

SWAN ADMINISTRATORS' QUARTERLY MEETING MINUTES

June 5, 2025

10:00 a.m. – 12:00 p.m.

Oak Brook Public Library

600 Oak Brook Road, Oak Brook, IL 60523

Meeting recording: <https://swanlibraries-net.zoom.us/rec/share/NAo2ZKhZ5SgKrljUsTrEp8YnvdW8qEYjuqVR18y4OKGpA98v1rQ08JG34GeAWW5c.-7ic3X5Jy6xC2Dqs>

1. Call to Order and Welcome

President Cottrill called the meeting to order at 10:02 a.m. Cottrill, Johnson, Musil, Wassenaar were present to establish a board quorum.

2. Public Comment

No public comment.

3. Introduction of New Library Directors and Visitors

None

4. Action Item – Approval of the March 5, 2025, Quarterly meeting minutes

Bodewes (Thomas Ford Memorial Library) motioned, seconded by Jenkins (Green Hills Library District). Motioned carried by unanimous voice vote.

5. Information Item – Board elections results

Cottrill welcomed all the new board members as well as thanking the outgoing board members.

6. Discussion Item– SWAN 2025 platform survey

Skog reviewed the platform as well as recommended action steps to the SWAN Board. Q&A ensued.

7. Information Item - SWAN annual conference: Expo update

Skog reviewed upcoming SWAN EXPO discussion sessions, our keynote speaker this year will be John Chrastka. Registration will be announced by SWANcom.

8. Information Item – Online patron registration project update

Brandwein gave an update. Timeline was discussed. Q&A ensued.

9. Information Item – Inactive patron record removal process overview.

Brandwein gave an overview of the inactive patron record removal process. Q&A ensued.

10. Announcement and questions

Skog reviewed the RAILS delivery and SWAN libraries delays per the information in the packed.
He also discussed RAILS EBSCO Flagship Renewal per the information in the packet.

1. Next meeting: September 4, 2025

Cottrill ended the meeting at 11:13a.m.

Minutes Prepared by Ginny Blake

Respectfully Submitted,
