

SWAN BOARD MEETING AGENDA

December 19, 2025 9:30 a.m.

**West Chicago Public Library District
118 West Washington Street
West Chicago, IL 60185-2803**

1. Call to Order, Roll Call
2. Introduction of Visitors/Public Comment

Public comment is allowed at SWAN meetings

3. Action Item – Acceptance of the December 19, 2025, SWAN Board Meeting Agenda

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE DECEMBER 19, 2025 SWAN BOARD MEETING AGENDA AS PRESENTED

4. Action Item – Approval of SWAN Financials, November 2025

- a. Balance sheet and detail of expenditures for November 2025
- b. Approval of the payment of bills for November 1, 2025, through November 30, 2025 in the amount of \$74,022.63

RESOLVED, THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR NOVEMBER 1 THROUGH NOVEMBER 30, 2025 AND ACCEPTS THE BALANCE SHEET AND DETAIL OF EXPENDITURES FOR NOVEMBER 2025

5. Action Item – Acceptance of the November 21, 2025, SWAN Board Meeting Minutes

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE NOVEMBER 21, 2025 SWAN BOARD MEETING MINUTES AS PRESENTED

6. Action Item – Acceptance of the December 12, 2025, SWAN Board Finance Committee Minutes

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE DECEMBER 12, 2025 SWAN BOARD FINANCE COMMITTEE MEETING MINUTES AS PRESENTED

7. Action Item – Acceptance of the December 12, 2025, SWAN Board Strategic Planning Committee Meeting Minutes

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE DECEMBER 12, 2025 SWAN BOARD
STRATEGIC PLANNING COMMITTEE MEETING MINUTES AS PRESENTED

8. Reports
 - a. Board President Report
 - b. Executive Director Report
 - c. Operations Report
 - d. Treasurer Report
 - e. Board Calendar
9. Discussion Item—Project Plan for 2026
10. Discussion Item—FY27 draft budget
11. Discussion Item—SWAN staff holiday party Friday, January 16, 2026
12. Information Item – SWAN Leave Donation 2025 report
13. Adjournment

*All agenda items may be acted upon by the SWAN Board

SWAN Board Member	Library	Office	Term Expires
Samantha Johnson	Roselle Public Library	Secretary	July 1, 2026
Jennifer Cottrill	Midlothian Public Library	Vice President	July 1, 2026
Dawn Bussey	Glen Ellyn Public Library	Treasurer	July 1, 2027
Zach Musil	Tinley Park Public Library	President	July 1, 2027
Laura Van Cleve	Richton Park Public Library		July 1, 2028
Ridgeway Burns	Itasca Community Library		July 1, 2028
Benjamin Weseloh	West Chicago Public Library		July 1, 2028