

SWAN BOARD MEETING MINUTES

October 17, 2025, 9:30 a.m.
Tinley Park Public Library
7851 Timber Drive
Tinley Park, IL 60477

1. Call to Order, Roll Call

President Musil called the meeting to order at 9:34 a.m. The following Board members were present to establish a quorum.

Ridgeway Burns
Dawn Bussey
Samantha Johnson (arrived at 9:40)
Zach Musil
Laura Van Cleve
Ben Weseloh

2. Introduction of Visitors/Public Comment

Scott Brandwein, Assistant Director
Ginny Blake, SWAN Business Manager
Tara Wood, User Experience Manager
Olivia Montolin, Consultant, Electronic Resources

There was no public comment.

3. Action Item

Acceptance of the October 17, 2025, SWAN Board Meeting Agenda

Bussey moved, seconded by Weseloh I that it be

RESOLVED THAT THE SWAN BOARD ACCEPTS THE OCTOBER 17, 2025, SWAN BOARD MEETING AGENDA AS PRESENTED

Motion carried by unanimous voice vote.

4. Action Item

Approval of the SWAN Financials, September 2025

Bussey moved, seconded by Burns that it be

RESOLVED THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR SEPTEMBER 1, 2025, THROUGH SEPTEMBER 30, 2025, AND ACCEPTS THE BALANCE SHEET AND DETAILS OF EXPENDITURES FOR SEPTEMBER 2025

Motion carried by roll call vote with the following results:

Ayes: Burns, Bussey, Musil, Van Cleve, Weseloh

5. Action Item

Acceptance of September 19 2025, SWAN Board Meeting Minutes

Bussey moved, seconded by Weseloh that it be

RESOLVED THAT THE SWAN BOARD APPROVES THE SEPTEMBER 19, 2025, SWAN BOARD MEETING MINUTES WITH THE MINOR CHANGES.

Motion carried by unanimous voice vote

6. Reports

a. **Board President Report**

No report

b. **Executive Report**

Brandwein reviewed the Executive Director Report as reported in the board packet.

Operations Report

Brandwein gave an overview of Operations as reported in the board packet.

c. **Treasurers Report**

No report

d. **Board Calendar**

No discussion.

7. Discussion Item – Cook County delayed tax distribution & SWAN membership fee payments

A discussion was ensued with the board regarding Elmwood Park. It was agreed upon to request Elmwood Park make partial payments on the past due SWAN fee invoice. We will expect the library to pay the remainder of the outstanding invoice when the Cook County tax is received.

8. Discussion Item – Overview of The Palace Project

Olivia Montolin gave an overview of The Palace Project. A discussion ensued. Montolin will discuss again at the Quarterly meeting in December.

Musil adjourned the meeting at 10:42 a.m.

Minutes Prepared by Ginny Blake
Respectfully Submitted,

Samantha Johnson

Board Secretary