

SWAN BOARD MEETING MINUTES

April 18, 2025, 9:30 a.m.

Roselle Public Library

40 South Park St.

Roselle, IL 60172

1. Call to Order, Roll Call

President Cottrill called the meeting to order at 9:30 a.m. The following Board members were present to establish a quorum.

- A. Jesse Blazek (arrived at 9:39 a.m.)
- B. Dawn Bussey
- C. Jennifer Cottrill
- D. Samantha Johnson
- E. Zach Musil
- F. Colleen Waltman
- G. Anna Wassenaar

2. Introduction of Visitors/Public Comment

Aaron Skog, SWAN Executive Director

Ginny Blake, SWAN Business Manager

Scott Brandwein, SWAN Assistant Director

Ted Bodewes, Director -Thomas Ford Memorial Library

John Rimer, Access Services Department Manager- Roselle Public Library

There was no public comment.

3. Action Item

Acceptance of April 18, 2025, SWAN Board Meeting Agenda

Waltman moved, seconded by Johnson that it be

RESOLVED THAT THE SWAN BOARD ACCEPTS THE APRIL 18, 2025, SWAN BOARD MEETING AGENDA AS PRESENTED

Motion carried by unanimous voice vote.

4. Action Item

Approval of the SWAN Financials, March 2025

Musil moved, seconded by Johnson that it be

RESOLVED, THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR MARCH 1, 2025, THROUGH MARCH 31, 2025, AND ACCEPTS THE BALANCE SHEET AND DETAILS OF EXPENDITURES FOR MARCH 2025

Motion carried by roll call vote with the following results:

Ayes: Bussey, Cottrill, Johnson, Musil, Wassenaar, Waltman

5. Action Item

Acceptance of March 21, 2025, SWAN Board Meeting Minutes

Wassenaar moved, seconded by Musil that it be

RESOLVED THAT THE SWAN BOARD ACCEPTS THE MARCH 21, 2025, SWAN BOARD MEETING MINUTES AS AMENDED

Motion carried by unanimous voice vote.

6. Information – Illinois State Library Advisory Committee (ISLAC)

Ted Bodewes gave an ISLAC update to the board. The advisory body met in November and reviewed the funded Illinois library services and grants programs and was asked to provide feedback on priorities of those programs. ISLAC continues to meet with the Illinois State Library and updates to the SWAN Board by Ted will continue.

7. Reports

a. Board President Report

None

b. Executive Report

Skog reviewed the Executive Director Report as reported in the board packet. Skog updated the board on his visit to SirsiDynix at the COSUGI conference in Milwaukee, Wisconsin. The agreement document will be ready the following week. The board agreed to have a special meeting to review and approve the SirsiDynix contract.

Operations Report

Skog gave an overview of Operations as reported in the board packet.

c. Treasurers Report

None

d. Board Calendar

The Board calendar was reviewed.

8. Discussion Item – Platform satisfaction survey 2025 responses

Skog gave an overview of the Platform satisfaction survey. The analysis and recommendations will be included in the June 5, 2025 SWAN Quarterly meeting with library directors.

9. Discussion Item – SWAN statement/press release regarding IMLS

The SWAN statement/press release regarding IMLS funding was reviewed with a few changes recommended.

10. Discussion Item – Review Board self-evaluation survey

The board reviewed the self-evaluation survey with a few changes to be made.

11. Adjournment

Cottrill adjourned the meeting at 11:31 a.m.

Minutes Prepared by Ginny Blake

Respectfully Submitted,

Jesse Blazek
Board Secretary