets blocks
- 1 Bluetooth hat
- 1 power cube
- 1 power cord
- 1 instruction guide

- 1 book: *Game Over, Super Rabbit Boy!* (Press Start! Series) by Thomas Flintham
- 1 book: *Maya and the Robot* by Eve L. Ewing and Christine Almeda

This item may not be placed in the book drop. Please return to a service desk inside the library.

Library of Things at Glen Ellyn Public Library

gepl.org | Youth Direct 630-790-6620

Tonies

Tag with Barcode
on Back

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Character Set Tag (Outside)

PLAYPACK

National
Geographic
TONIE CHARACTERS
3 1322 00883 7784



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PlayPack includes

- 1 Dinosaur tonie (60 min.)
- 1 Penguin tonie (60 min.)
- 1 Octopus tonie (50 min.)
- song/story guide(s)

Song/Story Guides (Inside)



Tracklist

What's A Cephalopod?
Super Octopus Body Parts
Octopus Hall of Fame
Octopus Hide and Seek
Brains and Heart
Jet Propulsion
Masters of Disguise
Draw an Octopus
Octopus's Garden 🎵

Running Time

60 minutes

National Geographic Kids Tonie
Octopus



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Growing Up Dino
Unbelievable Prehistoric Creatures
Discovering Dinosaurs
Dino Time

Running Time

74 minutes

National Geographic Kids Tonie
Penguin



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National Geographic Kids Tonie
Dinosaur



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Yotos

Tag with Barcode
on Back

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Character Set Tag (Outside)

PLAYPACK
Gruffalo and Friends
YOTO AUDIO CARDS
3 1322 00894 3921



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This item may not be placed in the book drop. Please return to a service desk inside the library.



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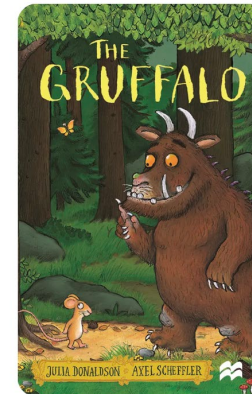
Questions?



PlayPack includes

- 6 Yoto audio cards for Gruffalo and Friends:
- The Gruffalo
- Charlie Cook's Favorite Book
- The Smartest Giant in Town
- The Snail and the Whale
- Room on the Broom
- Monkey Puzzle
- song/story guide(s)

Song/Story Guides (Inside)



Gruffalo and Friends

The Gruffalo

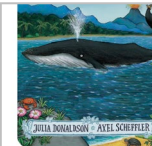
A mouse took a stroll through the deep dark wood.
A fox saw the mouse and the mouse looked good.
Walk further into the deep dark wood, and discover what happens when a quick-witted mouse comes face to face with an owl, a snake... and a hungry Gruffalo!

Tracklist

1 The Gruffalo	12:57
2 The Gruffalo (Read-Along Version)	8:33
3 The Gruffalo Song 🎵	3:33

Running Time

25 minutes 3 seconds



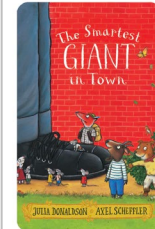
When a whale is beached, the small snail saves the day by writing "Save the Whale" on a school blackboard.

Running Time
23 minutes 27 seconds



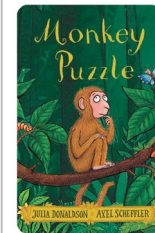
Gruffalo and Friends
Room on the Broom
When a windy night blows away that hat, bow, and wand, three brave animals retrieve them in time for rides. Overcrowded, the broom snaps in half, forcing the friends to face a hungry dragon together.

Running Time
24 minutes 56 seconds



Gruffalo and Friends
The Smartest Giant in Town
A giant named George wants to stop being the scruffiest giant in town by buying new shirt, trousers, tie, and shoes, but ends up giving them away to help animals in need, learning that kindness is more important than appearance.

Running Time
30 minutes 11 seconds



Gruffalo and Friends
Monkey Puzzle
A little monkey who gets lost in the jungle and, with the help of a butterfly, tries to find his mother by describing her—leading to funny mix-ups with other animals before they finally find her.

Running Time
18 minutes 48 seconds

Tips

Functionality first.

- Plan space for barcode stickers
- Design so item lists are easy to visually scan
 - Group frequent blocks of items
 - Use consistent language
 - Separate book/media lists
- Use visual marks for special procedures
- Build around ad-hoc procedures (if you don't overthink it, they don't have to retrain staff)

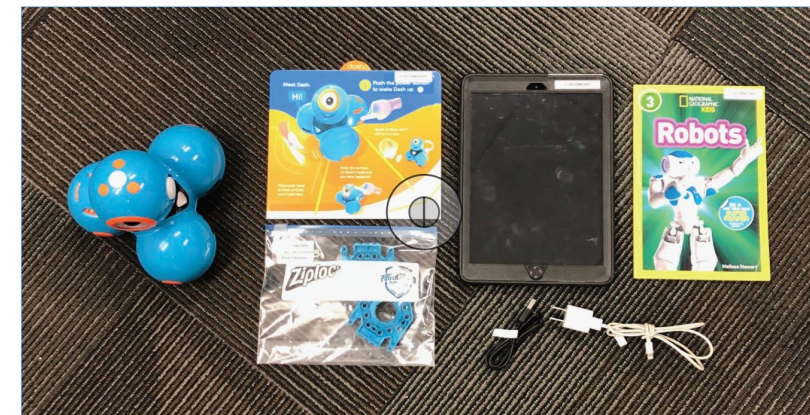
STEAMKIT

Dash Robot

3 1322 00863 0031

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Do not remove items until after checkout.



STEAM Kit includes

Dash Robot Kit

- 1 Dash Robot
- 1 power cord
- 1 building brick connections
- 1 instruction guide

iPad

- 1 iPad
- 1 iPad power cord
- 1 iPad power cube

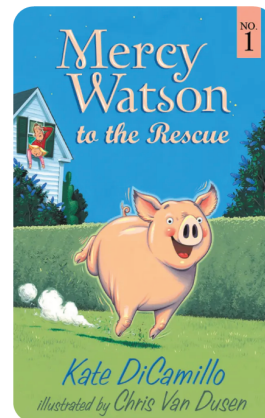
- 1 book: *Robots* by Melissa Stuart

This item may not be placed in the book drop. Please return to a service desk inside the library.

Tips

Design in batches.

- One at a time will create inconsistencies
- Number of items, word lengths—can be very different
- Not sure? Put it in now (not later)



Mercy Watson to the Rescue

Join Mercy Watson in her exploits full of hijinks and humour!

Meet the porcine wonder: Mercy Watson! Laugh along with Mercy's mischievous adventures in this collection of pig tales that will have readers squealing with delight.

Tracklist

Mercy Watson to the Rescue 20:00

Running Time

20 minutes



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Ultimate Football Heroes: Kane

You're only as big as the goals you strive for! Meet Ultimate Football Hero Harry Kane.

When Harry Kane was released by Arsenal at nine years old for being too small, he had to use all his self-belief to prove that he could make it as a footballer. Now a superstar striker for Tottenham Hotspur and England, his hard work and determination have paid off. Kane is the amazing story of how the boy from North London became the Premier League's most lethal goalscorer.

Tracklist

1 England Hero	6:27
2 Always Kicking	4:13
3 Heroes at White Hart Lane	7:12

4 Ridgeway Rovers	7:05
5 Football, Football, Football	5:01
6 Arsenal	6:28
7 Chingford School	4:28
8 Heroes and Dreams	4:43
9 Tottenham at Last	7:20
10 One More Year	5:13
11 Mexico and Switzerland	5:06
12 Getting Closer	6:34
13 Experience Needed	4:56
14 Leyton Orient	7:03
15 Millwall	6:54
16 Tough Times	7:20
17 Breakthrough	6:41
18 Exciting Times at Tottenham	5:31
19 Goals, Goals, More Goals	9:23
20 Harry and Dele	7:51
21 England	7:37

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22 Tottenham for the Title?	9:52
23 One of Europe's Finest	6:57
24 Footballs Coming Home	10:50
25 Sample from Ronaldo	6:48
26 Outro	0:26

Running Time

2 hours 47 minutes

Tips

PLAYPACK

Stacking Rocks

3 1322 00883 8139



PlayPack includes

- 1 wooden stacking stones set



tactile



thinking



visual

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PLAYPACK

Mail

3 1322 00894 3954



PlayPack includes

- 1 mailbox
- 26 double-sided alphabet puzzle cards
- 5 double-sided write and wipe postcards
- 1 activity guide
- 1 U.S. Mail hat
- 1 U.S. Mail jacket
- 1 U.S. Mail mailbag
- 10 air mail envelopes
- 1 book: *Mail Carriers* by Cari Meister



creativity



language

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Collaborations with maker staff



Box by Caleb Kring, Maker Associate

Staying organized

Physical Binder with Examples

Sections for each type

Labels

Item part lists

Checkout tags

Optional extras

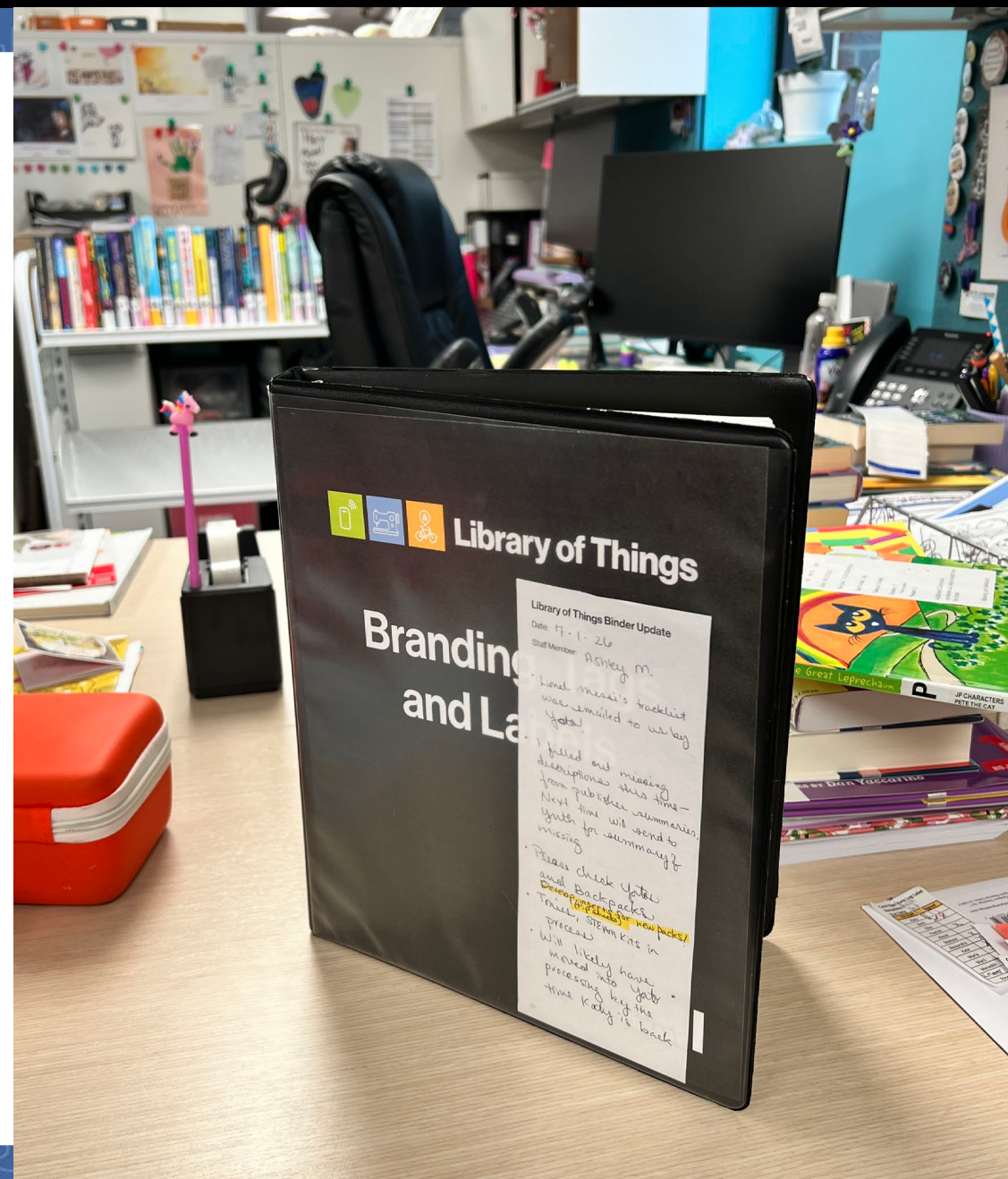
Microsoft Planner online

Add responsible staff

Individual items

Checklist template

Departments as “buckets”



Planner

My plans

Library of Things Processing

Share

Create a plan

My day

My tasks

My plans

Pinned

Marketing Request

Library of Things Processing

Library of Things Processing

Grid

Board

Calendar

Charts

Group by: Bucket

TEMPLATE

+ Add task

LOT List of Spreadsheets &c.

LOT Item Template — COPY ME

Ordered by Department (Staff Responsible)

Received by Department (Staff Responsible)

Sent to Materials Processing for cataloging/record

Meeting DATE for record review and to discuss any unique circulation...

Record approved

Circulation needs fulfilled

Sent to Marketing for labels and item list

Sent to STAFF for checking

What else?

0 / 9

Library Services

+ Add task

Christmas Tonie

7 / 7

Bird Watching STEAM Kit

6 / 6

Cubelets STEAM Kits (2)

3 / 3

Makey Makey STEAM Kits (2)

3 / 3

Robot Mouse STEAM Kit

0 / 9

Youth

+ Add task

PlayPack Backpack rebranding content assessment

1 / 3

Drone STEAM Kit

6 / 7

Osmo iPad STEAM Kit

6 / 7

Fossil STEAM Kit

6 / 7

Roller Coaster STEAM Kit

6 / 7

Botley STEAM Kit

6 / 7

Adult

+ Add task

Materials Processing

+ Add task

Disney and Pixar 2 Tonie

1 / 3

Favorite Stories 2 Tonie

1 / 3

PAW Patrol 1 Tonie

1 / 3

PAW Patrol 2 Tonie

1 / 3

PJ Masks Tonie

1 / 3

Sesame Street Tonie

1 / 3

Marketing

+ Add task

Tacto Chess STEAM Kit

0 / 6

NEW BATCH Yotos in Process

0 / 9

Dash Robot STEAM Kit

1 / 7

Electronic Drum STEAM Kit

1 / 7

LittleBits STEAM Kit

2 / 6

COMPLETED & CIRCLING

+ Add task

Completed tasks

Planner

Create a plan

My day

My tasks

My plans

Pinned

Marketing Request

Library of Things Processing

My plans

Library of Things Processing

Grid

Board

Calendar

TEMPLATE

Add task

LOT List of Spreadsheets &c.

LOT Item Template — COPY ME

Ordered by Department (Staff Responsible)

Received by Department (Staff Responsible)

Sent to Materials Processing for cataloging/record

Meeting DATE for record review and to discuss any unique circulation...

Record approved

Circulation needs fulfilled

Sent to Marketing for labels and item list

Sent to STAFF for checking

What else?

0 / 9

Library of Things Processing

Dash Robot STEAM Kit

Created Jun 22 by you · Last changed Jun 30 by you

Add label

Task details

Attachments

Status

In progress

Priority

Medium

Start date

Set start date

Due date

Set due date

Repeat

Does not repeat

Bucket

Marketing

Checklist (1 of 7 items done)

New label in Marketing

New photo in Marketing

Edited photo in Marketing

New kit list in Marketing

Kit list holder on lid, tag added by Materials Processing

Returned to Ellie in Youth for final check before circulating

Show in board view

Task chat

Start the conversation

Use @mentions to loop in teammates and emoji reactions to quickly share what you think.

Type a message

COMPLETED & CIRCING

Add task

Completed tasks

hess STEAM Kit

ATCH Yotos in Process

0 / 9

obot STEAM Kit

7

nic Drum STEAM Kit

7

s STEAM Kit

8



Cataloging the Library of Things

TPS TEMPLATE TPS LOT / Manufacturer

Control Bibliographic Call Number/Item Bound-with

☒ Shadow title

..	Tag	Ind.	Contents
	024	1	UPC
	028	51	Manufacturer number
	245	00	TPS TEMPLATE TPS LOT
	246	3	Tinley Park Public Library LOT title
	246	3	TPS Library of things title
	246	3	Tinley Park Public Library title
	246	3	item title
	264	1	Tinley Park, Ill. : bTinley Park Public Library, c2026.
	300		description
	336		three-dimensional form btdf 2rdacontent
	337		unmediated bn 2 rdamedia
	338		object bnr 2rdacarrier
	588	0	Title from original packaging.
	500		Restricted to Tinley Park Public Library cardholders only.
	505	0	Contents
	520		Product summary
	590		EQUIPMENT [electronic] or TOOLS AND THINGS [non-electronic]
	690		Tinley Park library of things
	710	2	Manufacturer ?UNAUTHORIZED
	897	2	Tinley Park Public Library. tLibrary of things. p
	946		MARC/TPS/JA/
	596		TPS



588 0 Title supplied by cataloger : Title from tool

500 Restricted to Tinley Park Public Library cardholders only

505 0 Contents

520 Product summary

590 EQUIPMENT [electronic] or TOOLS AND THINGS [non-electronic]

6xx 1-3 subjects per item

690 Tinley Park Library of Things
Tinley Park Bookmobile Library of things

897 2 _ Tinley Park Public Library ItLibrary of things lpEntertainment & Miscellaneous

897 2 Tinley Park Public Library ItLibrary of things lpFor kids

897 2 Tinley Park Public Library ItLibrary of things lpHealth

897 2 Tinley Park Public Library ItLibrary of things lpHome & Auto

897 2 Tinley Park Public Library ItLibrary of things lpTechnology devices

897 2 Tinley Park Public Library Bookmobile Itlibrary of things

946 TPS/MARC/JA/yyyymmdd

Change date cataloged to today



OCLC 1104496140 No holdings in HHO - 11 other holdings

Visual Materials Rec stat c Entered 20190613 Replaced 20230419160020.8

Type r ELvl Srce d Audn Ctrl Lang eng

BLvl c Form GPub Time n n n MRec Ctry cau

Desc i TMat r Tech n DtSt s Dates 2019 ,

007 k ÷ b z ÷ d m ÷ e i ÷ f d

040 OPW ÷ b eng ÷ e rda ÷ c OPW ÷ d OCLCF ÷ d OCLCQ ÷ d OCLCO ÷ d JCX

024 8 040074274914

028 5 0 B017H11VI4 ÷ b Wolverine Data

092 ÷ b

049 HHOA

245 0 0 Wolverine F2D titan film to digital converter.

246 3 0 Film to digital converter

246 3 0 Wolverine film to digital converter

246 3 0 Wolverine titan film to digital converter

264 1 [Irvine, CA] : ÷ b Wolverine Data, ÷ c [2019?]

300 1 film/slide digitizer : ÷ b color, yellow, black, plastic ; ÷ c 4 x 5.5 x 3.5 in.

336 three-dimensional form ÷ b tdf ÷ 2 rdacontent

337 unmediated ÷ b n ÷ 2 rdamedia

338 object ÷ b nr ÷ 2 rdacarrier

500 Made in China.

500 Irregular shape.



500		Includes: 135 mm negative adapter, 135 mm slide adapter, 110/APS negative insert, 8 film/super 8 insert, 3 slide trays, 1 cleaning brush, 1 USB cable, 1 USB AC power adapter.
520		Rapidly digitize your negatives, slides, and 8mm movies with this F2D Titan 8-in-1 High-Definition Film to Digital Converter from Wolverine Data. Able to work with 35mm, 110, 127, 126 and APS format films as well as 8mm and Super 8 movies, this scanner can help you scan almost all of your precious memories. Using a 20 megapixel sensor, it can deliver high resolution scans in just 3 seconds. Users can view these images using the large 4.3" color LCD as well as tweak brightness and color balance settings. For smooth, fast scanning, the F2D Titan uses speed-load adapters dedicated to each format of slide or negative and then saves the images as JPEGs to either internal memory or an optional SD/SDHC memory card. Additionally, users can connect to a computer via a mini-USB port or output directly to a TV over HDMI. It is also easily powered via the USB connection and can be connected to AC power using the included power adapter. Supports 35mm slides and negatives, 110, 127, 126, and APS format films as well as 8mm and Super 8 movies Speed-Load adapters for quickly loading film strips and slides. Single pass operation with LED backlight. Internal memory can hold up to 40 images. Compatible with Mac and Windows-based computers
650	0	Filmstrips ð Digitization.
650	0	Slides (Photography) ð Copying.
650	0	Slides (Photography) ð Digitization.
650	0	Photography ð Negatives ð Digitization.
650	0	Cinematography ð Equipment and supplies ð Preservation.
650	0	Audio-visual materials ð Digitization.
650	0	Audio-visual materials ð Equipment and supplies.
650	0	Audio-visual equipment.

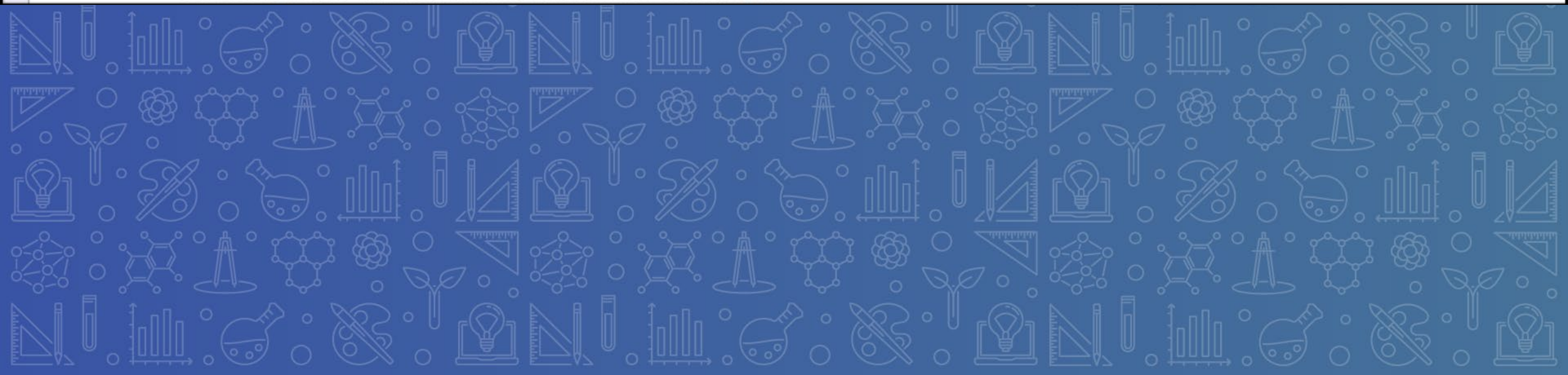


Tag	Ind.	Contents
024	1	040074274914
028	51	B017H11VI4 bWolverine Data
245	00	TPS LOT digital converter
246	3	Tinley Park Public Library LOT digital converter
246	3	TPS Library of things digital converter
246	3	Tinley Park Public Library digital converter
246	3	Wolverine F2D titan film to digital converter.
246	3	Wolvering Titan 8-in-1 high-definition film to digital converter
264	1	[Irvine, CA] : bWolverine Data, c[2019?]
300		1 film/slide digitizer : b color, yellow, black, plastic ; c4 x 5.5 x 3.5 in. + e1 AC/USB power adapter + 1 USB cord + 1 slide cleaner + 5 slide adjusters
336		three-dimensional form btdf 2rdacontent
337		unmediated bn 2 rdamedia
338		object bnc 2rdacarrier
588	0	Title from original packaging.
500		Restricted to Tinley Park Public Library cardholders only.
505	0	Wolverine film to digital converter -- 135 mm negative adapter -- 135 mm slide adapter -- 110/APS negative insert -- 8 film/super 8 insert -- 3 slide trays -- 1 cleaning brush -- 1 USB cable -- 1 USB AC power adapter.
520		Rapidly digitize your negatives, slides, and 8mm movies with this F2D Titan 8-in-1 High-Definition Film to Digital Converter from Wolverine Data. Able to work with 35mm, 110, 127, 126 and APS format films as well as 8mm and Super 8 movies, this scanner can help you scan almost all of your precious memories. Using a 20 megapixel sensor, it can deliver high resolution scans in just 3 seconds. Users can view these images using the large 4.3" color LCD as well as tweak brightness and color balance settings. For smooth, fast scanning, the F2D Titan uses speed-load adapters dedicated to each format of slide or negative and then saves the images as JPEGs to either internal memory or an optional SD/SDHC memory card. Additionally, users can connect to a computer via a mini-USB port or output directly to a TV over HDMI. It is also easily powered via the USB connection and can be connected to AC power using the included power adapter. Supports 35mm slides and negatives, 110, 127, 126, and APS format films as well as 8mm and Super 8 movies Speed-Load adapters for quickly loading film strips and slides. Single pass operation with LED backlight. Internal memory can hold up to 40 images. Compatible with Mac and Windows-based computers
590		EQUIPMENT
650	0	Filmstrips xDigitization.
650	0	Slides (Photography) xDigitization.
650	0	Photography xNegatives xDigitization.
650	0	Cinematography xEquipment and supplies xPreservation.
650	0	Audio-visual materials xDigitization.
690		Tinley Park library of things
710	2	Wolverine emanufacturer ?UNAUTHORIZED
897	2	Tinley Park Public Library. tLibrary of things. pEntertainment & Miscellaneous
946		MARC/TPS/JA/20251107 ; EDIT/TPS/JA/202603
596		TPS



Extended information

Tag	Contents
CIRCNOTE PUBLIC	Wolverine digital converter + Case + Power adapter + USB cord + Slide cleaner + 5 slide adjusters + Tote bag + Checkout guidelines
STAFF	Individual replacement costs: Wolverine digital converter-\$149; Case-\$30; AC/USB Power adapter-\$10; USB cord-\$10; Slide cleaner-\$10 + 5 slide adjusters-\$15 per adjuster; Tote bag-\$10; Loss of total kit-\$189





Tag	Ind.	Contents
024	1	X003ZZWT2F
028	51	CRP123 bLaunch Tech Co., Ltd.
024	1	X0016F1DU5
024	1	NT301 bShenzhen Foxwell Technology Co.
245	00	TPS LOT OBD reader
246	3	Tinley Park Public Library LOT OBD reader
246	3	TPS Library of things OBD reader
246	3	Tinley Park Public Library OBD reader
264	1	[Ontario, CA] : bLaunch Tech Co., Ltd., c[2023].
300		1 vehicle code reader : bplastic metal ; c20 x 11 x 3 cm. + eDLC connector
336		three-dimensional form bt df 2rdacontent
337		unmediated bn 2 rdamedia
338		object bnr 2rdacarrier
588	0	Title from container box.
500		Restricted to Tinley Park Public Library cardholders only.
505	0	Launch Creader professional OBD reader -- DLC connector. OR FOXWELL NT301 CAN OBDII code reader-- DLC connector.
520		On-board dignsotics (OBD) reader is a system automotive diagnostic tool for engine, ABS, SRS, transmission.
590		EQUIPMENT
650	0	Automobiles xMaintenance and repair xEquipment and supplies.
690		Tinley Park library of things
897		Tinley Park Public Library. tLibrary of things. pHome & Auto
946		MARC/TPS/JA/20251107 ; EDIT/TPS/JA/202606
596		TPS

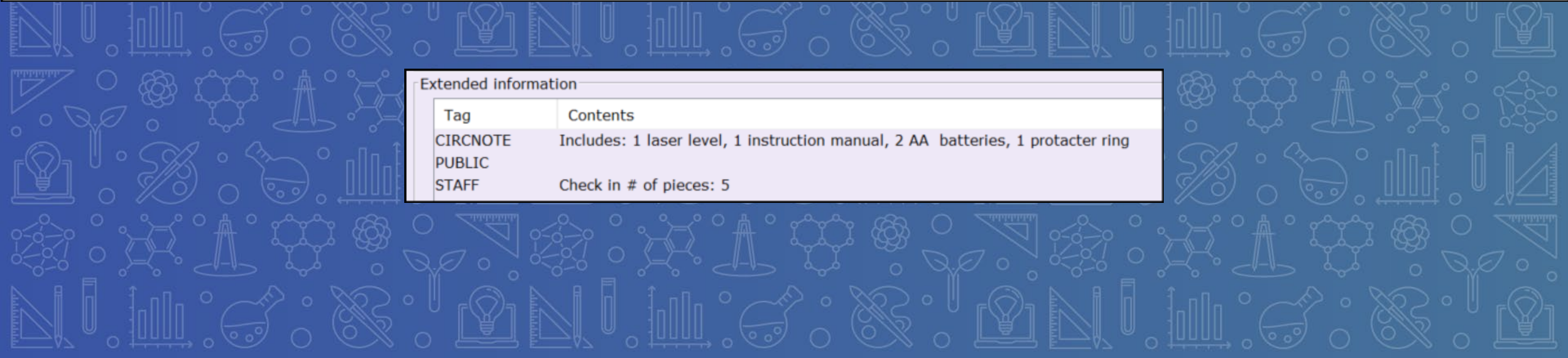


Extended information	
Tag	Contents
CALLNUMBER	
CIRCNOTE	Creader professional OBD reader + DLC connector + Case + Medium bag + Checkout guidelines + ID tag
PUBLIC	
STAFF	Individual replacement costs: Creader professional OBD reader-\$129; DLC connector-\$15; Case-\$15; Medium bag-\$9; Loss of total kit-\$153
2014_CIRC	





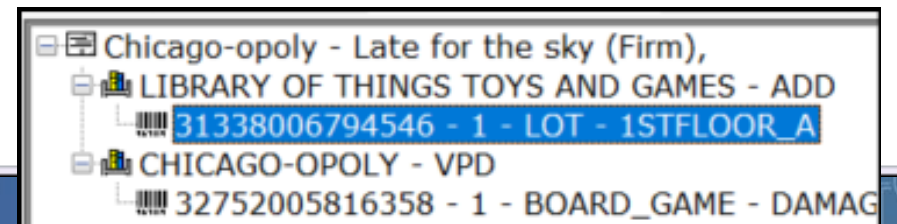
Tag	Ind.	Contents
245	00	GHS Laser Level.
246	3	Green Hills Public Library District Black and Decker laser level
246	3	Black + Decker laser level
246	3	Level
246	3	Laser level
246	3	Library of Things
300		1 laser level, 1 protractor ring, 1 instruction guide, 2 AA batteries.
490		Beyond Books
500		Requires 2 AA batteries (included).
520		"The BLACK+DECKER BDL220S Laser Level features vertical and horizontal laser lines, two backlit bubble vials, and a 360-degree rotating wall attachment for accurate alignment at any angle. Ideal for hanging pictures, mirrors, curtain rods, and other home projects, it provides easy visibility and precise placement. Class III R laser product." - Description from Amazon.com.
590		TOOLS AND THINGS
650	0	Laser levels (instruments)
690		Beyond Books.
946		GHS/KH/20230914
596		GHS



Extended information	
Tag	Contents
CIRCNOTE PUBLIC STAFF	Includes: 1 laser level, 1 instruction manual, 2 AA batteries, 1 protacter ring Check in # of pieces: 5



Tag	Ind.	Contents
001		ocm730266941
003		OCoLC
005		20251212215423.0
007		kz* mm
024	1	730799001062
035		(Sirsi) a3216811
040		JBL beng erda cJBL dJBL dOCLCF dOCLCQ dOCL
043		n-us-il
049		JVKA
082	04	794 223
245	00	Chicago-opoly.
246	31	Chicagopoly
264	1	Cincinnati, Ohio : bLate for the Sky Production Co., c[2011?]
300		1 game (1 folded gameboard, 6 tokens, 30 city blocks, 11 keys to the city, 28 big fun and contingency cards, 28 deeds, play money, 2 dice, 1 instruction sheet) : bcolor ; cin container, 26 x 50 x 4 cm.
336		three-dimensional form btbf 2rdacontent
337		unmediated bn 2rdamedia
338		object bnc 2rdacarrier
340		gpolychrome 2rdacc
588	0	Title from instruction sheet.
500		"A game celebrating the Windy City"--Container.
520		For 2 to 6 players; traditional play or one hour version. Based on the game Monopoly, buy Chicago properties, increase their rent, collect Chicago city blocks and trade for keys to the city, while navigating through traffic jams, property taxes and parking fines.
521	8	Ages 8 and up.
590		TOYS AND GAMES
596		VPD ADD
650	0	Indoor games vSpecimens.
651	0	Chicago (Ill.) vMiscellanea.
655	7	Board games. 2lcgft
655	7	Puzzles and games. 2lcgft
655	7	Trivia and miscellanea. 2lcgft
710	2	Late for the sky (Firm), emanufacturer.
856	72	2Pika fchicagoopoly.jpg
902		BACKSTAGE 1225
945		g1 i31338006794546 j - - k09-30-21 laokit o- p\$20.99 q- r- s- t45 u1 v0 w0 x0 y.i14638538 z07-20-20
946		EDIT ADD/EM/20251002
994		C0 bJVK



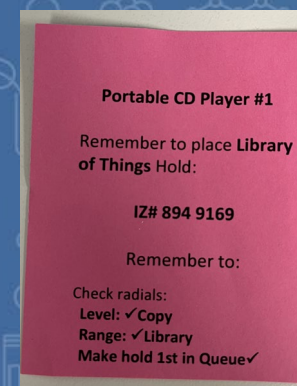
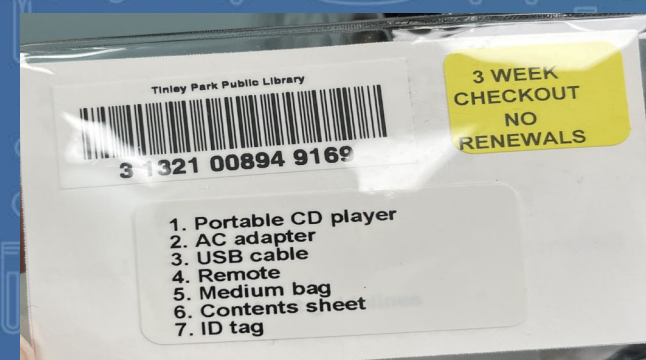


Blood Pressure Monitor #2

**Return Only to the Tinley Park Public Library
Checkout Desk**

\$1 per Day Overdue Fine
\$5 fee if returned in book drop

1. Blood pressure monitor
2. Blood pressure cuff
3. Four AAA batteries
4. Case
5. Small bag
6. Contents sheet





Digital Convertor #2

1. Wolverine Digital Convertor
2. Power Cord
3. Power Adapter
4. Slide Cleaner
5. 5 Slide Adjustors
6. Tote bag

Return Only to the Tinley Park Public Library Checkout Desk
\$1 per Day Overdue Fine
\$5 fee if returned in book drop

Celebrate successes

When a collection is thriving, take a moment to recognize everyone's contributions.

A successful collection isn't the result of one department's work—it's the result of many people working together.

Collaboration builds momentum.
Share wins often.



Final thought

A Collection Committee isn't about adding another meeting to the calendar. It's about:

- bringing the right people together early,
- asking good questions, and
- creating collections that are easier to launch, maintain, and enjoy.

And because the best way to avoid reprocessing a collection six months later is to invite everyone to the conversation on day one!



Contact us

GLEN ELLYN PUBLIC LIBRARY



Ellie Hansen

Youth Assistant Director and
Technology Librarian

ehansen@gepl.org

630-790-6733

Ann Marie Lindsey

Materials Processing Manager

alindsey@gepl.org

630-790-6753

Karen Christiansen

Library Services Assistant Director
and Technology Specialist

kchristiansen@gepl.org

630-790-6726

Ashley Middleton

Graphic Designer

amiddleton@gepl.org

630-790-6757



TINLEY PARK public library

Megan Vasquez

Adult Services Assistant Manager

mvasquez@tplibrary.org

708-532-0160

Joy Anhalt

Technical Services Manager

janhalt@tplibrary.org

708-845-5713