

SWAN BOARD MEETING AGENDA

February 20, 2026 9:30 a.m.

Itasca Community Library

500 West Irving Park Road

Itasca, IL 60143-2093

1. Call to Order, Roll Call
2. Introduction of Visitors/Public Comment

Public comment is allowed at SWAN meetings

3. Action Item – Acceptance of the February 20, 2026 SWAN Board Meeting Agenda

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE FEBRUARY 20, 2026 SWAN BOARD MEETING AGENDA AS PRESENTED

4. Action Item – Approval of SWAN Financials, January 2026 (Exhibit pgs. 3-14)
 - a. Balance sheet and detail of expenditures for January 2026
 - b. Approval of the payment of bills for January 1, 2026, through January 30, 2026 in the amount of \$112,301.61

RESOLVED, THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR JANUARY 1 THROUGH JANUARY 30, 2026 AND ACCEPTS THE BALANCE SHEET AND DETAIL OF EXPENDITURES FOR JANUARY 2026

5. Action Item – Acceptance of the January 23, 2026, SWAN Board Meeting Minutes (Exhibit pgs. 15-17)

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE JANUARY 23, 2026 SWAN BOARD MEETING MINUTES AS PRESENTED

6. Action Item – Approval of June 20, 2025 Closed session minutes

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE JUNE 20, 2025 SWAN BOARD EXECUTIVE MEETING MINUTES AS PRESENTED

7. Action Item— Recommendation from SWAN Secretary on Closed Meeting Minutes

RESOLVED, THAT THE SWAN BOARD APPROVES KEEPING EXECUTIVE SESSION MINUTES

FROM FRIDAY, JULY 19, 2013, FRIDAY, NOVEMBER 15, 2013, FRIDAY, MARCH 21, 2014, MONDAY, NOVEMBER 17, 2014, FRIDAY, JUNE 19, 2015, FRIDAY, JUNE 17, 2016, FRIDAY, JUNE 16, 2017, FRIDAY, DECEMBER 15, 2017, FRIDAY, FEBRUARY 16, 2018, FRIDAY, MARCH 16, 2018, FRIDAY, JUNE 15, 2018, FRIDAY, MAY 17, 2019, FRIDAY, JUNE 28, 2019, FRIDAY, FEBRUARY 21, 2020 CLOSED BASED ON REVIEW AND RECOMMENDATION OF SWAN BOARD SECRETARY PER ILCS/5 120.2.06 (D) (1) AND THE CONTINUED NEED FOR CONFIDENTIALITY OF THESE MINUTES;

AND BE IT RESOLVED THAT THE SWAN BOARD APPROVES THE DESTRUCTION OF RECORDINGS OLDER THAN 18 MONTHS FROM THE DATE OF THIS RESOLUTION, FEBRUARY 20, 2026, BASED ON THE REVIEW AND RECOMMENDATION OF SWAN BOARD SECRETARY PER ILCS/5 120.2.06 (D) (1).

8. Reports

- a. Board President Report
- b. Executive Director Report (Exhibit pgs. 18-21)
- c. Operations Report (Exhibit pgs. 22-37)
- d. Treasurer Report
- e. Board Calendar (Exhibit pgs. 38-39)

9. Discussion—FY27 budget & membership fees draft (Exhibit pgs. 40-69)

10. Discussion—March 5, 2026 Quarterly meeting agenda (Exhibit page 70)

11. Discussion—Review of SWAN Policy: Reserve Cash Policy(Exhibit pgs. 71-72)

12. Adjournment

*All agenda items may be acted upon by the SWAN Board

SWAN Board Member	Library	Office	Term Expires
Samantha Johnson	Roselle Public Library	Secretary	July 1, 2026
Jennifer Cottrill	Midlothian Public Library	Vice President	July 1, 2026
Dawn Bussey	Glen Ellyn Public Library	Treasurer	July 1, 2027
Zach Musil	Tinley Park Public Library	President	July 1, 2027
Laura Van Cleve	Richton Park Public Library		July 1, 2028
Ridgeway Burns	Itasca Community Library		July 1, 2028
Benjamin Weseloh	West Chicago Public Library		July 1, 2028



SWAN Library Services

Monthly Financial Report
For the Month Ended
January 31, 2026

Prepared By



Lauterbach & Amen

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SWAN Library Services
Balance Sheet
As of January 31, 2026

	<u>Balance End of Month</u>
ASSETS	
Cash and Cash Equivalents	
Hinsdale Bank - Operating - 2176	366,068.56
Hinsdale Bank - MM - 5010	2,024,200.69
IMET Funds	378,465.86
Propay Funds	<u>42.86</u>
Total Cash and Cash Equivalents	<u>\$ 2,768,777.97</u>
Current Assets	
Accounts Receivable	420,771.67
REINT Receivable	-
Other Receivables	-
Deposits	<u>8,352.42</u>
Total Current Assets	<u>\$ 429,124.09</u>
Capital Assets, net	
Building and Improvements	6,895.00
Equipment	36,500.50
Computers	324,383.36
Accumulated Depreciation	<u>(355,368.89)</u>
Total Capital Assets, net	<u>\$ 12,409.97</u>
Other Assets	
Intangible Right to Use Asset - Office Space	553,961.57
Accumulated Amortization - Right to Use Asset	(258,280.43)
Subscription Asset	3,334,054.21
Accumulated Amortization - Subscription Asset	<u>(2,000,727.27)</u>
Total Other Assets	<u>\$ 1,629,008.08</u>
Total Assets	<u>\$ 4,839,320.11</u>
LIABILITIES	
Current Liabilities	
Library Consortia Special Interest Group Funds	6,481.22
Accrued Payroll	68,525.11
Compensated Absences	339,665.07
Lease Payable	<u>329,087.00</u>
Total Current Liabilities	<u>\$ 743,758.40</u>
Long Term Liabilities	
Subscription Liability	1,400,554.94
Accrued Interest Liability - SBITA	<u>5,808.58</u>
Total Long Term Liabilities	<u>\$ 1,406,363.52</u>
Total Liabilities	<u>\$ 2,150,121.92</u>
FUND BALANCE	
Beginning Net Assets	
Unrestricted	<u>2,200,106.80</u>
Total Beginning Net Assets	<u>\$ 2,200,106.80</u>
Current YTD Net Income	<u>\$ 489,091.39</u>
Total Fund Balance	<u>\$ 2,689,198.19</u>
Total Liabilities and Fund Balances	<u><u>\$ 4,839,320.11</u></u>

Statement of Revenue and Expenses Summary
For the 7 Months Ended January 31, 2026

	<u>Month-to-Date Actual</u>	<u>Year-to-Date Actual</u>	<u>Annual Budget</u>	<u>Remaining Budget</u>	<u>% Collected Expended</u>
Revenue					
4000 - Membership Fees	\$729,775.25	\$2,196,654.75	\$2,936,839.02	\$ 740,184.27	74.80%
4100 - Membership Reimbursements	85.00	4,078.86	301,600.00	297,521.14	1.35%
4200 - Reimbursement for Losses	16,616.28	56,711.98	85,400.00	28,688.02	66.41%
4300 - Grant Revenue	125,348.50	376,045.50	501,394.00	125,348.50	75.00%
4400 - Registration & Event Receipts	-	8,865.00	6,260.00	(2,605.00)	141.61%
4500 - Investment & Interest	7,728.94	57,663.65	106,000.00	48,336.35	54.40%
4600 - Reserve Fund Transfer	-	-	45,000.00	45,000.00	0.00%
Total Revenue	<u>879,553.97</u>	<u>2,700,019.74</u>	<u>3,982,493.02</u>	<u>1,282,473.28</u>	<u>67.80%</u>
Expenses					
5000 - Salaries & Wages	125,177.47	1,000,530.80	1,639,608.00	639,077.20	61.02%
5020 - Personnel Benefits	84,938.03	288,114.09	448,700.00	160,585.91	64.21%
5100 - Building & Grounds	5,040.35	23,591.71	46,560.00	22,968.29	50.67%
5200 - Professional Development	691.00	9,006.80	25,501.00	16,494.20	35.32%
5300 - Membership Development	-	10,480.85	11,494.00	1,013.15	91.19%
5400 - Information & Technology Services	19,120.42	696,306.39	1,232,100.00	535,793.61	56.51%
5500 - General Office	-	3,970.43	4,100.00	129.57	96.84%
5600 - Hardware & Equipment	-	39,527.10	45,000.00	5,472.90	87.84%
5700 - Insurance	-	11,219.00	10,900.00	(319.00)	102.93%
5800 - Contractual Services	10,787.91	73,782.17	127,460.00	53,677.83	57.89%
5900 - Library Materials & Content	10,847.34	50,442.87	387,000.00	336,557.13	13.03%
6000 - Interest & Fees	575.38	3,956.14	2,610.00	(1,346.14)	151.58%
Total Expenses	<u>257,177.90</u>	<u>2,210,928.35</u>	<u>3,982,493.02</u>	<u>1,771,564.67</u>	<u>55.52%</u>
Excess Revenues less Expenses	<u>\$ 622,376.07</u>	<u>\$ 489,091.39</u>	<u>\$ 0.00</u>	<u>\$ (489,091.39)</u>	

Statement of Revenue and Expenses

For the 7 Months Ended January 31, 2026

	Month-to-Date Actual	Year-to-Date Actual	Annual Budget	Remaining Budget	% Collected Expended
Revenue					
4010 - SWAN Full Membership Fees	\$ 729,775.25	\$ 2,196,654.75	\$ 2,933,139.02	\$ 736,484.27	74.89%
4011 - SWAN Internet Access Membership Fees	0.00	0.00	3,700.00	3,700.00	0.00%
4190 - Member Group Purchase Receipts	85.00	4,078.86	301,600.00	297,521.14	1.35%
4220 - Reimbursement Losses for Resource Sharing	16,616.28	40,572.28	42,000.00	1,427.72	96.60%
4240 - E-Commerce Transactions	0.00	16,139.70	43,400.00	27,260.30	37.19%
4310 - RAILS Support to SWAN	125,348.50	376,045.50	501,394.00	125,348.50	75.00%
4499 - Annual Conference Receipts	0.00	8,865.00	6,260.00	(2,605.00)	141.61%
4510 - Interest Income	7,728.94	51,327.90	85,000.00	33,672.10	60.39%
4520 - Investment Income	0.00	6,335.75	21,000.00	14,664.25	30.17%
4600 - Reserve Fund Transfer	0.00	0.00	45,000.00	45,000.00	0.00%
Total Revenue	<u>879,553.97</u>	<u>2,700,019.74</u>	<u>3,982,493.02</u>	<u>1,282,473.28</u>	<u>67.80%</u>
Expenses					
5000 - Salaries & Wages	125,177.47	1,000,530.80	1,639,608.00	639,077.20	61.02%
5021 - FICA Expense	9,399.02	74,178.13	125,600.00	51,421.87	59.06%
5023 - Worker's Compensation	0.00	2,594.00	4,700.00	2,106.00	55.19%
5024 - Retirement Benefits	11,854.54	89,159.05	138,300.00	49,140.95	64.47%
5025 - Health, Dental, Life And Disability Insurance	63,441.50	121,839.00	178,600.00	56,761.00	68.22%
5026 - Tuition Reimbursements	0.00	0.00	1,100.00	1,100.00	0.00%
5085 - Staff Wellness	242.97	343.91	400.00	56.09	85.98%
5110 - Rent/Lease	4,251.12	21,277.12	41,800.00	20,522.88	50.90%
5120 - Utilities	586.64	1,740.30	3,800.00	2,059.70	45.80%
5140 - Repairs & Maintenance	202.59	574.29	960.00	385.71	59.82%
5210 - Conference Travel	0.00	6,048.24	10,000.00	3,951.76	60.48%
5220 - Staff Meetings	0.00	598.51	901.00	302.49	66.43%
5230 - Staff Professional Development	484.00	1,872.05	8,800.00	6,927.95	21.27%
5240 - Professional Association Membership Dues	207.00	457.00	2,500.00	2,043.00	18.28%
5250 - Educational Material	0.00	31.00	800.00	769.00	3.88%
5260 - Online Learning	0.00	0.00	2,500.00	2,500.00	0.00%
5310 - Travel Reimbursement	0.00	865.62	900.00	34.38	96.18%
5320 - Membership Meetings	0.00	160.00	0.00	(160.00)	0.00%
5330 - Library Professional Development	0.00	9,441.48	8,094.00	(1,347.48)	116.65%
5399 - Annual Conference	0.00	13.75	2,500.00	2,486.25	0.55%
5420 - Application Software Licensing	65.99	11,098.56	20,300.00	9,201.44	54.67%
5430 - Server Software Licensing	3,527.54	71,760.67	118,800.00	47,039.33	60.40%
5440 - Library Services Platform	1,293.60	525,868.13	993,100.00	467,231.87	52.95%
5450 - Data Management Services	9,696.10	31,091.45	37,600.00	6,508.55	82.69%
5460 - Information Subscription Service	0.00	20,735.38	20,400.00	(335.38)	101.64%
5470 - Subscription Support Services	3,934.80	28,960.52	33,800.00	4,839.48	85.68%
5480 - Telecommunications	602.39	4,431.19	7,500.00	3,068.81	59.08%
5490 - Group Purchases - Services	0.00	2,360.49	600.00	(1,760.49)	393.42%
5510 - Office Supplies	0.00	1,435.06	3,300.00	1,864.94	43.49%
5520 - Postage	0.00	348.10	800.00	451.90	43.51%
5550 - Furniture	0.00	302.76	0.00	(302.76)	0.00%
5599 - Annual Conference Supplies	0.00	1,884.51	0.00	(1,884.51)	0.00%
5620 - Hardware	0.00	37,922.24	45,000.00	7,077.76	84.27%
5690 - Group Purchases - Hardware	0.00	1,604.86	0.00	(1,604.86)	0.00%
5700 - Insurance	0.00	11,219.00	10,900.00	(319.00)	102.93%
5810 - Legal	122.50	122.50	1,500.00	1,377.50	8.17%
5820 - Accounting	3,105.00	17,130.00	22,060.00	4,930.00	77.65%
5830 - Consulting	0.00	275.00	1,300.00	1,025.00	21.15%
5840 - Payroll Service Fees	355.81	2,616.18	4,600.00	1,983.82	56.87%
SWAN Board Meeting					

Statement of Revenue and Expenses
For the 7 Months Ended January 31, 2026

	Month-to-Date Actual	Year-to-Date Actual	Annual Budget	Remaining Budget	% Collected Expended
5860 - Notification & Collection	7,204.60	42,803.49	85,900.00	43,096.51	49.83%
5899 - Annual Conference Facility Contract	0.00	10,835.00	12,100.00	1,265.00	89.55%
5920 - Reimburse for Resource Sharing	10,847.34	35,251.76	42,000.00	6,748.24	83.93%
5940 - E-Commerce Payment Transactions	0.00	15,191.11	43,400.00	28,208.89	35.00%
5990 - Group Purchases - Content	0.00	0.00	301,600.00	301,600.00	0.00%
6010 - Bank Fees	575.38	3,956.14	2,560.00	(1,396.14)	154.54%
6020 - Merchant Account Fees	0.00	0.00	50.00	50.00	0.00%
6110 - Depreciation	0.00	0.00	1,460.02	1,460.02	0.00%
Total Expenses	<u>257,177.90</u>	<u>2,210,928.35</u>	<u>3,982,493.02</u>	<u>1,771,564.67</u>	<u>55.52%</u>
 Excess Revenues less Expenses	 <u>\$ 622,376.07</u>	 <u>\$ 489,091.39</u>	 <u>\$ 0.00</u>	 <u>\$ (489,091.39)</u>	

SWAN Library Services

Check Register

All Bank Accounts

January 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Vendor Checks						
Addison Public Library				11524	01/20/26	<u>833.13</u>
5920	Reimburse for Resource Sharing	Addison Public Library	833.13			
Alsip-Merrionette Park Public Library				11525	01/20/26	<u>696.92</u>
5920	Reimburse for Resource Sharing	Alsip-Merrionette Park Public Library	696.92			
Bedford Park Public Library District				11526	01/20/26	<u>93.00</u>
5920	Reimburse for Resource Sharing	Bedford Park Public Library District	93.00			
Beecher Community Library District				11527	01/20/26	<u>65.21</u>
5920	Reimburse for Resource Sharing	Beecher Community Library District	65.21			
Berkeley Public Library				11528	01/20/26	<u>226.02</u>
5920	Reimburse for Resource Sharing	Berkeley Public Library	226.02			
Bloomington Public Library				11529	01/20/26	<u>248.05</u>
5920	Reimburse for Resource Sharing	Bloomington Public Library	248.05			
Blue Island Public Library				11530	01/20/26	<u>56.05</u>
5920	Reimburse for Resource Sharing	Blue Island Public Library	56.05			
Bridgeview Public Library				11531	01/20/26	<u>132.33</u>
5920	Reimburse for Resource Sharing	Bridgeview Public Library	132.33			
Broadview Public Library District				11532	01/20/26	<u>91.00</u>
5920	Reimburse for Resource Sharing	Broadview Public Library District	91.00			
Calumet City Public Library				11533	01/20/26	<u>122.99</u>
5920	Reimburse for Resource Sharing	Calumet City Public Library	122.99			
Chicago Ridge Public Library				11534	01/20/26	<u>141.01</u>
5920	Reimburse for Resource Sharing	Chicago Ridge Public Library	141.01			
Clarendon Hills Public Library				11535	01/20/26	<u>15.51</u>
5920	Reimburse for Resource Sharing	Clarendon Hills Public Library	15.51			

SWAN Library Services

Check Register

All Bank Accounts

January 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Crestwood Public Library District 5920	Reimburse for Resource Sharing	Crestwood Public Library District	170.50	11536	01/20/26	<u>170.50</u>
Eisenhower Public Library District 5920	Reimburse for Resource Sharing	Eisenhower Public Library District	257.15	11537	01/20/26	<u>257.15</u>
Flossmoor Public Library 5920	Reimburse for Resource Sharing	Flossmoor Public Library	409.83	11538	01/20/26	<u>409.83</u>
Forest Park Public Library 5920	Reimburse for Resource Sharing	Forest Park Public Library	21.84	11539	01/20/26	<u>21.84</u>
Frankfort Public Library District 5920	Reimburse for Resource Sharing	Frankfort Public Library District	133.56	11540	01/20/26	<u>133.56</u>
Franklin Park Public Library District 5920	Reimburse for Resource Sharing	Franklin Park Public Library District	302.97	11541	01/20/26	<u>302.97</u>
Geneva Public Library District 5920	Reimburse for Resource Sharing	Geneva Public Library District	17.44	11542	01/20/26	<u>17.44</u>
Glen Ellyn Public Library 5920	Reimburse for Resource Sharing	Glen Ellyn Public Library	233.38	11543	01/20/26	<u>233.38</u>
Glenside Public Library 5920	Reimburse for Resource Sharing	Glenside Public Library	365.40	11544	01/20/26	<u>365.40</u>
Glenwood-Lynwood Public Library 5920	Reimburse for Resource Sharing	Glenwood-Lynwood Public Library	79.30	11545	01/20/26	<u>79.30</u>
Green Hills Public Library District 5920	Reimburse for Resource Sharing	Green Hills Public Library District	401.96	11546	01/20/26	<u>401.96</u>
Hillside Public Library 5920	Reimburse for Resource Sharing	Hillside Public Library	74.51	11547	01/20/26	<u>74.51</u>

SWAN Library Services

Check Register

All Bank Accounts

January 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Hinsdale Public Library 5920	Reimburse for Resource Sharing	Hinsdale Public Library	373.19	11548	01/20/26	<u>373.19</u>
Hodgkins Public Library District 5920	Reimburse for Resource Sharing	Hodgkins Public Library District	209.00	11549	01/20/26	<u>209.00</u>
Homewood Public Library District 5920	Reimburse for Resource Sharing	Homewood Public Library District	130.52	11550	01/20/26	<u>130.52</u>
Itasca Community Library 5920	Reimburse for Resource Sharing	Itasca Community Library	17.65	11551	01/20/26	<u>17.65</u>
La Grange Public Library 5920	Reimburse for Resource Sharing	La Grange Public Library	317.21	11552	01/20/26	<u>317.21</u>
Lansing Public Library 5920	Reimburse for Resource Sharing	Lansing Public Library	116.85	11553	01/20/26	<u>116.85</u>
Linda Sokol Francis Brookfield Library 5920	Reimburse for Resource Sharing	Linda Sokol Francis Brookfield Library	22.08	11554	01/20/26	<u>22.08</u>
Matteson Public Library 5920	Reimburse for Resource Sharing	Matteson Public Library	354.08	11555	01/20/26	<u>354.08</u>
McCook Public Library District 5920	Reimburse for Resource Sharing	McCook Public Library District	35.00	11556	01/20/26	<u>35.00</u>
Melrose Park Public Library 5920	Reimburse for Resource Sharing	Melrose Park Public Library	140.05	11557	01/20/26	<u>140.05</u>
Messenger Public Library of North Aurora 5920	Reimburse for Resource Sharing	Messenger Public Library of North Aurora	588.11	11558	01/20/26	<u>588.11</u>
Midlothian Public Library 5920	Reimburse for Resource Sharing	Midlothian Public Library	131.33	11559	01/20/26	<u>131.33</u>

SWAN Library Services

Check Register

All Bank Accounts

January 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
National University of Health Sciences				11560	01/20/26	<u>50.00</u>
5920	Reimburse for Resource Sharing	National University of Health Sciences	50.00			
Northlake Public Library District				11561	01/20/26	<u>267.51</u>
5920	Reimburse for Resource Sharing	Northlake Public Library District	267.51			
Oak Brook Public Library				11562	01/20/26	<u>228.38</u>
5920	Reimburse for Resource Sharing	Oak Brook Public Library	228.38			
Palos Heights Public Library				11563	01/20/26	<u>422.00</u>
5920	Reimburse for Resource Sharing	Palos Heights Public Library	422.00			
Palos Park Public Library				11564	01/20/26	<u>54.11</u>
5920	Reimburse for Resource Sharing	Palos Park Public Library - \$64.11 + carryover \$ 10.00	54.11			
Richton Park Public Library District				11565	01/20/26	<u>269.03</u>
5920	Reimburse for Resource Sharing	Richton Park Public Library District	269.03			
Riverdale Public Library District				11566	01/20/26	<u>191.26</u>
5920	Reimburse for Resource Sharing	Riverdale Public Library District	191.26			
Schiller Park Public Library				11567	01/20/26	<u>104.34</u>
5920	Reimburse for Resource Sharing	Schiller Park Public Library	104.34			
Steger-South Chicago Heights				11568	01/20/26	<u>97.75</u>
5920	Reimburse for Resource Sharing	Steger-South Chicago Heights	97.75			
Stickney-Forest View Public Library District				11569	01/20/26	<u>166.00</u>
5920	Reimburse for Resource Sharing	Stickney-Forest View Public Library District	166.00			
Sugar Grove Public Library District				11570	01/20/26	<u>27.10</u>
5920	Reimburse for Resource Sharing	Sugar Grove Public Library District	27.10			
The Theosophical Society in America				11571	01/20/26	<u>201.93</u>
5920	Reimburse for Resource Sharing	The Theosophical Society in America	201.93			

SWAN Library Services Check Register

All Bank Accounts
January 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Thomas Ford Memorial Library 5920	Reimburse for Resource Sharing	Thomas Ford Memorial Library	110.40	11572	01/20/26	<u>110.40</u>
Tinley Park Public Library 5920	Reimburse for Resource Sharing	Tinley Park Public Library	56.04	11573	01/20/26	<u>56.04</u>
Warrenville Public Library District 5920	Reimburse for Resource Sharing	Warrenville Public Library District	265.45	11574	01/20/26	<u>265.45</u>
Wood Dale Public Library District 5920	Reimburse for Resource Sharing	Wood Dale Public Library District	408.62	11575	01/20/26	<u>408.62</u>
Woodridge Public Library 5920	Reimburse for Resource Sharing	Woodridge Public Library	303.29	11576	01/20/26	<u>303.29</u>
Backstage Library Works 5450	Data Management Services	Backstage Library Works 4123	412.30	Backstage ACH	01/29/26	<u>412.30</u>
First Bankcard				c/c ACH	01/15/26	<u>8,759.36</u>
5140	Repairs & Maintenance	First Bankcard - Imperial Surveillance	202.59			
5230	Staff Professional Development	First Bankcard - Trailiant traning for staff	462.00			
5230	Staff Professional Development	First Bankcard - Trailiant training	22.00			
5240	Professional Association Membership Dues	First Bankcard - ALA Romanowski	207.00			
5420	Application Software Licensing	First Bankcard - Paypal Airserver	11.99			
5420	Application Software Licensing	First Bankcard - Mailchimp	54.00			
5430	Server Software Licensing	First Bankcard - Microsoft Azure	3,495.31			
5430	Server Software Licensing	First Bankcard - DNS Made Easy	32.23			
5470	Subscription Support Services	First Bankcard - Sendgrid	289.00			
5470	Subscription Support Services	First Bankcard - Zoom.com	3,645.80			
5480	Telecommunications	First Bankcard - Grasshopper	49.44			
5480	Telecommunications	First Bankcard - Microsoft calling plan	288.00			
Comcast 5480	Telecommunications	Comcast	264.95	Comcast	01/08/26	<u>264.95</u>

SWAN Library Services

Check Register

All Bank Accounts

January 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
ComEd				ComEd ACH	01/02/26	<u>293.24</u>
5120	Utilities	ComEd	293.24			
ComEd				ComEd ACH	01/29/26	<u>293.40</u>
5120	Utilities	ComEd - 11/5/25 THROUGH 12/5/25	293.40			
KMMRD Enterprises				KMMRD ACH	01/29/26	<u>4,251.12</u>
5110	Rent/Lease	KMMRD Enterprises January	4,251.12			
Klein, Thorpe and Jenkins, Ltd.				KTJ ACH	01/29/26	<u>122.50</u>
5810	Legal	Klein, Thorpe and Jenkins, Ltd.	122.50			
Lauterbach & Amen, LLP				L&A ACH	01/29/26	<u>3,105.00</u>
5820	Accounting	Lauterbach & Amen, LLP - December	1,105.00			
5820	Accounting	Lauterbach & Amen, LLP - Final billing FY25 audit	2,000.00			
LIMRiCC				LIMRiCC ACH	01/29/26	<u>64,974.09</u>
5025	Health, Dental, Life And Disability Insurance	LIMRiCC - Health, dental, vision life ins.	64,974.09			
Reliance Standard Life Insurance Co.				RSLI ACH	01/29/26	<u>1,028.63</u>
5025	Health, Dental, Life And Disability Insurance	Reliance Standard Life Insurance Co. - Feb.	1,028.63			
Springshare, LLC				Springshare ACH	01/29/26	<u>1,293.60</u>
5440	Library Services Platform	Springshare, LLC 10/2025-12/2025	1,293.60			
Unique Integrated Communications, Inc.				UMS ACH	01/29/26	<u>16,488.40</u>
5450	Data Management Services	Unique Integrated Communications, Inc. - NCOA	9,283.80			
5860	Notification & Collection	Unique Integrated Communications, Inc. - Notices	514.10			
5860	Notification & Collection	Unique Integrated Communications, Inc. - MessageBee	6,690.50			
Wellness Insurance Network-WIN				WIN ACH	01/29/26	<u>167.68</u>

SWAN Library Services

Check Register

All Bank Accounts

January 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
5025	Health, Dental, Life And Disability Insurance	Wellness Insurance Network-WIN	167.68			
Check List Total						<u>112,301.61</u>

SWAN BOARD MEETING MINUTES

January 23, 2025, 9:30 a.m.
West Chicago Public Library
118 West Washington St.
West Chicago, IL 60185

1. Call to Order, Roll Call

President Musil called the meeting to order at 9:34 a.m. The following Board members were present to establish a quorum.

Ridgeway Burns
Dawn Bussey
Jennifer Cottrill
Samantha Johnson
Zach Musil
Ben Weseloh

2. Introduction of Visitors/Public Comment

Aaron Skog, SWAN Executive Director
Scott Brandwein, SWAN Assistant Director
Ginny Blake, SWAN Business Manager
Jasleen Kaur, Lauterbach & Amen

There was no public comment.

3. Action Item

Acceptance of January 23, 2026, SWAN Board Meeting Agenda

Burns moved, seconded by Bussey that it be

RESOLVED THAT THE SWAN BOARD ACCEPTS THE JANUARY 23, 2026, SWAN BOARD MEETING AGENDA AS PRESENTED

Motion carried by unanimous voice vote.

4. Action Item

Approval of the SWAN December 2025

Bussey moved, seconded by Burns that it be

RESOLVED THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR DECEMBER 1, 2025 – DECEMBER 31, 2025, AND ACCEPTS THE BALANCE SHEET AND DETAILS OF EXPENDITURES FOR DECEMBER 2025

Motion carried by roll call vote with the following results:

Ayes: Burns, Bussey, Cottrill, Johnson, Musil, Weseloh

5. Action Item

Acceptance of December 19, 2025, SWAN Board Meeting Minutes

Bussey moved, seconded by Burns that it be

RESOLVED THAT THE SWAN BOARD APPROVES THE DECEMBER 19, 2025, SWAN BOARD MEETING MINUTES AS PRESENTED

Motion carried by unanimous voice vote

6. Action Item

Acceptance of the Fiscal Year 2025 Financial Audit

Weseloh moved, seconded by Cottrill that it be

RESOLVED THAT THE SWAN BOARD APPROVES THE FISCAL YEAR 25 AUDIT AS PRESENTED

Motion carried by roll call vote with the following results:

Ayes: Burns, Bussey, Cottrill, Johnson, Musil, Weseloh

7. Reports

a. Board President Report

Musil gave an update from ISLAC representative Ted Bodewes on the January meeting. Bodewes will have more updates for the SWAN board in April.

b. Executive Report

Skog reviewed the Executive Director Report as reported in the board packet. A discussion ensued on the Cook County libraries' request to delay payments to SWAN.

Operations Report

Brandwein gave an overview of Operations as reported in the board packet. A brief discussion was had on the success of the online patron registration with Patron Point.

Treasurers Report

Busey noted the Cook County payments and if this will impact SWAN going forward for its cash reserves.

c. Board Calendar

None

8. **Discussion Item – BLUEcloud Analytics Private Intelligence Server recommendation**
Skog and Brandwein gave an overview of the add-on service to the current Analytics software platform. The cost and explanation are included in the budget.

9. **Discussion Item –FY27 draft budget & membership fees draft**
Skog reviewed the FY27 budget which will be shared at the scheduled Tuesday, February 3, 2026 membership Committee of the Whole meeting.

10. **Discussion Item –Review of SWAN policies**
Skog reviewed the SWAN policies and procedures. The Reserve Cash Policy be reviewed with the board at the February meeting.

Musil adjourned the meeting at 10:53 a.m.

Minutes Prepared by Ginny Blake
Respectfully Submitted,

Samantha Johnson
Board Secretary

SWAN Executive Director Report

February 20, 2026

Update on activities

Committee of the Whole presentation

The budget presentation on Tuesday, February 3rd had 64 registered attendees and lasted 27 minutes. There were no questions from the audience, but I did have one follow up question that week from a library director asking about the research underway on medical benefits.

Cook County tax disbursement delays & membership fees

The outstanding invoices for Elmwood Park Public Library have been paid, with only the January 2026 invoice remaining unpaid.

Illinois Library Association Public Policy Committee

The Committee has been busy with legislation for eBook pricing, trustee training, and increases to grant funds for library systems, as well as public and school libraries. In addition, there are several subcommittees studying the abuse of FOIA, issues surrounding distribution of Personal Property Tax Replacement funds, and updating the Library Records Confidentiality Act. My role as PPC chair continues through June 2026 and I will remain part of the committee as past-chair which is an ex-officio member.

SWAN Board strategic planning retreat

Next month the meeting will be held at Glen Ellyn Public Library. The Strategic Planning Committee has several group exercises planned for you. The first part of the meeting will include required SWAN business and lunch will be provided.

Projects

Insurance research

We received insurance coverage information and quotations for vision and dental, as well as life insurance coverage, so we now have benefits plans and costs to compare in full against the current plans provided by LIMRiCC and WIN.

Board considerations

Minutes review

I conferred with Board Secretary Samantha Johnson on the closed session minutes and have included recommended actions on the agenda on her behalf.

FY27 SWAN budget

The budget and fee chart has been updated since the last board meeting. I have included a brief memo outlining those modifications.

Policy review

The SWAN Board will review various policies and procedures over the upcoming year. This month I have included a memo outlining some thoughts on the Reserve Cash policy.

March 4, 2026 Quarterly meeting agenda

The upcoming agenda for the first quarterly membership meeting is included in this month's meeting packet.

SirsiDynix meeting with Board

At the previous monthly meeting with our SirsiDynix Library Relations Manager, the company shared they will be visiting Illinois in April or May to meet with customers. I suggest we could plan a meeting with company representatives at either the April 17th or May 22nd regularly scheduled SWAN Board meetings. SirsiDynix staff would include Mellisa Kulmer, Vice President of Product Strategy, Nicole Romyak, Director of Customer Success, and our sales representative Stacy Betts.

Monthly Financial Report

December Balance Sheet

The Fund Balance Unrestricted line for January is \$2,200,106.80 which unchanged from the month prior. The table below shows the current FY26 budget expense and budgeted spending from reserves.

Fund Balance Unrestricted	\$2,200,106.80
Expenses to be paid from reserve	(\$45,000.00)
	\$2,155,106.80
SWAN annual expense budget	\$3,982,493.02
Number of months operating expense in reserve	6.5

Revenue & Expense Report

This month will be 58% of the budgeted revenue and expenses. SWAN's financials are presented on a cash basis for this current fiscal year 2026. SWAN total expenses for the year are on target at 56%.

	FY26 Budget	Ending January 2026	Percentage of budget YTD 58%
Total Revenue	\$3,982,493.02	\$2,700,019.74	68%
Total Expenses	\$3,982,493.02	\$2,210,928.35	56%
Over / (Under)	\$0.00	\$489,091.39	

Accounts Receivable

4010 - SWAN Full Membership Fees: 74.98%
 Thirds quarter invoices were sent out in January 2026, reflecting nearly 75% of this revenue budget line.
 Fourth quarter invoices will be sent out in April.

4310 – RAILS Support to SWAN: 75%
 The third quarter payment to SWAN was received.

4499 – Annual Conference Receipts: 141.61%
 The invoices to libraries that participated in 2025 SWAN Expo were sent out in September.

4510 – Interest Income: 60.39%
 SWAN’s Money Market rate for January is 3.89%, which is down from 4.17% in November, but the income year to date exceeds budgeted revenue. We transferred \$100,00 into this account from the operating checking account in November.

4520 – Investment Income: 30.17%
 SWAN’s IMET investment revenue is recorded in this line.

Accounts Payable

The majority of SWAN budget expenses remain within expected budget ranges. Below are some of the expenses exceeding 58%, which is the percentage of the budget at the end of November.

5023—Worker’s Compensation: 55.19%
 The insurance premium expense was reclassified in November to this budget line from the incorrect line of #5700 Insurance.

5210—Conference Travel: 60.48%
 Travel expenses for ALA, AspenCon, and CORE conferences out of state recorded thus far for the year. SWAN staff presented at AspenCon and CORE conferences.

5310—Travel Reimbursement: 96.18%
 Reimbursements to SWAN employees for local travel to meetings.

5330 – Library Professional Development: 116.65%

The learning management system was renewed at \$6,248.73 along with the instructional software at \$3,192.75 which were higher than expected.

5430 – Server Software Licensing: 60.40%

SWAN utilizes server hosting with Microsoft’s cloud hosting platform Azure, which results in a monthly expense based on usage. The renewal of the security service with Arctic Wolf at \$26,392.09 occurred in July 2025.

5440 – Library Services Platform: 52.95%

Full annual payments to OCLC and EBSCO are reflected in this expense line. Payments to Grove and SirsiDynix will occur in March and April 2026 respectively.

5460 – Information Subscription Service: 101.64%

ProQuest Syndetic Solutions subscription is paid for the full year.

5470 – Subscription Support Services: 85.68%

The new SWAN ticketing system HaloITSM expense subscription was renewed at \$22,800.

5490—Group Purchases Services: 393.42%

Throughout the year SWAN will purchase one-time licenses for Symphony “Pseudo Library” for member libraries adding drive-up windows, pickup lockers, or special branches. These purchases are offset by #4190 Member Group Purchase Receipts. Recently, Tinley Park purchased a pseudo library in Symphony for its planned drive-up window. The Envisionware group purchase for OneStop self-check software was paid in December 2025 and will be offset by revenue in the 4190 Member Group Purchase Receipts.

5620—Hardware: 84.27%

A laptop replacement purchase was made in December 2025. There will be an additional purchase later this year as more laptops become available to the market.

5700—Insurance: 102.93%

The business and cyber risk insurance coverage was renewed at \$5,170 and \$6,191 respectively.

5820—Accounting: 77.65%

Our ongoing monthly accounting expense is recorded in this line, along with full payment for the fiscal audit.

6010—Bank Fees: 154.54%

SWAN now pays all vendors via bank ACH which incurs a fee for each transaction.

Operations Report: January 2026

Summary

Membership engagement activities and statistics are reported through the month-end of January 2026. System outages will be reported as of final assembly of the report to ensure that any critical system issues are documented as quickly as possible. Highlighted activities represent on-site library events.

Member Engagement – All Staff

A recap of member engagement activities in the report's time period.

Site Visits, Training, and Consultation

Member engagement activities, including meetings, on-site visits, training, and consultation are noted for the reporting period. Highlighted activities represent on-site library events.

Date	Event Name	Teams Responsible	Category
1/8/2026	Cataloging Working Group	Bibliographic Services	Membership Meeting
1/21/2026	Circulation Working Group	User Experience; Information Technology & System Support	Membership Meeting
1/22/2026	DUX Working Group	User Experience	Membership Meeting
1/23/2026	SWAN Board Meeting	Administration	Governance
1/27/2026	IPLAR Office Hours	Administration; Information Technology & System Support	Consultation
1/27/2026	SWAN Fireside Chat	All	Membership Meeting
1/30/2026	ILL/Quarterly Billing Office Hours	Administration	Consultation

User Group and Advisory Meeting Recap

Cataloging Working Group (01/08/2026)

The Cataloging Libraries met with the SWAN Bibliographic Team to discuss several key updates and changes, including the Library of Congress's decision to eliminate form subdivisions and the implementation of new 890 series fields. Cynthia Romanowski provided an update on the latest Backstage loads and Rebuilds performed over the holiday break. The team discussed potential changes to genre headings, particularly moving away from using 650 fields for large type books and Non-English languages in favor of 655 genre headings. Lucas McKeever presented updates on the new search interpreter feature in Aspen that will automatically narrow keyword searches, and the team

agreed to test this functionality starting in February. Cynthia highlighted libraries testing new options for Marc Listener to help eliminate duplications. Samantha Dietel highlighted the new online courses.

Circulation Working Group (01/21/2026)

The Circulation Working Group is currently focused on building workshops around the damaged and unusable generic users. The group discussed logistics of the workshop and set locations, dates, and times. There will be 2 duplicate sessions, one in the spring and one in the fall.

The group is now working on the research portion of this project. They are looking at using Kahoot to allow participants to vote. They are also looking for items to showcase.

Discovery and User Experience Working Group (1/22/2026)

The group discussed the Aspen projects on the horizon and some of the lingering development requests from last year, which we will continue to work on. We also discussed an in-person usability test this year, which would ideally be wrapped up by October. Roselle Public Library has volunteered to host. Finally the group brainstormed and selected a deep-dive research project for the year. This year, our focus will be on the question: "How might we improve patron account management?"

Major Projects & Research

Aspen Discovery

26.01 release

The January release of Aspen included a new, streamlined design for browse categories in the app as well as work to improve performance for My Account features.

In addition, this release included performance improvements for the Palace Project app, though we are awaiting additional improvements before enabling the Palace Project integration for members. While indexing time significantly increased, it still takes around 15-20 minutes for availability to update, which is a delay that would be noticeable to patrons. In addition, the messaging when a patron taps the checkout button on a title that is actually no longer available is unclear. We have software development requests with Grove to further improve the messaging as well as indexing.

Keyword search filters

Aspen now has the ability to automatically apply filters based on keyword searches; for example a search for "pride and prejudice dvd" would strip the term "dvd" from the keywords and apply a format filter for DVD. All SWAN libraries are now live with this feature.

Documentation on the settings and keyword triggers is on the support site:

<https://swanlibraries.net/documentation/95044>

Hoopla Flex integration

A new version of the Hoopla API endpoints is now available. This version, V2, was created to support library consortia. V2 has the capability to bring in each Hoopla library's Instant collection and supports individual Flex collections. Grove for Libraries has been working closely with Midwest Tape to test in a staging environment and they have recently updated our Aspen test environment to support this updated API.

SWAN is currently testing to ensure that Instant titles are coming through the API and that any blocks to titles and changes in price caps are observed. Once we can confirm the Instant titles are working as expected, we will begin testing Flex collections and ensure that individual Flex collections are appearing and working as they currently do on the native Hoopla platform. We're hoping to have V2 of Hoopla on our Aspen production sometime in March.

Palace Project

Olivia Montolin met with RAILS to discuss a timeline to add new members to eRead Illinois and adding new members to eRead Illinois and non-eRead libraries to Palace Project. Information and instructions will open to SWAN members after March 2026.

External Collaboration & Partnerships

Meetings represent formal project-based meetings with vendors and collaboration projects within the larger library community.

Date	Event Name	Teams Involved	Topic
1/8/2026	Aspen Community Meeting	All	Partnerships
1/15/2026	Aspen Catalogers Group	Bibliographic Services	Partnerships
1/28/2026	SirsiDynix SureSailing	All	Partnerships

Support, Documentation, and Training

Details on support tickets, documentation, and training.

Outage Tracking

We did encounter an abnormal ADUtext on Tuesday, January 27th. This was caused by a record overrunning the number of MARC tags allowed. These limits will be increased to avoid recurrence. There was no notable downtime during January.

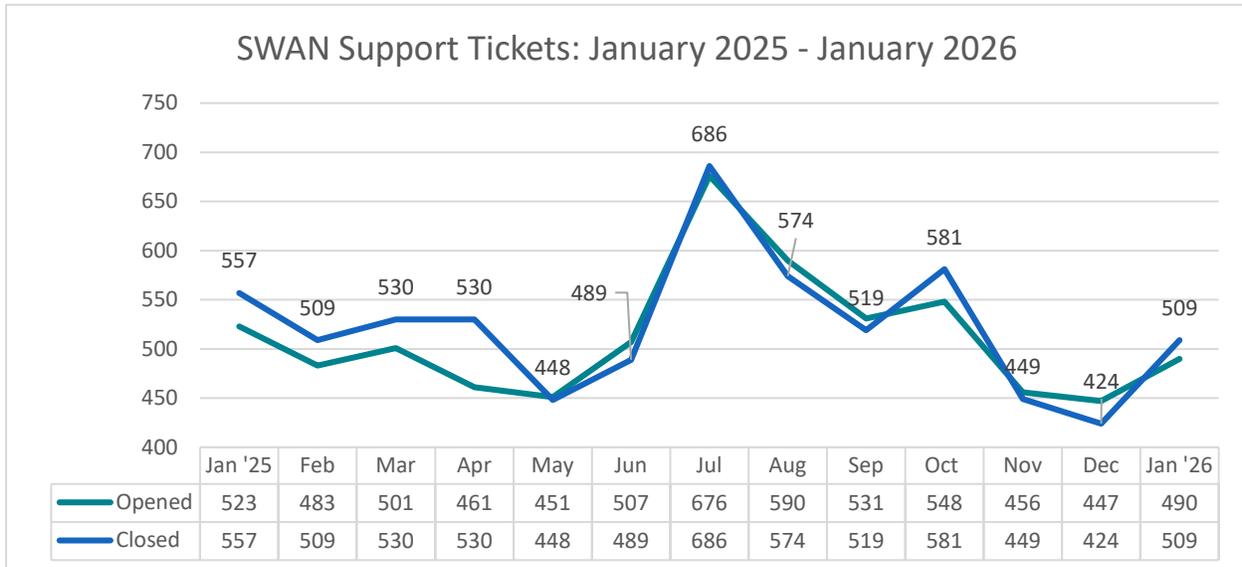
System Maintenance & Outage Calendar

	Thanksgiving Headings Rebuild	Scheduled run of RebuildHeadings and Re...	Thu 11/27/202...	Fri 11/28/2025 ...	 SirsiDynix, Planned
	Christmas Rebuild - Thesauri and Headings	Scheduled rebuild of thesauri and heading...	Tue 12/23/202...	Thu 12/25/202...	 SirsiDynix, Planned
	Symphony Production Cloned to Test		Wed 1/21/202...	Thu 1/22/2026 ...	
	Overnight Processing Errors	ADUtext finished abnormally	Tue 1/27/2026...	Wed 1/28/202...	 SirsiDynix

Support Tickets

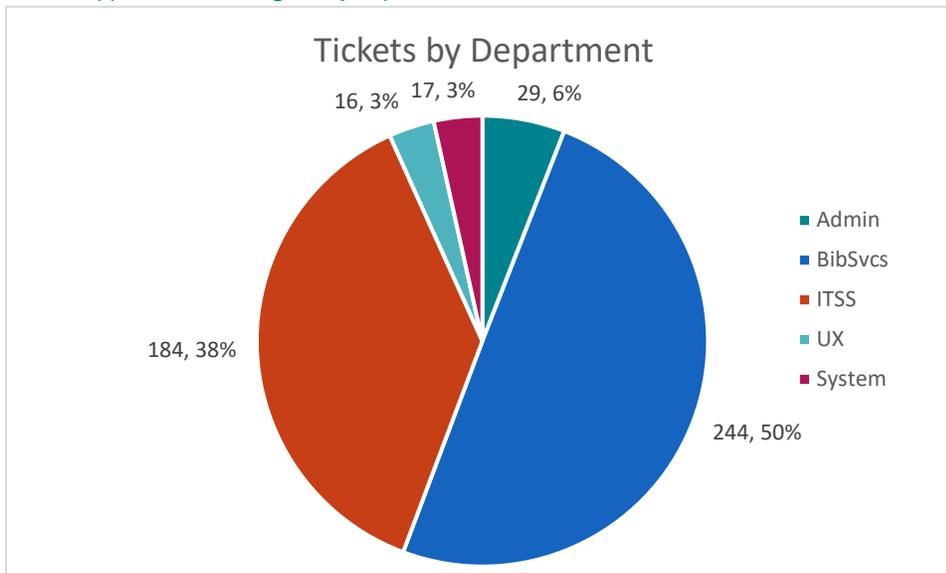
System Assigned tickets represent tickets that were merged or otherwise consolidated.

SWAN Support Tickets Opened/Closed in Past 12 Months



Data labels reflect tickets closed each month.

SWAN Support Tickets Assigned by Department



Support Site

A new tag-based organization system for documentation on the SWAN website will go live on February 18th. Some changes are already in place for areas like the About and Board sections of the site. These changes aim to improve navigation and search across the site.

Training Modules & Recordings

Webinar audit

The webinar audit kicked off in January, and all SWAN staff are currently reviewing all of our webinar recordings. The audit will be completed at the end of February. Following the audit, we will begin the process of archiving, re-recording, or developing interactive courses for each training.

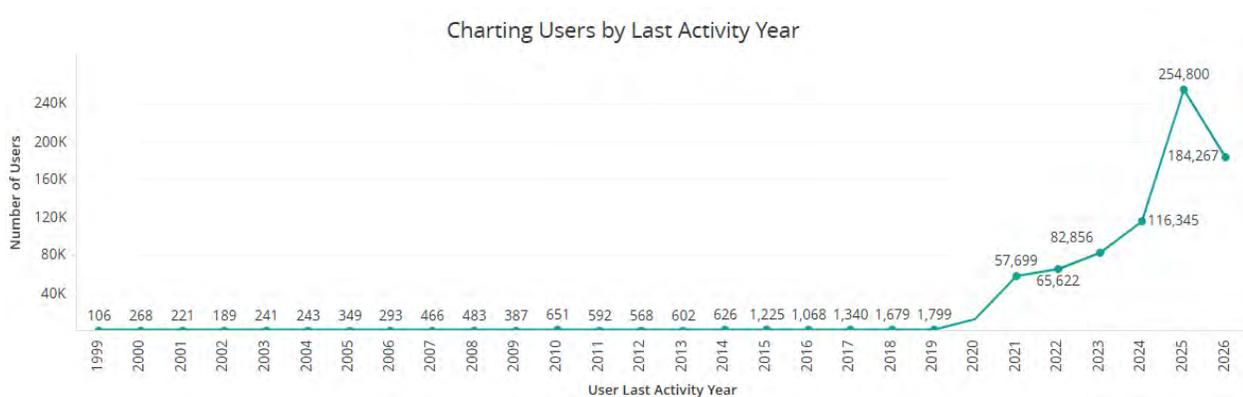
Learning Management System (SWAN Online Learning)

Samantha Dietel published the course “[Creating and Sending Symphony Acquisitions Orders](#),” the second in a five-part course series on Symphony Acquisitions.

Maintenance

Automatic Monthly Patron Record Removal

In January, we removed 9,740 inactive patrons from the database. We currently have 780,405 registered patrons in the system. Now that the patron record purge has reached the goal of >5 years of inactivity, only 2% (16,027) have been inactive since before 2021 and remain due to bills greater than \$100 on their account.



We encourage libraries to examine these bills for possible removal at the library’s discretion.

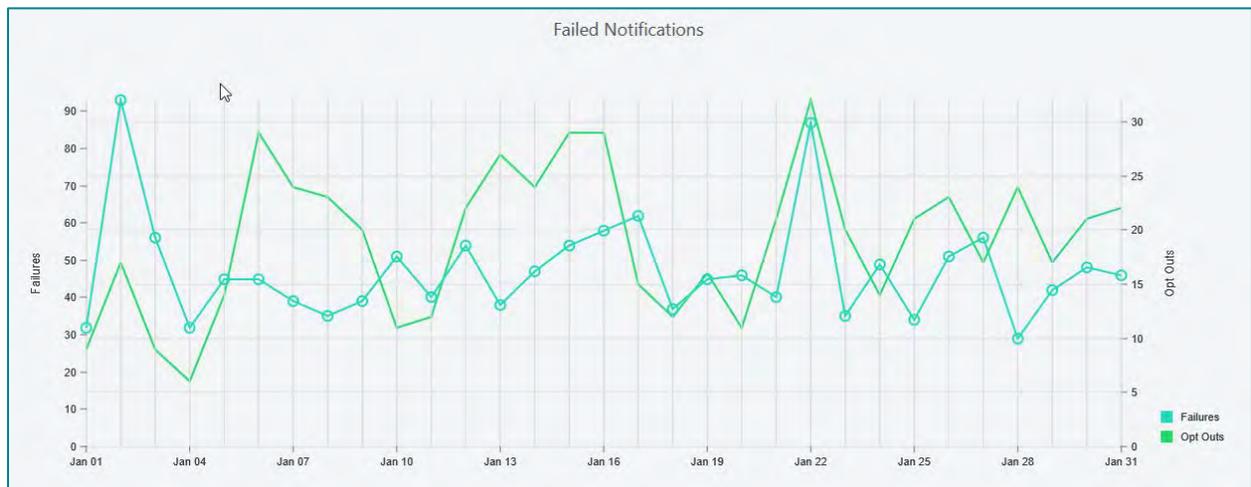
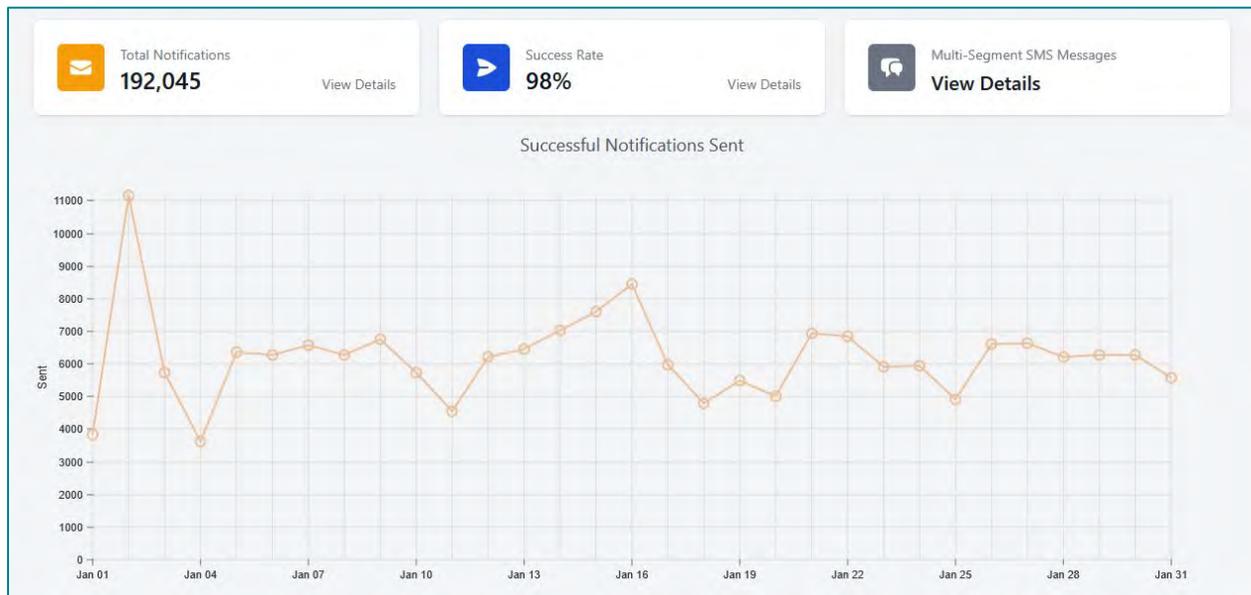
MessageBee Statistics

Note: MessageBee statistics have moved to a new service portal. The available data differs from the older portal.

Segment/Month	Sent	Delivered	Failed	Success Rate	OptOut	Opens	Clicks
Email							
Jan-26	192,045	189,160	1,465	98.50%	591	146,811	5,562
SMS							

	Jan-26	72,132	70,793	979	98.14%	93	0	0
Voice								
	Jan-26	7,291	6,995	236	95.94%	0	0	0

Email Notices



SMS Notices



Voice Notices



Print Notices

While not processed within MessageBee, Unique also provides our print notices.

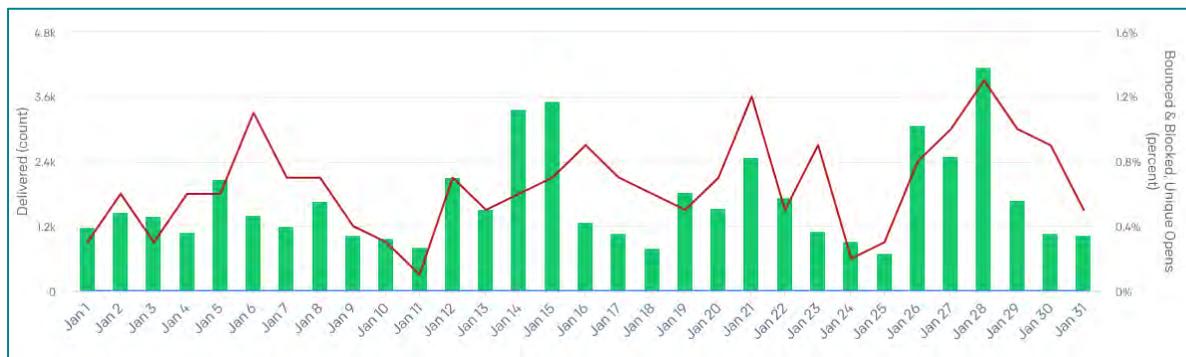
Month/Yr	Bill Notices	Amount
December, 2025	530	\$ 514.10
January, 2026	487	\$ 472.39

SendGrid Statistics

SendGrid processes email originating from Symphony, SWANcom, and other official communications.

Addresses	Messages
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Month/Yr	Total Requests	Total Processed	Success Rate (Delivered)	Bounced	Marked as			Bounce Drops	Spam Drops
					Spam	Invalid	Blocks		
Jan '25	73,534	70,321	98.77% (69,455)	213	4	29	1,097	2,925	259
Feb	71,496	68,900	98.89% (68,137)	155	27	24	866	2,320	252
Mar	83,029	80,569	98.9% (79,684)	162	3	29	821	2,216	215
Apr	70,180	67,748	98.9% (67,003)	159	3	34	711	2,166	232
May	57,178	54,382	99% (53,839)	141	0	48	490	2,502	246
Jun	60,485	57,526	98.97% (56,931)	172	4	45	502	2,708	206
Jul	77,571	73,990	99.1% (73,324)	186	4	38	583	3,306	237
Aug	67,299	62,996	99.5% (62,668)	184	1	1054	248	3,026	223
Sep	63,875	60,385	99.27% (59,947)	212	3	36	320	3,202	252
Oct	64,281	60,557	99.54% (60,276)	146	4	27	362	3,453	244
Nov	56,617	53,594	93.03% (52,672)	100	1	34	929	2,793	196
Dec	52,521	49,720	99.52% (49,481)	102	0	47	237	2,571	183
Jan '26	54,898	52,190	99.45%(51,906)	154	3	37	224	2,463	208



Appendix: Statistics

Cataloging & Collections

Cataloging statistics highlight the shared bibliographic database of physical materials maintained by our SWAN libraries and SWAN centralized cataloging staff.

OCLC Cataloging Counts

Counts do not include seventeen cataloging libraries. Original cataloging counts are new records created for SWAN and added to the OCLC WorldCat database. Copy cataloging counts are records downloaded from OCLC and added to SWAN's bibliographic database.

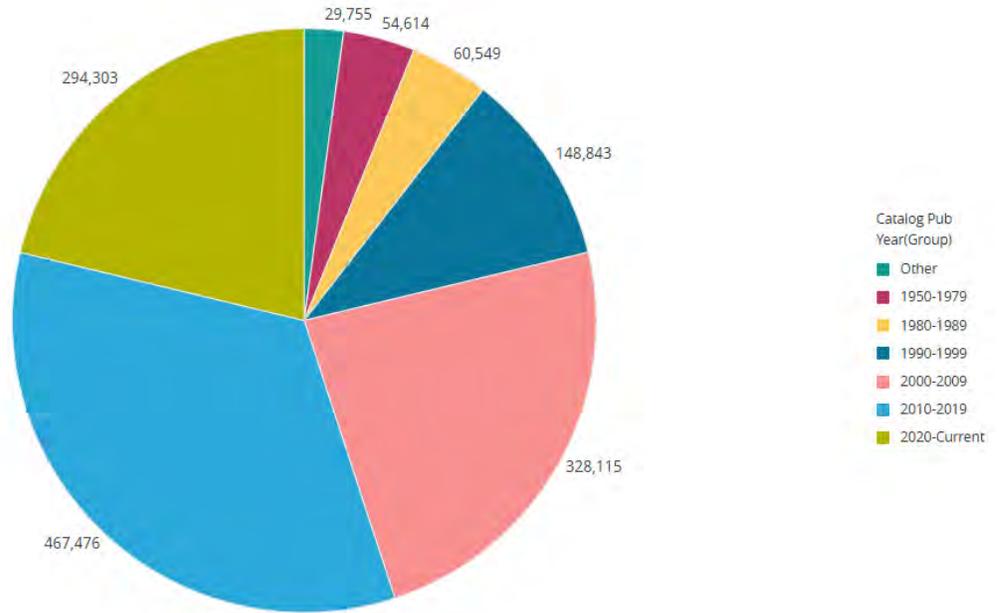
	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Copy 2022	1,808	2,283	2,059	2,299	2,239	1,886	1,976	2,706	1,944	1,918	2,010	2,275	25,403
Orig 2023	114	123	187	197	164	146	57	38	34	104	111	40	1,315
Copy 2023	2,925	2,213	2,352	1,819	2,630	2,310	1,752	2,215	1,875	2,338	1,968	1,838	26,235
Orig 2024	134	149	127	132	125	80	129	63	99	80	80	73	1,271
Copy 2024	2,072	1,936	1,633	1,967	1,727	1,630	1,658	1,293	1,652	2,030	2,002	2,107	21,707
Orig 2025	116	96	145	131	137	52	32	59	122	64	121	58	1,133
Copy 2025	2376	2147	1832	2029	1720	1504	1790	1765	1674	1862	1551	1543	21,793
Orig 2026	58												
Copy 2026	1830												

Records Added

In January, SWAN libraries added 37,483 new items to the database, and a total of 6,085 new catalog records.

Currently, we have 1,383,655 unique bibliographic records with available items. Of these, 54% were published in or after 2010.

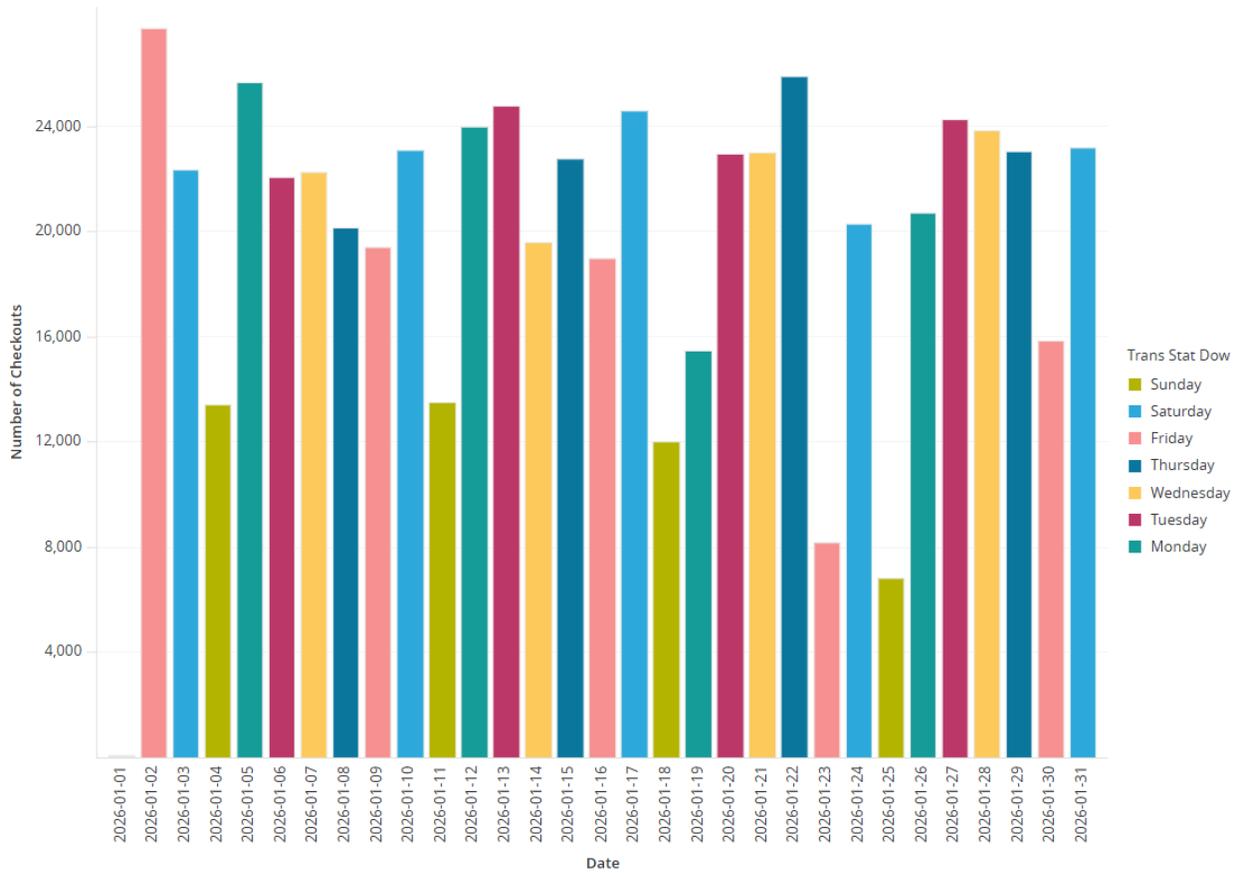
Title Count by Publication Year



Circulation

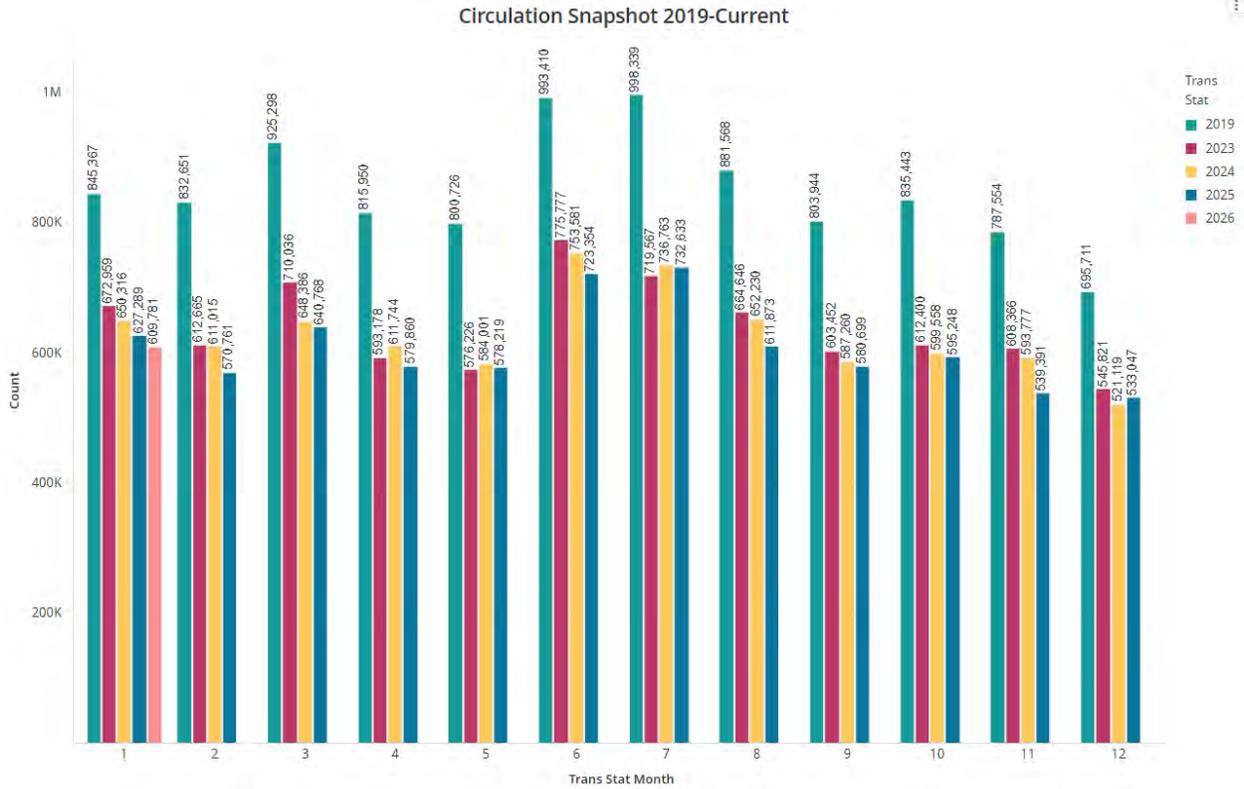
In January, there were 609,747 total circulations across all SWAN libraries. Comparative daily rates are in the graph below.

Daily Circulation Totals - Previous Month



Monthly total comparison since 2019

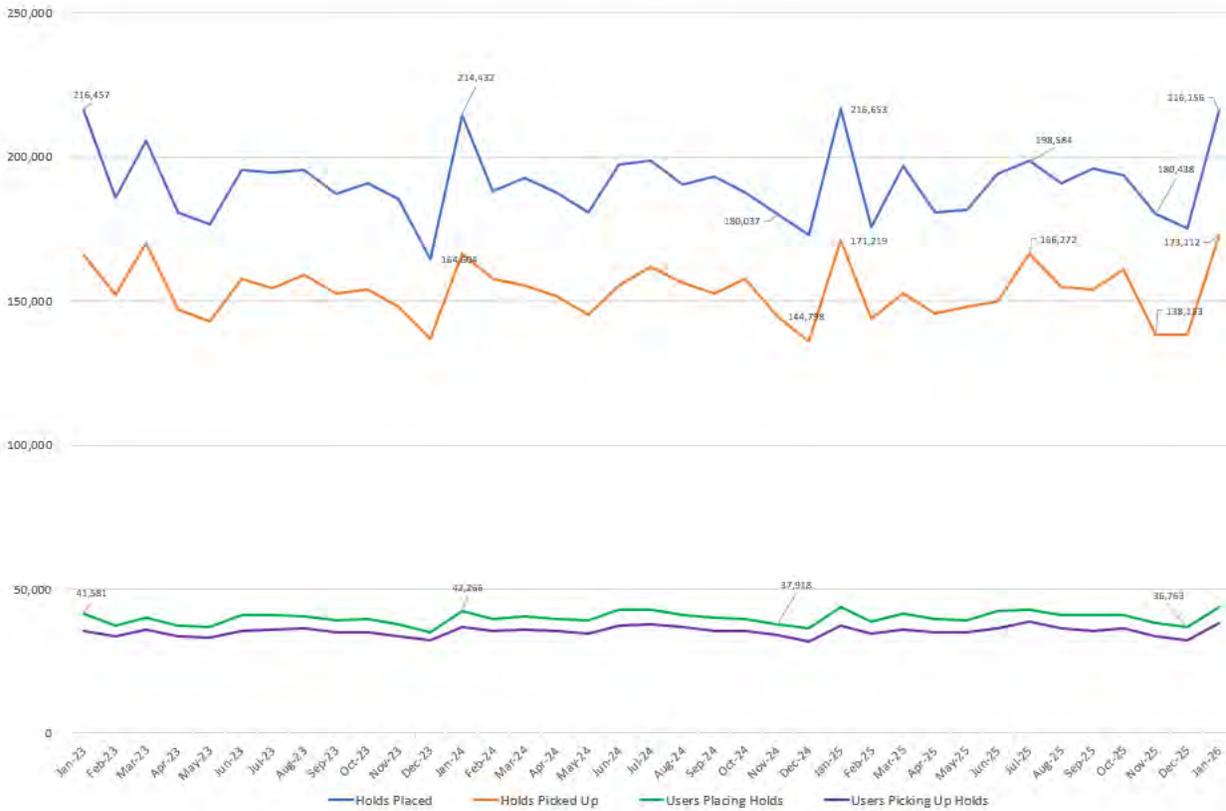
In January, systemwide circulation was 97.2% of the total in January 2025 and 71.4% of the pre-pandemic count from January 2019.



Trends in Holds

In January, 216,156 holds were placed by 43,705 unique patrons, for an average of 5 items per holding patron. Hold placements/pickup remains steady in recent years, even as physical circulation tapers.

Trends in Holds, Jan 2023 - Present



Interlibrary Loan & Resource Sharing

In January, Interlibrary loan checkouts between SWAN members totaled 123,562 for 20.7% of total checkouts.

Reciprocal borrowing between SWAN libraries totaled another 17.5% of total checkouts at 104,787 checkouts. Non-SWAN reciprocal borrowing made up another 3.4% of checkouts.

OCLC Worldwide Resource Sharing

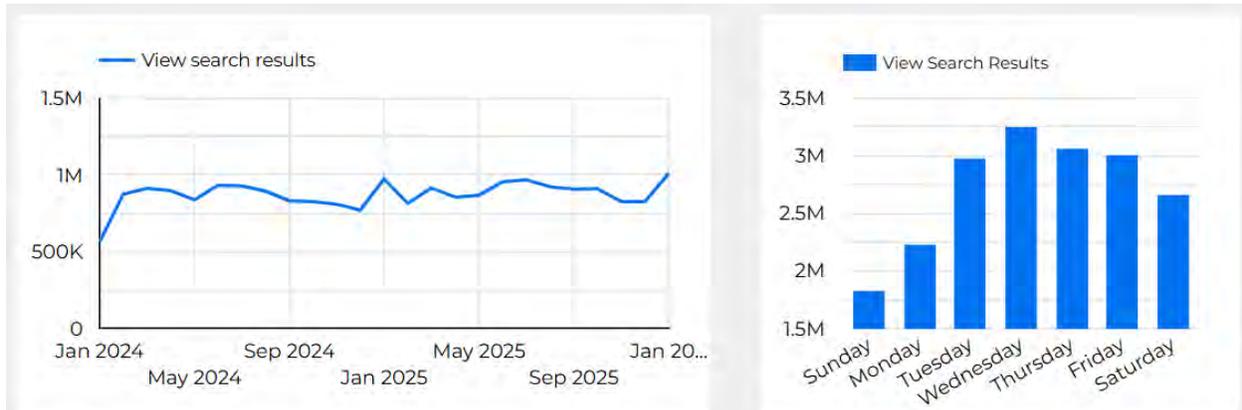
In January, our combined OCLC interlibrary loan statistics show that SWAN was still a net lender by a ratio of 2 items lent for each item borrowed. We lent 2,807 items and 24 copies and borrowed 1,390 items and 23 copies.

Online Public Catalog - Aspen

Top 25 Searches in Aspen (January 2026)

1. the correspondent
2. dogman
3. freida mcfadden
4. the housemaid
5. theo of golden
6. dvd
7. hamnet
8. heated rivalry
9. people we meet on vacation
10. stranger things
11. nintendo switch
12. romance
13. wuthering heights
14. 1984
15. housemaid
16. heart the lover
17. my friends
18. wild dark shore
19. pokemon
20. broken country
21. manga
22. minecraft
23. winter
24. wings of fire
25. colleen hoover

Results Pageviews in Aspen

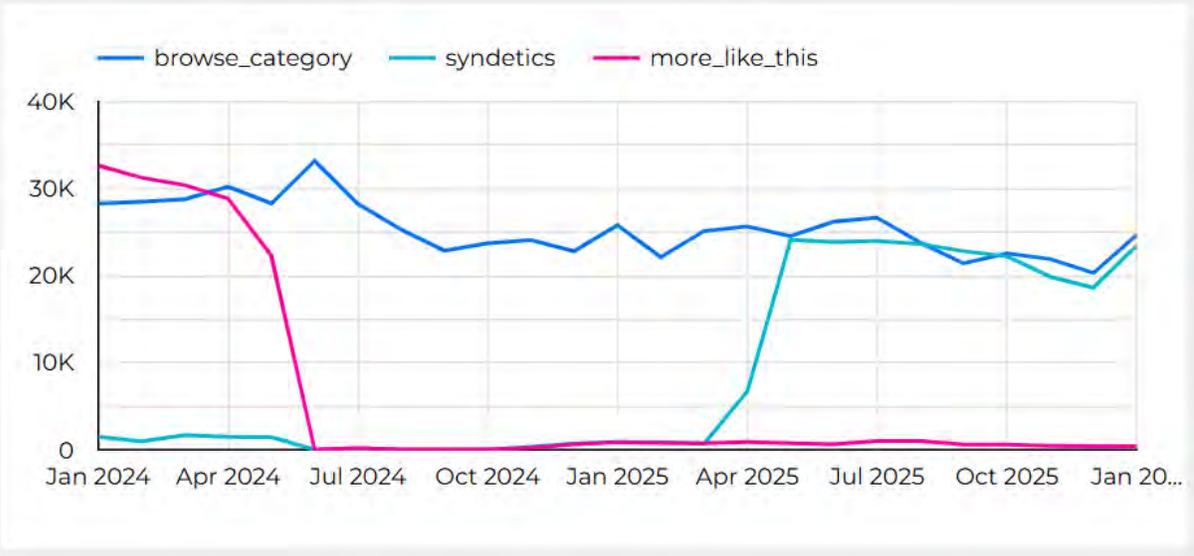


Usage of Recommendations

This data measures clicks on title recommendations presented to patrons.

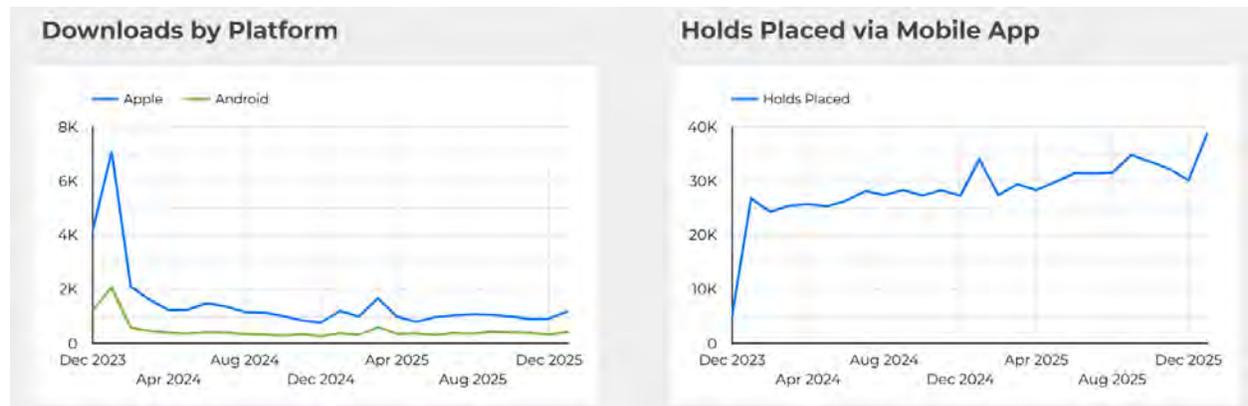
- Browse categories appear on the home page and they are generated by library staff
- “More Like This” were auto-generated by ProQuest Syndetics and appeared on a grouped work or record detail page – *removed June 2024*.
- “Syndetics” refers to Syndetics Unbound recommendations - *enabled April 2025*.

Recommendations



SWAN Libraries + App – Aspen LiDA

January 2024 is the first full month of available statistics for the SWAN Libraries + app (the app was launched mid-month December 2023).



SWAN
Calendar-Timetable of Deadlines and Board Action Requirements

DATE	MEETING TYPE	ACTION ITEMS
Friday, July 18, 2025	Regular SWAN Board Meeting	Elect Officers: President, VP, Treasurer, Secretary & Complete Signature Card Changes for Bank Accounts. OMA Officers must complete training. Nominate for committees. Approve schedule for regular board meetings for next 12 months.
Friday, August 15, 2025	Regular SWAN Board Meeting	Meeting often conflicts with SWAN Expo. Decision on recommend to cancel meeting.
Thursday, September 4, 2025	SWAN Quarterly Meeting	Introduce new SWAN Board members
Friday, September 19, 2025	Regular SWAN Board Meeting	Closed session minutes 6 month review Identify SWAN policies to review. Review budget process timetable with SWAN Board.
Friday, October 17, 2025	Regular SWAN Board Meeting	Aaron begins work on FY26 budget, brings questions to SWAN Board if needed.
Friday, November 21, 2025	Regular SWAN Board Meeting	Aaron to bring next SWAN budget draft; Board discuss Fees and determines next steps. Board approves meeting dates for upcoming calendar
Thursday, December 4, 2025	SWAN Quarterly Meeting	
Friday, December 19, 2025	Regular SWAN Board Meeting	Review of SWAN Budget Draft
Friday, January 23, 2026	Regular SWAN Board Meeting	Board accepts financial audit. Review and recommend draft of SWAN Budget for Membership presentation. Set COW date for February for membership review.
Tuesday, February 3, 2026	Committee of the Whole meeting (virtual)	Meeting to discuss FY26 budget, fees, and reserves worksheet.
Friday, February 20, 2026	Regular SWAN Board Meeting	Incorporate changes, suggestions to SWAN budget. Create recommendation to membership. SWAN Board Election Process Review.
Thursday, March 5, 2026	SWAN Quarterly Meeting	Roll call vote to approve SWAN budget. Announce Board election process.
Friday, March 20, 2026	Regular SWAN Board Meeting	Strategic planning retreat
Friday, April 17, 2026	Regular SWAN Board Meeting	Review and approve Board Self Evaluation Form; assign date for completion.
Friday, May 22, 2026	Regular SWAN Board Meeting	Review Board Self-Evaluation Results.
Thursday, June 4, 2026	SWAN Quarterly Meeting	Board Election Results. Vote on Bylaw amendments (if any).
Friday, June 19, 2026	Regular SWAN Board Meeting	Review/Write Off Allowance for Doubtful Accounts. Director Evaluation - Provide results and discuss (Executive Session).

SWAN Board & Membership Meeting Schedule 2025 - 2026

Date	Meeting type	Location
Friday, July 18, 2025	Regular SWAN Board Meeting	Midlothian Public Library
Friday, August 15, 2025	Regular SWAN Board Meeting	Cancel
Friday, September 19, 2025	Regular SWAN Board Meeting	Tinley Park Public Library
Friday, October 17, 2025	Regular SWAN Board Meeting	Tinley Park Public Library
Friday, November 21, 2025	Regular SWAN Board Meeting	West Chicago Public Library
Friday, December 19, 2025	Regular SWAN Board Meeting	West Chicago Public Library
Friday, January 23, 2026	Regular SWAN Board Meeting	Itasca Community Library
Friday, February 20, 2026	Regular SWAN Board Meeting	Itasca Community Library
Friday, March 20, 2026	Regular SWAN Board Meeting	Glen Ellyn Public Library
Friday, April 17, 2026	Regular SWAN Board Meeting	Roselle Public Library
Friday, May 22, 2026	Regular SWAN Board Meeting	Richton Park Public Library
Thursday, June 18, 2026	Regular SWAN Board Meeting	Richton Park Public Library



SWAN Budget Fiscal Year 2027

July 1, 2026 – June 30, 2027

SWAN Budget Information & Guidelines

Fiscal Year 2027 (July 1, 2026 – June 30, 2027)

Introduction

The SWAN budget is introduced to the SWAN Board at its November meeting, with scheduled input from library directors at a February Committee of the Whole meeting, and concluding with a membership approval at the March SWAN Quarterly meeting.

Budget Highlights

RAILS Grant revenue increase

The RAILS LLSAP grant increased from \$501,394 to \$515,768 for FY27, which is a \$14,374.50 increase.

Group purchases for EBSCO & Comics Plus removed

These purchases once under SWAN have since moved to an arrangement with RAILS. RAILS now manages the subscription request modifications, fees, and billing. These purchases had no impact on membership fees overall, as the expense and subsequent revenue from direct billing of libraries would zero out.

Increase Library Services Platform expenses

The SirsiDynix agreement would enter its second and final year with a 6.9% increase. Aspen hosting and support is assumed to not increase from the prior year, but additional Aspen/mobile app software development of \$10,000 is included in the FY27. The online patron registration service expense is based on actual three months of usage.

Increase outside consulting expense

The consulting budget includes an increase of \$10,000 to provide SWAN consulting for procurement and RFP management should it be decided to procure a new integrated library system (ILS).

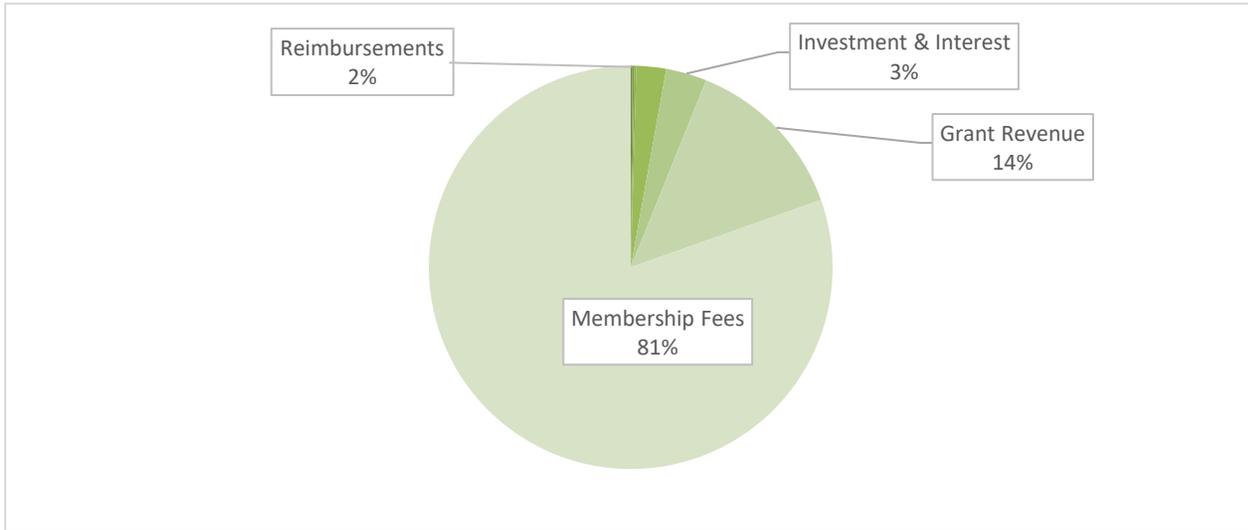
Increase to cyber risk policy coverage expense

The information security risks are increasing for all organizations, and libraries are no longer outside of the threat vector for cyber criminals (see the British Library ransomware attack). The insurance coverage for SWAN is currently \$1 million and if raised to \$2 million in coverage would raise the annual premium from \$6,191 to \$8,489. SWAN also has a cyber risk warranty with our security provider Arctic Wolf which provides coverage up to \$750,000.

Membership fees increase

Overall, the FY27 budget would set an increase of 4.0% to membership fees.

Revenue



Membership Fees

4010 SWAN Full Membership Fees \$3,073,186

SWAN assesses membership fees based on academic, school, special, and public library. The formulas used for each are detailed on the SWAN support site under About > Board > Budget & Fees. SWAN's FY27 membership fees are based on the 2023 tax year, and the variations of the tax revenue and debt service per library will result in individual library fee changes.

4011 SWAN Internet Access Membership Fees \$4,200

The Internet Access level service for school libraries continues through this fiscal year with 10 schools participating with partner SWAN member public libraries.

Membership Reimbursements

4110 Member One-Time Project Receipts \$0

This budget line would be used if a library needed to reimburse SWAN for one-time expenses incurred. For example, if the RAILS Catalog Grant were no longer available, a library joining SWAN would pay SWAN for the one-time expenses for the vendor expenses. No one-time projects are anticipated for this budget.

4190 Member Group Purchase Receipts \$5,600

Libraries that reimburse SWAN for group purchases are indicated in this budget line. EBSCO and Comics Plus group purchase revenue prior to FY27 were recorded in this line.

Reimbursements

4220 Reimbursement Losses for Resource Sharing \$47,800

Revenue associated with reimbursement for ILL or reciprocal borrowing with libraries outside of the SWAN consortium, e.g. Chicago Public Library.

4230 Collection Agency Fees \$0

SWAN may collect a modest fee for administering services within the Unique Management collection of unpaid reciprocal borrower invoices. This budget no longer includes the revenue.

4240 E-commerce transactions \$43,400

Payments made through the Aspen Discovery catalog by library users will be recorded as revenue and then distributed back to member libraries as an expense off-set in this budget.

4250 Deaccession transactions \$0

Revenue collected from deaccession of SWAN equipment or furniture.

Grant Revenue

4310 RAILS Support to SWAN \$515,768

RAILS provides support to SWAN through an annual grant to support regional resource sharing. The grant amount to SWAN is divided equally between all public libraries and is indicated as a discount off SWAN membership fees. The funding from RAILS is based on a formula which divides a grant \$2.25 million between six entities known as LLSAPs.

4320 Other Grant Revenue \$0

Revenue received as part of the addition of a new library to SWAN will be recorded in this budget line. No joining libraries are planned for this budget year.

Registration & Event Receipts

4499 Annual Conference Receipts \$6,260

Any revenue collected as part of the SWAN Expo are recorded in this budget line. This includes vendor table fees or libraries invoices for the event to offset event catering. This budget includes the annual conference event.

Investment & Interest

4510 Interest Income \$100,000

SWAN interest income is generated from a Money Market account with interest rates adjusting based on financial markets. The rates over the past year have been steadily increasing, and this budget anticipates a higher yield than last year's budget.

4520 Investment Income \$25,000

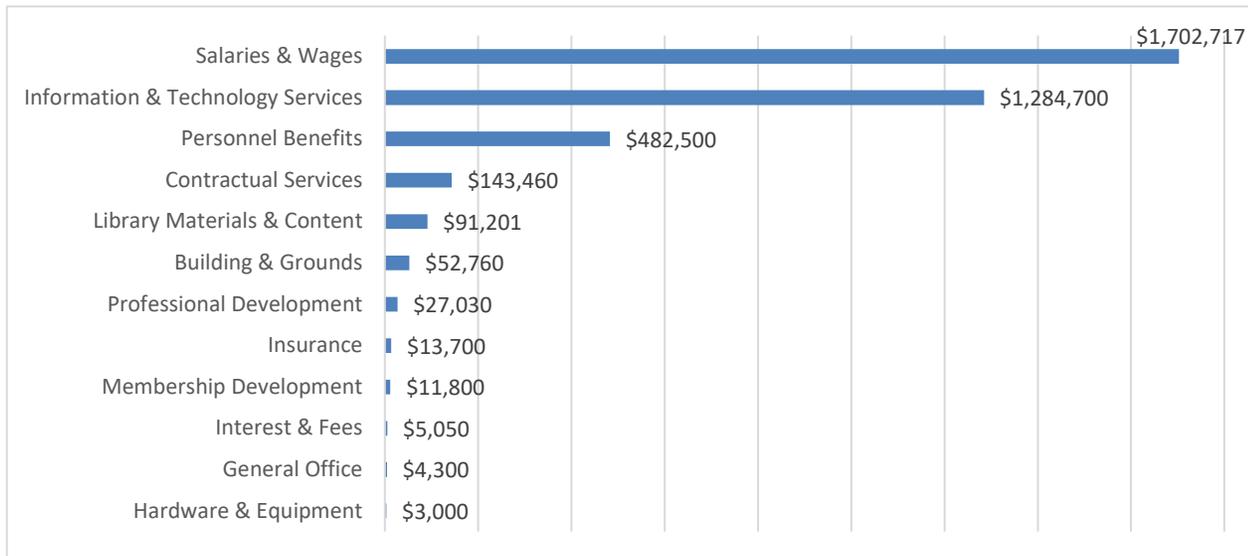
SWAN currently is a member of IMET. The annual income is recorded in this budget revenue line.

Reserves Funding

4600 Reserves Funding \$5,064

The reserve fund for SWAN is tracked on the monthly finance report as unrestricted funds. The use of the excess operating fund is recommended for one-time expenses for the consortia, such as the addition of a new service that has one-time setup fees. This budget includes a one-time expense for add-on software to improve BLUEcloud Analytics.

Expenses



Salaries & Wages

5000 Salaries & Wages \$1,702,717

This year that this budget line is increased 4.0%, which allows for SWAN's merit process and salary increases.

Personnel Benefits

5021 Social Security Taxes \$115,000

Payroll taxes and fringe benefits-- employer's share only.

5022 State Unemployment Insurance \$0

Organization pays unemployment directly should it be required.

5023 Worker's Compensation \$3,900
Organization insurance provided by insurance vendor.

5024 Retirement Benefits \$167,100
SWAN provides its employees a 401a retirement plan through ICMA-RC. The organization does not provide a defined benefit plan or participate in Illinois Municipal Retirement Fund (IMRF).

5025 Health, Dental, Life And Disability Insurance \$195,000
Employee health insurance is provided by LIMRiCC Purchase of Health Insurance Program (PHIP). This budget reflects the 2026 open enrollment changes with employee benefit selections.

5026 Tuition Reimbursements \$1,100
Tuition reimbursement benefit for employees.

5085 Staff Wellness \$400
Benefit offered to SWAN employees for participation within the employee Wellness Plan which includes incentives for breaktimes for walking, pedometers, exercise, and healthy lifestyles. No change from the prior budget.

Building & Grounds

SWAN headquarters relocated in December 2024, and the operating expenses have decreased significantly in the smaller, new location.

5110 Rent/Lease \$50,600
SWAN signed a 7-year lease in 2024 for office space. This budget reflects 12 months of the rent.

5120 Utilities \$1,200
Office facility electricity expenses are recorded in this line.

5130 Property Insurance \$0
Property and flood insurance covers office space furniture and equipment.

5140 Repairs & Maintenance \$960
Used for facility repairs including door fob security maintenance and repairs.

5150 Custodial Service & Supplies \$0
Cleaning service is provided as part of the office lease.

5190 Other Building Maintenance \$0
Used for alarms and security cameras related to facility expense.

Professional Development

This budget category focuses on providing professional development for SWAN employees. This includes training, conferences, and travel.

5210 Conference Travel \$10,000
SWAN staff attend various conferences annually such as ILA, COSUGI, ALA, or the COSUGI Consortia Special Interest Group meeting. This includes expenditures for overnight lodging, fares for airfare, planes, trains, taxicabs, auto rental, meals, etc. There is planned conference travel in this 'budget.

5220 Staff Meetings \$900
Expenses related to SWAN staff meetings, mostly food and a holiday luncheon, are recorded in this line.

5230 Staff Professional Development \$7,000
SWAN employees participate in presentations at ILA, ALA, COSUGI and other professional organization events. Attending the annual COSUGI conference is a must for SWAN staff as it allows the organization to plan for upcoming library software features and functions.

5240 Professional Association Membership Dues \$1,300
SWAN employees participate in ALA, ILA, and COSUGI activities, often presenting at conferences. Individual

5250 Educational Material \$800
This budget reduces some of the online learning expenses for employees.

5260 Online Learning \$7,030
SWAN employee training and courses on best security practice, identifying and preventing phishing attempts, and training as required by law.

Membership Development

This budget category focuses on providing professional development for the member libraries within SWAN. This includes SWAN staff consulting, leading meetings, and facilitating membership networking events.

5310 Travel Reimbursement \$2,000
The SWAN organization has no vehicles and reimburses employees for mileage attending the 50+ membership meetings held annually. Travel expenses are reduced for the budget due to the pandemic, but some mileage reimbursement will occur.

- 5320 Membership Meetings \$300**
Refreshments for the 50+ membership advisory and user group meetings held annually, such as coffee and donuts, or other activity supplies. Reduced to zero for the budget post-pandemic.
- 5330 Library Professional Development \$9,500**
Subscription expenses for learning management system and online tutorial coursework. Library staff have the ability to complete interactive training and within the learning management system, complete courses to master skills in the software systems SWAN provides. Expenses include Articulate Storyline, and Inquisiq, which are components of SWAN's Learning Management System.
- 5350 Marketing & Promotional Material \$0**
Expenses related to printing library promotional material such as bookmarks or brochures.
- 5399 Annual Conference \$0**
SWAN's annual conference, called SWAN Expo, supports speaker fees, honorarium, and travel expense for speakers. Costs associated with the facility and event are noted with the budget lines ending in "99" within this budget chart of accounts.

Information & Technology Services

This budget category includes technology expenses related to SWAN's resource sharing platform. The platform includes expenses related to the technology required to run the platform for library content within the consortium.

- 5420 Application Software Licensing \$16,800**
Expenses related to SWAN's support software application include employee tools to create videos, deploy client software, design presentations, run meetings, and create instructional material. Vendor licensing includes: Formsite (webform software subscription), SurveyMonkey (for ongoing usability Input), MailChimp for e-newsletter, Adobe Acrobat, Adobe Creative Suite, Asana, Articulate Storyline, LastPass, Microsoft Office O365, Microsoft Visio Pro O365, Panda Virus Protection & Patch Management, and MSI Package Installer.
- 5430 Server Software Licensing \$129,000**
Expenses related to SWAN's support infrastructure including SSL Certificates for SWAN, domain subscription, SonicWALL Security licensing and subscription, Microsoft Active Directory, Microsoft Azure, and Microsoft Server licenses. This budget includes shift in expenses for SWAN hosting Aspen in Microsoft Azure as that service is helpdesk system hosting. The server licensing expenses related to SWAN's library services platform to run SirsiDynix Symphony and test systems. The single sign-on service was added in 2023, which will simplify library staff access to SWAN's growing web-based platforms, as well as providing enhanced security through management of users with this identify service provider.

5440 Library Services Platform \$1,049,700

The heart of SWAN’s resource sharing software platform expenses is recorded in this budget line, including expenses from SirsiDynix, OCLC, and EBSCO Discovery Services, OpenAthens, and now Patron Point/SpringShare providing online patron registration. Annual expenses for products are the following: SirsiDynix \$415,575; OCLC for all SWAN members \$318,848; EBSCO Discovery Service Web Services \$131,531; OpenAthens proxy authentication service \$71,933; Aspen Discovery & LiDA mobile with Grove \$92,600; online patron registration with Springshare Patron Point \$10,252; SirsiDynix add-on BLUEcloud Analytics Private Intelligence Server \$6,900.

5450 Data Management Services \$35,100

Expenses related to maintaining bibliographic and user data within the SWAN library services platform. This includes software provided to cataloging libraries to maintain bibliographic standards of the consortium. Vendors expenses include: ALA RDA Toolkit for Cataloging Libraries, WebDewey (OCLC negotiated directly with SWAN), and BackStage Library Works (ongoing authority updates). The National Change of Address (NCOA) is processed annually with Unique Management which updates the patron database address data and includes GIS map coordinates based on address.

5460 Information Subscription Service \$21,800

SWAN’s discovery platform includes ProQuest Syndetic Ubound services to add cover artwork and reading recommendations.

5470 Subscription Support Services \$25,200

SWAN’s support platform includes virtual meeting hosting for all governance and user groups, remote desktop assistance to library staff, and remote monitoring of systems for SWAN on-call staff. Expenses associated with this budget line include: Zoom virtual meeting platform, StatusCake (for site monitoring and alerting SWAN staff to outages), and the volume email service through SendGrid (patron notification plus library notification).

5480 Telecommunications \$7,100

Expenses associated with SWAN facility connection to the internet and phone support were reduced due to the office relocation.

5490 Group Purchases - Services \$2,600

SWAN will periodically arrange a software group purchase. Those expenses are recorded here if libraries are invoiced back for the expense, which would be recorded as revenue in the budget line 4190. The budget is supporting an ongoing Envisionware software group purchase for a self-check system, which has annual maintenance for support.

General Office

This category is primarily the expenses associated with running the organization's headquarters at 915 Harger Drive, Suite 260, Oak Brook, Illinois.

5510 Office Supplies \$3,500

Expenses associated with routine office work including paper, staff supplies, and anything costing less than \$5,000.

5520 Postage \$800

Expenses associated with shipping printed material are recorded in this line. SWAN staff make best attempts to control shipping costs through bringing printed material to membership events.

5550 Furniture \$0

If SWAN needs to add any training or collaboration furniture for the facility conference room or work areas, this is the budget and expense is recorded.

5599 Annual Conference Supplies \$0

All supply expenses associated with the annual conference SWAN Expo which include envelopes, paper, and presentations. SWAN Expo will take place this fiscal year.

Hardware & Equipment

SWAN utilizes a very light footprint for its headquarters, staff, and services to libraries.

5610 Equipment Rental/Maintenance \$0

All expenses associated with equipment leased at SWAN's office, including the single staff multi-use copier printer. This lease was discontinued in FY25.

5620 Hardware \$0

Expenses for this budget related to SWAN staff computer equipment replacement, to be funded with SWAN excess cash reserves.

5690 Group Purchases - Hardware \$3,000

Any pass-through purchases for equipment required for membership, such as firewall, commerce, or print solutions required by SWAN.

Insurance

SWAN organization insurance includes insuring the SWAN governing board, facility, and business for risk of crime and cybercrime.

5700 Insurance \$13,700
The SWAN organization insurance for directors and officers, cyber crime, and business owner’s insurance.

Contractual Services

The SWAN organization contracts with various companies for services such as a law firm for legal opinions, accounting services, financial audit, payroll, and notification services for library users.

5810 Legal \$6,000
SWAN utilizes legal services with Klein, Thorpe, Jenkins for various activities and inquiries as they arise during the year.

5820 Accounting \$22,060
Expenses associated with activities include SWAN annual audit, and the accounting service with Lauterbach & Amen.

5830 Consulting \$12,800
Expenses for vendor consulting for facilitation, strategic planning, or other one-time services are recorded in this budget line. This budget includes one-time expenses for paid software development to ByWater Solutions for prioritizing Aspen LiDA feature requests from SWAN.

5840 Payroll Service Fees \$4,600
Expenses for the payroll service provided through Paylocity.

5850 Contractual Agreements \$0
Expenses for one-time costs within the fiscal year for adding member libraries to the consortium are recorded in this line. These expenses would be offset by the revenue line 4320 Other Grant Revenue.

5860 Notification & Collection \$85,900
This budget includes the new service for all 100 member libraries to have email and SMS messages enhanced and sent through the MessageBee service provided by Unique Management. All 100 library notifications sent via automated phone calls are also provided through MessageBee. SWAN has also contracted with a Unique Management to print all user notices at \$4,092 annually.

5870 Recruitment \$0
Costs for personnel search, advertising of an open position at SWAN.

5899 Annual Conference Facility Contract \$12,100
SWAN Expo at Moraine Valley Community College Business and Conference Center has a one-day cost for the location plus food provided for the event. This budget has included the facility rental at the Business and Conference Center, based on the amount paid last year for the event.

Library Materials & Content

SWAN's chart of accounts includes budget lines for the organization to provide content to libraries—be it print, electronic, or as a group purchase pass-through.

5910 Print Materials \$0
This line is intended to supplement printing services for promotional material or print collections supplied to member libraries.

5920 Reimbursement for Resource Sharing \$47,800
Expenses related to the SWAN member libraries centralized reimbursement of unreturned material. The expenses in this line are offset by revenue in the 4220 Reimbursement Losses for Resource Sharing line.

5930 Group Purchases - Content \$0
This line's purpose is for online content provided to all libraries as part of SWAN's membership fees. It may include eBook content, online databases subscriptions, or other e-content.

5940 E-commerce payment transactions \$43,401
Expenses related to the Aspen Discovery online payments through PayPal. Library payments will be collected in the revenue budget line 4240 and quarterly reconciliation and payments back to the libraries are recorded in this budget line.

5990 Group Purchases - Electronic Resources \$0
SWAN negotiated group purchase for online subscriptions would be recorded in this line. The associated revenue offset in the revenue 4190 budget line. Prior expenses included the EBSCO subscription database group-purchase and Comics Plus.

Interest & Fees

6010 Bank Fees \$5,000
Expenses associated with bank fees for stopping checks or other services are recorded in this line. The banking service for lock box deposits is included in this budget line.

6020 Merchant Account Fees \$50
SWAN subscribes to ProPay as part of the BLUEcloud Commerce required for online Enterprise payments. SWAN pays \$40 annually, as do all member libraries within the ProPay service.

6030 Interest Payment \$0
Expenses for any loan or debt service payments would be recorded in this line. SWAN currently has no expenses for this line.

6099 Annual Conference Merchant Fees \$0
Expenses associated with any online transaction fees for processing annual conference SWAN Expo online payments are recorded in this line.

Asset Management

6110 Depreciation \$1,460
For proprietary funds and government-wide financial statements only. Depreciation charges are intended to allocate the cost of a fixed asset over the estimated useful life of the unit in a systematic and rational manner using the straight-line method. The number of physical assets depreciated has fallen dramatically since SWAN moved to an infrastructure-as-a-service model and no longer needs to purchase servers over \$5,000. Two expenses are in their final years of depreciation.

6120 (Gain)/Loss on Asset Disposal \$0

6130 Vacation Expense \$0
Per GASB, Vacation Expense is the account created to segregate the amount of the expense incurred by SWAN for the current years' addition or subtraction to the balance of earned but unused staff vacation time. This expense from budget in prior years was deemed no longer required for SWAN.

SWAN Budget Summary

SWAN Budget	FY27 Budget
4000 Membership Fees	\$3,077,386
4100 Membership Reimbursements	\$5,600
4200 Reimbursements	\$91,200
4300 Grant Revenue	\$515,768
4400 Registration & Event Receipts	\$6,260
4500 Investment & Interest	\$125,000
4600 Reserves Funding	\$5,064
Total Revenue	\$3,826,278
5000 Salaries & Wages	\$1,702,717
5020 Personnel Benefits	\$482,500
5100 Building & Grounds	\$52,760
5200 Professional Development	\$27,030
5300 Membership Development	\$11,800
5400 Information & Technology Services	\$1,284,700
5500 General Office	\$4,300
5600 Hardware & Equipment	\$3,000
5700 Insurance	\$13,700
5800 Contractual Services	\$143,460
5900 Library Materials & Content	\$91,201
6000 Interest & Fees	\$5,050
Total Operating Expenses	\$3,822,218
6100 Asset Management	\$1,460
Excess of revenues over (under) estimated expenses	\$0

Revenue & Expense Budget		FY25 Actual	FY26 Budget	FY27 Budget	Change from FY26 to FY27
Revenue					
4000	Membership Fees				
4010	SWAN Full Membership Fees	\$2,871,718	\$2,933,139	\$3,073,186	\$140,047
4011	SWAN Internet Access Membership Fees	\$3,714	\$3,700	\$4,200	\$500
4100	Membership Reimbursements				
4110	Member One-Time Project Receipts		\$0	\$0	\$0
4190	Member Group Purchase Receipts	\$301,672	\$301,600	\$5,600	(\$296,000)
4200	Reimbursements				
4220	Reimbursement Losses for Resource Sharing	\$44,985	\$42,000	\$47,800	\$5,800
4230	Collection Agency Fees		\$0	\$0	\$0
4240	E-commerce transactions	\$40,181	\$43,400	\$43,400	\$0
4250	Deaccession transactions				
4300	Grant Revenue				
4310	RAILS Support to SWAN	\$500,616	\$501,394	\$515,768	\$14,374
4320	Other Grant Revenue		\$0	\$0	\$0
4400	Registration & Event Receipts				
4499	Annual Conference Receipts	\$7,630	\$6,260	\$6,260	\$0
4500	Investment & Interest				
4510	Interest Income	\$102,036	\$85,000	\$100,000	\$15,000
4520	Investment Income		\$21,000	\$25,000	\$4,000
4600	Reserves Funding		\$45,000	\$5,064	(\$39,936)
Total Revenue		\$3,872,550	\$3,982,493	\$3,826,278	(\$156,215)
Expenses					
5000	Salaries & Wages	\$1,489,915	\$1,639,608	\$1,702,717	\$63,109
5020	Personnel Benefits				
5021	Social Security Taxes	\$110,313	\$125,600	\$115,000	(\$10,600)
5022	State Unemployment Insurance	\$0	\$0	\$0	\$0
5023	Worker's Compensation	\$0	\$4,700	\$3,900	(\$800)
5024	Retirement Benefits	\$147,105	\$138,300	\$167,100	\$28,800
5025	Health, Dental, Life And Disability Insurance	\$183,403	\$178,600	\$195,000	\$16,400
5026	Tuition Reimbursements	\$0	\$1,100	\$1,100	\$0
5085	Staff Wellness	\$460	\$400	\$400	\$0
5100	Building & Grounds				
5110	Rent/Lease	\$34,249	\$41,800	\$50,600	\$8,800
5120	Utilities	\$5,107	\$3,800	\$1,200	(\$2,600)
5130	Property Insurance	\$642	\$0	\$0	\$0
5140	Repairs & Maintenance	\$1,860	\$960	\$960	\$0
5150	Custodial Service & Supplies	\$9,620	\$0	\$0	\$0
5190	Other Building Maintenance	\$0	\$0	\$0	\$0

Revenue & Expense Budget		FY25 Actual	FY26 Budget	FY27 Budget	Change from FY26 to FY27
5200	Professional Development				
5210	Conference Travel	\$5,911	\$10,000	\$10,000	\$0
5220	Staff Meetings	\$1,605	\$900	\$900	\$0
5230	Staff Professional Development	\$6,797	\$8,800	\$7,000	(\$1,800)
5240	Professional Association Membership Dues	\$1,248	\$2,500	\$1,300	(\$1,200)
5250	Educational Material	\$0	\$800	\$800	\$0
5260	Online Learning	\$2,030	\$2,500	\$7,030	\$4,530
5300	Membership Development				
5310	Travel Reimbursement	\$1,936	\$900	\$2,000	\$1,100
5320	Membership Meetings	\$80	\$0	\$300	\$300
5330	Library Professional Development	\$4,020	\$8,094	\$9,500	\$1,406
5350	Marketing & Promotional Material	\$0	\$0	\$0	\$0
5399	Annual Conference	\$0	\$2,500	\$0	(\$2,500)
5400	Information & Technology Services				
5420	Application Software Licensing	\$16,332	\$20,300	\$16,800	(\$3,500)
5430	Server Software Licensing	\$141,340	\$118,800	\$129,000	\$10,200
5440	Library Services Platform	\$995,252	\$993,100	\$1,049,700	\$56,600
5450	Data Management Services	\$25,651	\$37,600	\$35,100	(\$2,500)
5460	Information Subscription Service	\$78,866	\$20,400	\$21,800	\$1,400
5470	Subscription Support Services	\$44,616	\$33,800	\$25,200	(\$8,600)
5480	Telecommunications	\$10,160	\$7,500	\$7,100	(\$400)
5490	Group Purchases - Services	\$2,294	\$600	\$2,600	\$2,000
5500	General Office				
5510	Office Supplies	\$2,397	\$3,300	\$3,500	\$200
5520	Postage	\$727	\$800	\$800	\$0
5550	Furniture	\$0	\$0	\$0	\$0
5599	Annual Conference Supplies	\$1,160	\$0	\$0	\$0
5600	Hardware & Equipment				
5610	Equipment Rental/Maintenance	\$0	\$0	\$0	\$0
5620	Hardware	\$1,673	\$45,000	\$0	(\$45,000)
5690	Group Purchases - Hardware	\$0	\$0	\$3,000	\$3,000
					\$0
5700	Insurance	\$13,682	\$10,900	\$13,700	\$2,800
5800	Contractual Services				
5810	Legal	\$118	\$1,500	\$6,000	\$4,500
5820	Accounting	\$21,935	\$22,060	\$22,060	\$0
5830	Consulting	\$10,840	\$1,300	\$12,800	\$11,500
5840	Payroll Service Fees	\$4,540	\$4,600	\$4,600	\$0
5850	Contractual Agreements	\$0	\$0	\$0	\$0
5860	Notification & Collection	\$79,051	\$85,900	\$85,900	\$0
5870	Recruitment	\$0	\$0	\$0	\$0
5899	Annual Conference Facility Contract	\$12,069	\$12,100	\$12,100	\$0
5900	Library Materials & Content				
5910	Print Materials		\$0	\$0	\$0
5920	Reimbursement for Resource Sharing	\$47,738	\$42,000	\$47,800	\$5,800

		FY25	FY26	FY27	Change
Revenue & Expense Budget		Actual	Budget	Budget	from FY26 to FY27
5930	Group Purchases - Content		\$0	\$0	\$0
5940	E-commerce payment transactions	\$36,711	\$43,400	\$43,401	\$1
5990	Group Purchases - Electronic Resources	\$296,105	\$301,600	\$0	(\$301,600)
6000	Interest & Fees				
6010	Bank Fees	\$5,544	\$2,560	\$5,000	\$2,440
6020	Merchant Account Fees	\$40	\$50	\$50	\$0
6030	Interest Payment		\$0	\$0	\$0
6099	Annual Conference Merchant Fees		\$0	\$0	\$0
Subtotal Expenses		\$3,855,140	\$3,981,032	\$3,824,818	(\$110,392)
		\$3,855,140			
6100	Asset Management	\$0			
6110	Depreciation		\$1,460	\$1,460	(\$862)
6120	(Gain)/Loss on Asset Disposal				
6130	Vacation Expense				
6140	Miscellaneous Expense				
Total Expenses			\$3,982,492	\$3,826,278	(\$111,254)
Total Revenue (from above)			\$3,982,493	\$3,826,278	
Excess of revenues over (under) estimated expenses			\$1	\$0	

SWAN Reserves Plan: Updated for FY27 Budget

Capital Expenditures	FY25	FY26	FY27	FY28
	July 2024-June 2025	July 2025-June 2026	July 2026-June 2027	July 2027-June 2028
Prior Year Balance: End of fiscal year, final audit, see "Unrestricted" on Balance Sheet	\$2,600,427	\$2,560,427	\$2,515,427	\$2,510,363
Reserves collected & Impact Fee	\$0			
Strategic planning consultant				
Website development consultant				
Single Sign On: Identity service provider one-time	(\$35,000)			
Funds for SWAN office relocation	(\$5,000)			
Funds for SWAN staff computer replacement		(\$45,000)		
BLUEcloud Analytics Private Intelligence Suite one-time expense			(\$5,064)	
Future ILS Migration Budget (\$465,740)				
Total	\$2,560,427	\$2,515,427	\$2,510,363	\$2,510,363
Maintain 4 months operating in reserve (policy)	(\$1,364,582)	(\$1,326,431)	(\$1,263,933)	(\$1,327,129)
Over/(Under) Reserve Policy	\$1,195,845	\$1,188,996	\$1,246,430	\$1,183,233
Operating Budget (5% increases each year after FY26)	\$4,093,746.37	\$3,979,293.38	\$3,791,798.46	\$3,981,388.38
Months operating in reserve	7.51	7.59	7.94	7.57

Chart 1: SWAN Membership Fees
Fiscal Year 2027: July 1, 2026 - June 30, 2027
Draft

SWAN Library	Type	Public Library Base Fee	Public Library Funding Fee	School Library	Special Library
Acorn Public Library District	Public	\$ 18,414	\$ 10,998		
Addison Public Library	Public	\$ 18,414	\$ 50,250		
Alsip-Merrionette Park Public Library District	Public	\$ 18,414	\$ 24,773		
Batavia Public Library District	Public	\$ 18,414	\$ 43,425		
Bedford Park Public Library District	Public	\$ 18,414	\$ 15,610		
Beecher Community Library District	Public	\$ 18,414	\$ 3,048		
Bellwood Public Library	Public	\$ 18,414	\$ 17,924		
Bensenville Community Public Library District	Public	\$ 18,414	\$ 15,918		
Bensenville Elementary School District #2	School			\$ 17,500	
Berkeley Public Library	Public	\$ 18,414	\$ 4,031		
Berwyn Public Library	Public	\$ 18,414	\$ 35,878		
Bloomington Public Library	Public	\$ 18,414	\$ 26,490		
Blue Island Public Library	Public	\$ 18,414	\$ 11,786		
Bridgeview Public Library	Public	\$ 18,414	\$ 9,240		
Broadview Public Library District	Public	\$ 18,414	\$ 11,602		
Brookfield Public Library	Public	\$ 18,414	\$ 19,498		
Calumet City Public Library	Public	\$ 18,414	\$ 12,931		
Calumet Park Public Library	Public	\$ 18,414	\$ 1,721		
Carol Stream Public Library	Public	\$ 18,414	\$ 30,502		
Chicago Heights Public Library	Public	\$ 18,414	\$ 6,726		
Chicago Ridge Public Library	Public	\$ 18,414	\$ 12,624		
Cicero Public Library	Public	\$ 18,414	\$ 15,282		
Clarendon Hills Public Library	Public	\$ 18,414	\$ 7,383		
Crestwood Public Library District	Public	\$ 18,414	\$ 5,682		
Crete Public Library District	Public	\$ 18,414	\$ 17,442		
Dolton Public Library District	Public	\$ 18,414	\$ 8,536		
Downers Grove Public Library	Public	\$ 18,414	\$ 52,135		
Eisenhower Public Library District	Public	\$ 18,414	\$ 38,219		
Elmwood Park Public Library	Public	\$ 18,414	\$ 15,018		
Evergreen Park Public Library	Public	\$ 18,414	\$ 11,809		
Flossmoor Public Library	Public	\$ 18,414	\$ 11,586		
Forest Park Public Library	Public	\$ 18,414	\$ 18,815		
Frankfort Public Library District	Public	\$ 18,414	\$ 25,655		
Franklin Park Public Library District	Public	\$ 18,414	\$ 17,624		
Geneva Public Library District	Public	\$ 18,414	\$ 50,687		
Glen Ellyn Public Library	Public	\$ 18,414	\$ 43,742		
Glenview Public Library District	Public	\$ 18,414	\$ 30,256		
Glenwood-Lynwood Public Library District	Public	\$ 18,414	\$ 12,623		
Grande Prairie Public Library District	Public	\$ 18,414	\$ 13,637		
Green Hills Public Library District	Public	\$ 18,414	\$ 23,240		
Harvey Public Library District	Public	\$ 18,414	\$ 8,935		
Hillside Public Library	Public	\$ 18,414	\$ 13,283		
Hinsdale Public Library	Public	\$ 18,414	\$ 28,745		
Hodgkins Public Library District	Public	\$ 18,414	\$ 7,994		
Homewood Public Library District	Public	\$ 18,414	\$ 21,755		
Indian Prairie Public Library District	Public	\$ 18,414	\$ 37,135		
Itasca Community Library	Public	\$ 18,414	\$ 14,871		
Justice Public Library District	Public	\$ 18,414	\$ 3,114		
Kaneville Public Library District	Public	\$ 18,414	\$ 842		
La Grange Public Library	Public	\$ 18,414	\$ 24,953		
LaGrange Park Public Library District	Public	\$ 18,414	\$ 16,908		
Lansing Public Library	Public	\$ 18,414	\$ 27,145		
Lyons Public Library	Public	\$ 18,414	\$ 6,155		
Markham Public Library	Public	\$ 18,414	\$ (4,830)		
Matteson Area Public Library District	Public	\$ 18,414	\$ 26,293		
Maywood Public Library District	Public	\$ 18,414	\$ 12,069		

Chart 1: SWAN Membership Fees
Fiscal Year 2027: July 1, 2026 - June 30, 2027
Draft

SWAN Library	Type	Public Library Base Fee	Public Library Funding Fee	School Library	Special Library
McCook Public Library District	Public	\$ 18,414	\$ 5,921		
Melrose Park Public Library	Public	\$ 18,414	\$ 8,128		
Messenger Public Library of North Aurora	Public	\$ 18,414	\$ 17,894		
Midlothian Public Library	Public	\$ 18,414	\$ 11,124		
Morton Arboretum	Special				\$ 12,500
Nancy L. McConathy Public Library District	Public	\$ 18,414	\$ 3,115		
National University of Health Sciences	Academic				
North Riverside Public Library District	Public	\$ 18,414	\$ 10,050		
Northlake Public Library District	Public	\$ 18,414	\$ 20,752		
Oak Brook Public Library	Public	\$ 18,414	\$ 11,652		
Oak Lawn Public Library	Public	\$ 18,414	\$ 47,534		
Oak Park Public Library	Public	\$ 18,414	\$ 93,289		
Palos Heights Public Library	Public	\$ 18,414	\$ 16,235		
Palos Park Public Library	Public	\$ 18,414	\$ 4,628		
Park Forest Public Library	Public	\$ 18,414	\$ 12,543		
Prairie Trails Public Library District	Public	\$ 18,414	\$ 18,617		
Richton Park Public Library District	Public	\$ 18,414	\$ 8,118		
River Forest Public Library	Public	\$ 18,414	\$ 13,317		
River Grove Public Library District	Public	\$ 18,414	\$ 4,820		
Riverdale Public Library District	Public	\$ 18,414	\$ 4,854		
Riverside Public Library	Public	\$ 18,414	\$ 12,089		
Roselle Public Library District	Public	\$ 18,414	\$ 20,691		
Schiller Park Public Library	Public	\$ 18,414	\$ 11,235		
South Holland Public Library	Public	\$ 18,414	\$ 20,163		
St Charles Public Library District	Public	\$ 18,414	\$ 72,542		
Steger-South Chicago Heights Public Library District	Public	\$ 18,414	\$ 4,376		
Stickney-Forest View Public Library District	Public	\$ 18,414	\$ 11,324		
Sugar Grove Public Library District	Public	\$ 18,414	\$ 14,265		
Summit Public Library District	Public	\$ 18,414	\$ 3,294		
Theosophical Society in America	Special				\$ 12,500
Thomas Ford Memorial Library	Public	\$ 18,414	\$ 14,561		
Thornton Public Library	Public	\$ 18,414	\$ 1,563		
Tinley Park Public Library	Public	\$ 18,414	\$ 54,205		
Town and Country Public Library District	Public	\$ 18,414	\$ 14,230		
University Park Public Library District	Public	\$ 18,414	\$ 5,798		
Villa Park Public Library	Public	\$ 18,414	\$ 20,800		
Warrenville Public Library District	Public	\$ 18,414	\$ 18,146		
West Chicago Public Library District	Public	\$ 18,414	\$ 23,856		
Westchester Public Library	Public	\$ 18,414	\$ 11,858		
Westmont Public Library	Public	\$ 18,414	\$ 19,586		
William Leonard Public Library District	Public	\$ 18,414	\$ 2,035		
Wood Dale Public Library District	Public	\$ 18,414	\$ 24,818		
Woodridge Public Library	Public	\$ 18,414	\$ 36,264		
Worth Public Library District	Public	\$ 18,414	\$ 7,727		

Chart 1: SWAN Membership Fees
Fiscal Year 2027: July 1, 2026 - June 30, 2027
Draft

SWAN Library	Academic Library	Fee	State LLSAP Grant Discount	SWAN Fee Total	Prior Year Fee
Acorn Public Library District		\$ 29,412	(\$5,373)	\$ 24,039	\$ 23,003
Addison Public Library		\$ 68,664	(\$5,373)	\$ 63,292	\$ 60,970
Alsip-Merrionette Park Public Library District		\$ 43,186	(\$5,373)	\$ 37,814	\$ 37,946
Batavia Public Library District		\$ 61,839	(\$5,373)	\$ 56,466	\$ 53,054
Bedford Park Public Library District		\$ 34,023	(\$5,373)	\$ 28,651	\$ 27,017
Beecher Community Library District		\$ 21,462	(\$5,373)	\$ 16,089	\$ 15,248
Bellwood Public Library		\$ 36,337	(\$5,373)	\$ 30,965	\$ 30,510
Bensenville Community Public Library District		\$ 34,331	(\$5,373)	\$ 28,959	\$ 27,298
Bensenville Elementary School District #2		\$ 17,500		\$ 17,500	\$ 17,500
Berkeley Public Library		\$ 22,445	(\$5,373)	\$ 17,073	\$ 16,270
Berwyn Public Library		\$ 54,292	(\$5,373)	\$ 48,919	\$ 47,926
Bloomington Public Library		\$ 44,904	(\$5,373)	\$ 39,531	\$ 38,138
Blue Island Public Library		\$ 30,199	(\$5,373)	\$ 24,827	\$ 23,923
Bridgeview Public Library		\$ 27,654	(\$5,373)	\$ 22,282	\$ 21,656
Broadview Public Library District		\$ 30,016	(\$5,373)	\$ 24,644	\$ 21,392
Brookfield Public Library		\$ 37,912	(\$5,373)	\$ 32,539	\$ 33,803
Calumet City Public Library		\$ 31,345	(\$5,373)	\$ 25,972	\$ 25,148
Calumet Park Public Library		\$ 20,135	(\$5,373)	\$ 14,762	\$ 13,964
Carol Stream Public Library		\$ 48,916	(\$5,373)	\$ 43,543	\$ 42,322
Chicago Heights Public Library		\$ 25,140	(\$5,373)	\$ 19,767	\$ 19,202
Chicago Ridge Public Library		\$ 31,038	(\$5,373)	\$ 25,665	\$ 24,653
Cicero Public Library		\$ 33,696	(\$5,373)	\$ 28,324	\$ 27,879
Clarendon Hills Public Library		\$ 25,797	(\$5,373)	\$ 20,424	\$ 19,356
Crestwood Public Library District		\$ 24,096	(\$5,373)	\$ 18,723	\$ 18,110
Crete Public Library District		\$ 35,856	(\$5,373)	\$ 30,483	\$ 28,805
Dolton Public Library District		\$ 26,950	(\$5,373)	\$ 21,577	\$ 20,486
Downers Grove Public Library		\$ 70,549	(\$5,373)	\$ 65,176	\$ 61,884
Eisenhower Public Library District		\$ 56,633	(\$5,373)	\$ 51,260	\$ 48,298
Elmwood Park Public Library		\$ 33,432	(\$5,373)	\$ 28,059	\$ 26,973
Evergreen Park Public Library		\$ 30,223	(\$5,373)	\$ 24,850	\$ 23,880
Flossmoor Public Library		\$ 30,000	(\$5,373)	\$ 24,627	\$ 24,146
Forest Park Public Library		\$ 37,229	(\$5,373)	\$ 31,857	\$ 29,928
Frankfort Public Library District		\$ 44,069	(\$5,373)	\$ 38,696	\$ 36,061
Franklin Park Public Library District		\$ 36,038	(\$5,373)	\$ 30,665	\$ 29,325
Geneva Public Library District		\$ 69,100	(\$5,373)	\$ 63,728	\$ 59,392
Glen Ellyn Public Library		\$ 62,156	(\$5,373)	\$ 56,784	\$ 53,629
Glenview Public Library District		\$ 48,670	(\$5,373)	\$ 43,297	\$ 41,434
Glenwood-Lynwood Public Library District		\$ 31,036	(\$5,373)	\$ 25,664	\$ 25,204
Grande Prairie Public Library District		\$ 32,051	(\$5,373)	\$ 26,678	\$ 25,666
Green Hills Public Library District		\$ 41,654	(\$5,373)	\$ 36,281	\$ 34,898
Harvey Public Library District		\$ 27,349	(\$5,373)	\$ 21,976	\$ 21,051
Hillside Public Library		\$ 31,697	(\$5,373)	\$ 26,325	\$ 25,166
Hinsdale Public Library		\$ 47,159	(\$5,373)	\$ 41,787	\$ 39,388
Hodgkins Public Library District		\$ 26,408	(\$5,373)	\$ 21,035	\$ 18,166
Homewood Public Library District		\$ 40,169	(\$5,373)	\$ 34,797	\$ 33,714
Indian Prairie Public Library District		\$ 55,549	(\$5,373)	\$ 50,176	\$ 46,979
Itasca Community Library		\$ 33,285	(\$5,373)	\$ 27,912	\$ 26,860
Justice Public Library District		\$ 21,528	(\$5,373)	\$ 16,155	\$ 15,422
Kaneland Public Library District		\$ 19,256	(\$5,373)	\$ 13,883	\$ 13,179
La Grange Public Library		\$ 43,367	(\$5,373)	\$ 37,994	\$ 36,127
LaGrange Park Public Library District		\$ 35,322	(\$5,373)	\$ 29,950	\$ 28,714
Lansing Public Library		\$ 45,559	(\$5,373)	\$ 40,186	\$ 37,027
Lyons Public Library		\$ 24,568	(\$5,373)	\$ 19,196	\$ 18,761
Markham Public Library		\$ 13,583	(\$5,373)	\$ 8,211	\$ 18,060
Matteson Area Public Library District		\$ 44,707	(\$5,373)	\$ 39,334	\$ 36,519
Maywood Public Library District		\$ 30,483	(\$5,373)	\$ 25,110	\$ 24,535

Chart 1: SWAN Membership Fees
Fiscal Year 2027: July 1, 2026 - June 30, 2027
Draft

SWAN Library	Academic Library	Fee	State LLSAP Grant Discount	SWAN Fee Total	Prior Year Fee
McCook Public Library District		\$ 24,335	(\$5,373)	\$ 18,963	\$ 16,667
Melrose Park Public Library		\$ 26,542	(\$5,373)	\$ 21,169	\$ 20,544
Messenger Public Library of North Aurora		\$ 36,308	(\$5,373)	\$ 30,935	\$ 29,271
Midlothian Public Library		\$ 29,538	(\$5,373)	\$ 24,165	\$ 23,664
Morton Arboretum		\$ 12,500		\$ 12,500	\$ 12,500
Nancy L. McConathy Public Library District		\$ 21,529	(\$5,373)	\$ 16,156	\$ 15,287
National University of Health Sciences	\$ 11,000	\$ 11,000		\$ 11,000	\$ 11,000
North Riverside Public Library District		\$ 28,464	(\$5,373)	\$ 23,091	\$ 22,009
Northlake Public Library District		\$ 39,166	(\$5,373)	\$ 33,794	\$ 31,536
Oak Brook Public Library		\$ 30,065	(\$5,373)	\$ 24,693	\$ 21,947
Oak Lawn Public Library		\$ 65,947	(\$5,373)	\$ 60,575	\$ 60,128
Oak Park Public Library		\$ 111,703	(\$5,373)	\$ 106,330	\$ 99,306
Palos Heights Public Library		\$ 34,648	(\$5,373)	\$ 29,276	\$ 28,039
Palos Park Public Library		\$ 23,042	(\$5,373)	\$ 17,669	\$ 16,862
Park Forest Public Library		\$ 30,957	(\$5,373)	\$ 25,584	\$ 25,294
Prairie Trails Public Library District		\$ 37,031	(\$5,373)	\$ 31,658	\$ 30,406
Richton Park Public Library District		\$ 26,531	(\$5,373)	\$ 21,159	\$ 20,543
River Forest Public Library		\$ 31,731	(\$5,373)	\$ 26,358	\$ 25,142
River Grove Public Library District		\$ 23,234	(\$5,373)	\$ 17,861	\$ 16,762
Riverdale Public Library District		\$ 23,268	(\$5,373)	\$ 17,896	\$ 16,782
Riverside Public Library		\$ 30,503	(\$5,373)	\$ 25,130	\$ 23,914
Roselle Public Library District		\$ 39,104	(\$5,373)	\$ 33,732	\$ 31,550
Schiller Park Public Library		\$ 29,648	(\$5,373)	\$ 24,276	\$ 23,155
South Holland Public Library		\$ 38,577	(\$5,373)	\$ 33,204	\$ 32,313
St Charles Public Library District		\$ 90,956	(\$5,373)	\$ 85,584	\$ 84,099
Steger-South Chicago Heights Public Library District		\$ 22,790	(\$5,373)	\$ 17,417	\$ 16,328
Stickney-Forest View Public Library District		\$ 29,738	(\$5,373)	\$ 24,365	\$ 23,125
Sugar Grove Public Library District		\$ 32,679	(\$5,373)	\$ 27,306	\$ 18,493
Summit Public Library District		\$ 21,708	(\$5,373)	\$ 16,335	\$ 12,962
Theosophical Society in America		\$ 12,500		\$ 12,500	\$ 12,500
Thomas Ford Memorial Library		\$ 32,975	(\$5,373)	\$ 27,603	\$ 26,293
Thornton Public Library		\$ 19,977	(\$5,373)	\$ 14,604	\$ 13,804
Tinley Park Public Library		\$ 72,619	(\$5,373)	\$ 67,246	\$ 63,669
Town and Country Public Library District		\$ 32,644	(\$5,373)	\$ 27,271	\$ 25,561
University Park Public Library District		\$ 24,212	(\$5,373)	\$ 18,840	\$ 17,520
Villa Park Public Library		\$ 39,214	(\$5,373)	\$ 33,842	\$ 33,002
Warrenville Public Library District		\$ 36,560	(\$5,373)	\$ 31,188	\$ 29,131
West Chicago Public Library District		\$ 42,270	(\$5,373)	\$ 36,898	\$ 34,530
Westchester Public Library		\$ 30,272	(\$5,373)	\$ 24,899	\$ 23,955
Westmont Public Library		\$ 38,000	(\$5,373)	\$ 32,627	\$ 30,793
William Leonard Public Library District		\$ 20,449	(\$5,373)	\$ 15,076	\$ 14,454
Wood Dale Public Library District		\$ 43,232	(\$5,373)	\$ 37,860	\$ 35,762
Woodridge Public Library		\$ 54,678	(\$5,373)	\$ 49,305	\$ 46,644
Worth Public Library District		\$ 26,141	(\$5,373)	\$ 20,768	\$ 19,924

Chart 1: SWAN Membership Fees
Fiscal Year 2027: July 1, 2026 - June 30, 2027
Draft

SWAN Library	Increase/ (Decrease)
Acorn Public Library District	\$ 1,036
Addison Public Library	\$2,322
Alsip-Merrionette Park Public Library District	(\$132)
Batavia Public Library District	\$3,412
Bedford Park Public Library District	\$1,634
Beecher Community Library District	\$842
Bellwood Public Library	\$455
Bensenville Community Public Library District	\$1,661
Bensenville Elementary School District #2	\$0
Berkeley Public Library	\$802
Berwyn Public Library	\$993
Bloomington Public Library	\$1,394
Blue Island Public Library	\$904
Bridgeview Public Library	\$625
Broadview Public Library District	\$3,251
Brookfield Public Library	(\$1,264)
Calumet City Public Library	\$824
Calumet Park Public Library	\$798
Carol Stream Public Library	\$1,221
Chicago Heights Public Library	\$566
Chicago Ridge Public Library	\$1,012
Cicero Public Library	\$445
Clarendon Hills Public Library	\$1,069
Crestwood Public Library District	\$613
Crete Public Library District	\$1,678
Dolton Public Library District	\$1,090
Downers Grove Public Library	\$3,292
Eisenhower Public Library District	\$2,963
Elmwood Park Public Library	\$1,086
Evergreen Park Public Library	\$971
Flossmoor Public Library	\$481
Forest Park Public Library	\$1,929
Frankfort Public Library District	\$2,635
Franklin Park Public Library District	\$1,340
Geneva Public Library District	\$4,336
Glen Ellyn Public Library	\$3,155
Glenside Public Library District	\$1,863
Glenwood-Lynwood Public Library District	\$459
Grande Prairie Public Library District	\$1,012
Green Hills Public Library District	\$1,383
Harvey Public Library District	\$925
Hillside Public Library	\$1,159
Hinsdale Public Library	\$2,398
Hodgkins Public Library District	\$2,870
Homewood Public Library District	\$1,082
Indian Prairie Public Library District	\$3,198
Itasca Community Library	\$1,052
Justice Public Library District	\$733
Kaneville Public Library District	\$705
La Grange Public Library	\$1,867
LaGrange Park Public Library District	\$1,235
Lansing Public Library	\$3,160
Lyons Public Library	\$435
Markham Public Library	(\$9,849)
Matteson Area Public Library District	\$2,815
Maywood Public Library District	\$575

Chart 1: SWAN Membership Fees
Fiscal Year 2027: July 1, 2026 - June 30, 2027
Draft

SWAN Library	Increase/ (Decrease)
McCook Public Library District	\$2,296
Melrose Park Public Library	\$625
Messenger Public Library of North Aurora	\$1,663
Midlothian Public Library	\$501
Morton Arboretum	\$0
Nancy L. McConathy Public Library District	\$869
National University of Health Sciences	\$0
North Riverside Public Library District	\$1,082
Northlake Public Library District	\$2,258
Oak Brook Public Library	\$2,746
Oak Lawn Public Library	\$447
Oak Park Public Library	\$7,024
Palos Heights Public Library	\$1,237
Palos Park Public Library	\$807
Park Forest Public Library	\$291
Prairie Trails Public Library District	\$1,252
Richton Park Public Library District	\$616
River Forest Public Library	\$1,216
River Grove Public Library District	\$1,099
Riverdale Public Library District	\$1,113
Riverside Public Library	\$1,216
Roselle Public Library District	\$2,182
Schiller Park Public Library	\$1,120
South Holland Public Library	\$892
St Charles Public Library District	\$1,484
Steger-South Chicago Heights Public Library District	\$1,089
Stickney-Forest View Public Library District	\$1,240
Sugar Grove Public Library District	\$8,813
Summit Public Library District	\$3,373
Theosophical Society in America	\$0
Thomas Ford Memorial Library	\$1,309
Thornton Public Library	\$800
Tinley Park Public Library	\$3,577
Town and Country Public Library District	\$1,710
University Park Public Library District	\$1,319
Villa Park Public Library	\$840
Warrenville Public Library District	\$2,056
West Chicago Public Library District	\$2,367
Westchester Public Library	\$944
Westmont Public Library	\$1,834
William Leonard Public Library District	\$622
Wood Dale Public Library District	\$2,097
Woodridge Public Library	\$2,660
Worth Public Library District	\$845

Chart 2: FY27 Public Library County Tax Payments

Library Name	Total Tax Revenue Issued	Bond Amount 2023 (Removed)	Public Library Tax Revenue Total 2023	Prior year Tax Revenue	Tax revenue change
Acorn Public Library District	\$1,332,800.67	(\$30,398.00)	\$1,302,402.67	\$1,269,009.67	\$33,393.00
Addison Public Library	\$5,950,918.21	\$0.00	\$5,950,918.21	\$5,807,342.32	\$143,575.89
Alsip-Merrionette Park Public Library District	\$2,933,707.77	\$0.00	\$2,933,707.77	\$3,055,208.72	(\$121,500.95)
Batavia Public Library District	\$5,142,576.09	\$0.00	\$5,142,576.09	\$4,861,162.56	\$281,413.53
Bedford Park Public Library District	\$1,848,574.03	\$0.00	\$1,848,574.03	\$1,748,860.81	\$99,713.22
Beecher Community Library District	\$360,949.64	\$0.00	\$360,949.64	\$341,966.12	\$18,983.52
Bellwood Public Library	\$2,122,600.63	\$0.00	\$2,122,600.63	\$2,166,341.45	(\$43,740.82)
Bensenville Community Public Library District	\$1,885,042.11	\$0.00	\$1,885,042.11	\$1,782,359.09	\$102,683.02
Berkeley Public Library	\$477,414.11	\$0.00	\$477,414.11	\$464,203.00	\$13,211.11
Berwyn Public Library	\$4,248,840.75	\$0.00	\$4,248,840.75	\$4,248,191.73	\$649.02
Bloomington Public Library	\$3,137,102.97	\$0.00	\$3,137,102.97	\$3,078,139.27	\$58,963.70
Blue Island Public Library	\$1,395,708.54	\$0.00	\$1,395,708.54	\$1,378,933.29	\$16,775.25
Bridgeview Public Library	\$1,349,531.99	(\$255,250.00)	\$1,094,281.99	\$1,108,019.24	(\$13,737.25)
Broadview Public Library District	\$1,641,877.95	(\$267,872.50)	\$1,374,005.45	\$1,076,484.76	\$297,520.69
Brookfield Public Library	\$2,667,969.22	(\$358,939.19)	\$2,309,030.03	\$2,559,940.87	(\$250,910.84)
Calumet City Public Library	\$1,531,337.00	\$0.00	\$1,531,337.00	\$1,525,438.11	\$5,898.89
Calumet Park Public Library	\$203,796.10	\$0.00	\$203,796.10	\$188,515.49	\$15,280.61
Carol Stream Public Library	\$3,846,680.09	(\$234,461.00)	\$3,612,219.09	\$3,578,277.99	\$33,941.10
Chicago Heights Public Library	\$796,546.13	\$0.00	\$796,546.13	\$814,603.60	(\$18,057.47)
Chicago Ridge Public Library	\$1,494,971.54	\$0.00	\$1,494,971.54	\$1,466,281.72	\$28,689.82
Cicero Public Library	\$1,809,831.75	\$0.00	\$1,809,831.75	\$1,851,819.44	(\$41,987.69)
Clarendon Hills Public Library	\$874,359.46	\$0.00	\$874,359.46	\$833,054.03	\$41,305.43
Crestwood Public Library District	\$672,906.26	\$0.00	\$672,906.26	\$684,188.23	(\$11,281.97)
Crete Public Library District	\$2,065,579.14	\$0.00	\$2,065,579.14	\$1,962,545.63	\$103,033.51
Dolton Public Library District	\$1,010,841.96	\$0.00	\$1,010,841.96	\$968,199.86	\$42,642.10
Downers Grove Public Library	\$6,174,083.21	\$0.00	\$6,174,083.21	\$5,916,610.89	\$257,472.32
Eisenhower Public Library District	\$5,198,216.71	(\$672,103.00)	\$4,526,113.71	\$4,292,590.08	\$233,523.63
Elmwood Park Public Library	\$1,778,477.64	\$0.00	\$1,778,477.64	\$1,743,589.57	\$34,888.07
Evergreen Park Public Library	\$1,398,476.10	\$0.00	\$1,398,476.10	\$1,373,788.83	\$24,687.27
Flossmoor Public Library	\$1,372,078.03	\$0.00	\$1,372,078.03	\$1,405,656.26	(\$33,578.23)
Forest Park Public Library	\$2,228,222.64	\$0.00	\$2,228,222.64	\$2,096,754.75	\$131,467.89
Frankfort Public Library District	\$3,038,186.65	\$0.00	\$3,038,186.65	\$2,829,936.22	\$208,250.43
Franklin Park Public Library District	\$2,087,118.37	\$0.00	\$2,087,118.37	\$2,024,699.57	\$62,418.80
Geneva Public Library District	\$7,583,510.42	(\$1,580,946.26)	\$6,002,564.16	\$5,618,737.52	\$383,826.64
Glen Ellyn Public Library	\$5,180,197.73	\$0.00	\$5,180,197.73	\$4,929,803.34	\$250,394.39
Glenside Public Library District	\$3,948,606.29	(\$365,565.02)	\$3,583,041.27	\$3,472,170.30	\$110,870.97
Glenwood-Lynwood Public Library District	\$1,950,202.50	(\$455,375.00)	\$1,494,827.50	\$1,532,156.70	(\$37,329.20)
Grande Prairie Public Library District	\$1,614,953.52	\$0.00	\$1,614,953.52	\$1,587,344.63	\$27,608.89
Green Hills Public Library District	\$3,157,192.47	(\$405,000.00)	\$2,752,192.47	\$2,690,855.47	\$61,337.00
Harvey Public Library District	\$1,058,133.71	\$0.00	\$1,058,133.71	\$1,035,728.61	\$22,405.10
Hillside Public Library	\$1,573,078.95	\$0.00	\$1,573,078.95	\$1,527,540.33	\$45,538.62
Hinsdale Public Library	\$3,672,691.91	(\$268,512.00)	\$3,404,179.91	\$3,227,601.30	\$176,578.61
Hodgkins Public Library District	\$1,236,942.55	(\$290,227.78)	\$946,714.77	\$690,785.65	\$255,929.12
Homewood Public Library District	\$2,576,395.30	\$0.00	\$2,576,395.30	\$2,549,377.36	\$27,017.94
Indian Prairie Public Library District	\$4,397,716.35	\$0.00	\$4,397,716.35	\$4,134,892.56	\$262,823.79
Itasca Community Library	\$1,761,069.04	\$0.00	\$1,761,069.04	\$1,730,052.08	\$31,016.96
Justice Public Library District	\$368,749.60	\$0.00	\$368,749.60	\$362,795.71	\$5,953.89
Kaneville Public Library District	\$99,702.89	\$0.00	\$99,702.89	\$94,654.53	\$5,048.36
La Grange Public Library	\$3,579,833.08	(\$624,750.00)	\$2,955,083.08	\$2,837,794.58	\$117,288.50
LaGrange Park Public Library District	\$2,149,525.12	(\$147,150.00)	\$2,002,375.12	\$1,951,690.74	\$50,684.38
Lansing Public Library	\$3,214,680.24	\$0.00	\$3,214,680.24	\$2,945,311.21	\$269,369.03
Lyons Public Library	\$743,864.82	(\$15,000.00)	\$728,864.82	\$761,894.25	(\$33,029.43)
Markham Public Library	\$748,026.54	(\$1,320,075.00)	(\$572,048.46)	\$678,144.13	(\$1,250,192.59)
Matteson Area Public Library District	\$3,113,736.92	\$0.00	\$3,113,736.92	\$2,884,649.41	\$229,087.51
Maywood Public Library District	\$1,429,291.12	\$0.00	\$1,429,291.12	\$1,452,141.73	(\$22,850.61)
McCook Public Library District	\$701,232.63	\$0.00	\$701,232.63	\$511,620.61	\$189,612.02
Melrose Park Public Library	\$962,566.37	\$0.00	\$962,566.37	\$975,115.55	(\$12,549.18)
Messenger Public Library of North Aurora	\$2,119,065.49	\$0.00	\$2,119,065.49	\$2,018,305.10	\$100,760.39
Midlothian Public Library	\$1,563,136.52	(\$245,802.50)	\$1,317,334.02	\$1,348,004.64	(\$30,670.62)
Nancy L. McConathy Public Library District	\$368,856.36	\$0.00	\$368,856.36	\$346,700.23	\$22,156.13
North Riverside Public Library District	\$1,190,190.10	\$0.00	\$1,190,190.10	\$1,150,236.54	\$39,953.56
Northlake Public Library District	\$3,180,386.86	(\$722,775.00)	\$2,457,611.86	\$2,288,994.60	\$168,617.26

Chart 2: FY27 Public Library County Tax Payments

Library Name	Total Tax Revenue Issued	Bond Amount 2023 (Removed)	Public Library Tax Revenue Total 2023	Prior year Tax Revenue	Tax revenue change
Oak Brook Public Library	\$1,379,838.00	\$0.00	\$1,379,838.00	\$1,142,808.00	\$237,030.00
Oak Lawn Public Library	\$5,629,177.14	\$0.00	\$5,629,177.14	\$5,706,720.30	(\$77,543.16)
Oak Park Public Library	\$11,047,738.49	\$0.00	\$11,047,738.49	\$10,389,827.72	\$657,910.77
Palos Heights Public Library	\$1,922,582.13	\$0.00	\$1,922,582.13	\$1,870,990.57	\$51,591.56
Palos Park Public Library	\$548,060.64	\$0.00	\$548,060.64	\$534,963.75	\$13,096.89
Park Forest Public Library	\$1,485,432.13	\$0.00	\$1,485,432.13	\$1,542,818.56	(\$57,386.43)
Prairie Trails Public Library District	\$2,204,719.82	\$0.00	\$2,204,719.82	\$2,153,914.87	\$50,804.95
Richton Park Public Library District	\$1,357,423.41	(\$396,105.00)	\$961,318.41	\$974,938.44	(\$13,620.03)
River Forest Public Library	\$1,577,031.16	\$0.00	\$1,577,031.16	\$1,524,716.53	\$52,314.63
River Grove Public Library District	\$570,799.48	\$0.00	\$570,799.48	\$523,030.45	\$47,769.03
Riverdale Public Library District	\$574,877.52	\$0.00	\$574,877.52	\$525,401.85	\$49,475.67
Riverside Public Library	\$1,431,615.76	\$0.00	\$1,431,615.76	\$1,377,871.02	\$53,744.74
Roselle Public Library District	\$2,450,278.30	\$0.00	\$2,450,278.30	\$2,290,682.47	\$159,595.83
Schiller Park Public Library	\$1,330,451.90	\$0.00	\$1,330,451.90	\$1,287,222.46	\$43,229.44
South Holland Public Library	\$2,387,825.79	\$0.00	\$2,387,825.79	\$2,381,813.27	\$6,012.52
St Charles Public Library District	\$9,031,982.38	(\$441,125.00)	\$8,590,857.38	\$8,572,096.88	\$18,760.50
Steger-South Chicago Heights Public Library District	\$518,196.55	\$0.00	\$518,196.55	\$471,087.73	\$47,108.82
Stickney-Forest View Public Library District	\$1,480,708.72	(\$139,650.00)	\$1,341,058.72	\$1,283,605.45	\$57,453.27
Sugar Grove Public Library District	\$1,689,334.16	\$0.00	\$1,689,334.16	\$729,888.04	\$959,446.12
Summit Public Library District	\$390,066.52	\$0.00	\$390,066.52	\$68,728.98	\$321,337.54
Thomas Ford Memorial Library	\$1,963,631.43	(\$239,200.00)	\$1,724,431.43	\$1,662,295.71	\$62,135.72
Thornton Public Library	\$185,072.33	\$0.00	\$185,072.33	\$169,462.88	\$15,609.45
Tinley Park Public Library	\$6,419,220.59	\$0.00	\$6,419,220.59	\$6,129,991.21	\$289,229.38
Town and Country Public Library District	\$1,685,194.87	\$0.00	\$1,685,194.87	\$1,574,800.80	\$110,394.07
University Park Public Library District	\$686,671.13	\$0.00	\$686,671.13	\$613,660.20	\$73,010.93
Villa Park Public Library	\$3,296,932.70	(\$833,650.00)	\$2,463,282.70	\$2,464,212.37	(\$929.67)
Warrenville Public Library District	\$2,317,812.06	(\$168,830.25)	\$2,148,981.81	\$2,001,523.62	\$147,458.19
West Chicago Public Library District	\$2,825,203.15	\$0.00	\$2,825,203.15	\$2,646,931.25	\$178,271.90
Westchester Public Library	\$1,404,255.53	\$0.00	\$1,404,255.53	\$1,382,761.67	\$21,493.86
Westmont Public Library	\$2,319,440.57	\$0.00	\$2,319,440.57	\$2,200,186.15	\$119,254.42
William Leonard Public Library District	\$240,983.01	\$0.00	\$240,983.01	\$247,119.95	(\$6,136.94)
Wood Dale Public Library District	\$2,939,134.85	\$0.00	\$2,939,134.85	\$2,794,173.72	\$144,961.13
Woodridge Public Library	\$4,294,532.97	\$0.00	\$4,294,532.97	\$4,094,964.50	\$199,568.47
Worth Public Library District	\$915,075.62	\$0.00	\$915,075.62	\$900,923.00	\$14,152.62

Chart 3: Public Library Bond Amounts Reported

Public Library	Bond Amt for FY27 Fee					
	Formula (2023)	Annual Debt Service 2024	Annual Debt Service 2025	Annual Debt Service 2026	Annual Debt Service 2027	Annual Debt Service 2028
Acorn Public Library District	\$ 30,398	\$ 30,478.00	\$ 29,518.00	\$ 29,558.00	\$ 29,483.00	\$ 29,365.00
Addison Public Library	\$ -					
Alsip-Merrionette Park Public Library District	\$ -					
Batavia Public Library District	\$ -					
Bedford Park Public Library District	\$ -					
Beecher Community Library District	\$ -					
Bellwood Public Library	\$ -					
Bensenville Community Public Library District	\$ -					
Berkeley Public Library	\$ -					
Berwyn Public Library	\$ -					
Bloomington Public Library	\$ -					
Blue Island Public Library	\$ -					
Bridgeview Public Library	\$ 255,250	\$ 258,650.00	\$ 256,750.00	\$ 254,700.00	\$ 257,500.00	
Broadview Public Library District	\$ 267,873	\$ 268,172.50	\$ 272,842.50	\$ 272,252.50	\$ 270,652.50	\$ 268,902.50
Brookfield Public Library	\$ 358,939	\$ 354,302.90	\$ 349,575.04	\$ 344,753.80	\$ 339,837.34	\$ 334,823.79
Calumet City Public Library	\$ -					
Calumet Park Public Library	\$ -					
Carol Stream Public Library	\$ 234,461	\$ 234,461.00	\$ 234,461.00	\$ 234,461.00	\$ 234,461.00	
Chicago Heights Public Library	\$ -					
Chicago Ridge Public Library	\$ -					
Cicero Public Library	\$ -					
Clarendon Hills Public Library	\$ -					
Crestwood Public Library District	\$ -					
Crete Public Library District	\$ -					
Dolton Public Library District	\$ -					
Downers Grove Public Library	\$ -					
Eisenhower Public Library District	\$ 672,103	\$ 693,519.00	\$ 669,144.00	\$ 667,968.00	\$ 671,616.00	
Elmwood Park Public Library	\$ -					
Evergreen Park Public Library	\$ -					
Flossmoor Public Library	\$ -					
Forest Park Public Library	\$ -					
Frankfort Public Library District	\$ -		\$ 161,584.26	\$ 188,564.25	\$ 182,742.22	\$ 176,920.19
Franklin Park Public Library District	\$ -					
Geneva Public Library District	\$ 1,580,946	\$ 1,588,471.26	\$ 1,598,821.26	\$ 1,599,921.26	\$ 1,606,646.26	\$ 1,610,821.26
Glen Ellyn Public Library	\$ -					
Glenside Public Library District	\$ 365,565	\$ 368,595.02	\$ 365,987.52	\$ 362,918.77	\$ 374,015.63	\$ 359,140.63
Glenwood-Lynwood Public Library District	\$ 455,375	\$ 453,825.00	\$ 455,225.00	\$ 451,025.00	\$ 456,425.00	\$ 451,025.00
Grande Prairie Public Library District	\$ -					
Green Hills Public Library District	\$ 405,000	\$ 150,000.00				
Harvey Public Library District	\$ -					
Hillside Public Library	\$ -					
Hinsdale Public Library	\$ 268,512	\$ 268,712.00	\$ 283,812.00	\$ 293,114.00	\$ 296,816.00	
Hodgkins Public Library District	\$ 290,228	\$ 23,800.00	\$ 238,000.00	\$ 238,000.00	\$ 458,000.00	\$ 457,000.00
Homewood Public Library District	\$ -					
Indian Prairie Public Library District	\$ -					
Itasca Community Library	\$ -					
Justice Public Library District	\$ -					
Kaneville Public Library District	\$ -					

Chart 3: Public Library Bond Amounts Reported

Public Library	Bond Amt for FY27 Fee					
	Formula (2023)	Annual Debt Service 2024	Annual Debt Service 2025	Annual Debt Service 2026	Annual Debt Service 2027	Annual Debt Service 2028
La Grange Public Library	\$ 624,750	\$ 612,750.00				
LaGrange Park Public Library District	\$ 147,150	\$ 152,438.00				
Lansing Public Library	\$ -					
Lyons Public Library	\$ 15,000	\$ 15,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
Markham Public Library	\$ 1,320,075	\$ 27,000.00	\$ 613,500.00			
Matteson Area Public Library District	\$ -					
Maywood Public Library District	\$ -					
McCook Public Library District	\$ -					
Melrose Park Public Library	\$ -					
Messenger Public Library of North Aurora	\$ -					
Midlothian Public Library	\$ 245,803	\$ 251,907.50	\$ 252,607.50	\$ 247,974.50	\$ 193,095.50	\$ 189,236.00
Nancy L. McConathy Public Library District	\$ -					
North Riverside Public Library District	\$ -					
Northlake Public Library District	\$ 722,775	\$ 714,150.00				
Oak Brook Public Library	\$ -					
Oak Lawn Public Library	\$ -					
Oak Park Public Library	\$ -					
Palos Heights Public Library	\$ -					
Palos Park Public Library	\$ -					
Park Forest Public Library	\$ -					
Prairie Trails Public Library District	\$ -					
Richton Park Public Library District	\$ 396,105	\$ 392,406.06	\$ 394,997.96	\$ 396,234.00	\$ 392,456.00	\$ 393,545.00
River Forest Public Library	\$ -					
River Grove Public Library District	\$ -		\$ 5,156.25	\$ 76,683.04	\$ 76,683.04	\$ 76,683.04
Riverdale Public Library District	\$ -					
Riverside Public Library	\$ -					
Roselle Public Library District	\$ -					
Schiller Park Public Library	\$ -					
South Holland Public Library	\$ -					
St Charles Public Library District	\$ 441,125	\$ 448,625.00	\$ 455,825.00	\$ 463,150.00	\$ 474,750.00	\$ 480,950.00
Steger-South Chicago Heights Public Library District	\$ -					
Stickney-Forest View Public Library District	\$ 139,650	\$ 142,150.00	\$ 143,250.00	\$ 144,200.00		
Sugar Grove Public Library District	\$ -					
Summit Public Library District	\$ -					
Thomas Ford Memorial Library	\$ 239,200	\$ 236,600.00	\$ 233,800.00	\$ 230,800.00	\$ 232,600.00	\$ 234,000.00
Thornton Public Library	\$ -					
Tinley Park Public Library	\$ -					
Town and Country Public Library District	\$ -					
University Park Public Library District	\$ -					
Villa Park Public Library	\$ 833,650	\$ 834,650.00	\$ 834,850.00	\$ 839,250.00	\$ 834,850.00	\$ 834,550.00
Warrenville Public Library District	\$ 168,830	\$170,895.00	\$167,875.25	\$171,741.00	\$173,507.25	\$175,174.00
West Chicago Public Library District	\$ -					
Westchester Public Library	\$ -					
Westmont Public Library	\$ -					
William Leonard Public Library District	\$ -					
Wood Dale Public Library District	\$ -					
Woodridge Public Library	\$ -					

Chart 3: Public Library Bond Amounts Reported

Public Library	Bond Amt for FY27 Fee Formula (2023)	Annual Debt Service 2024	Annual Debt Service 2025	Annual Debt Service 2026	Annual Debt Service 2027	Annual Debt Service 2028
Worth Public Library District	\$ -					

Chart 4: Academic, School, Special Library Fees

Academic Libraries

- 1) Student Population, rounded to nearest 1,000 * 2 [Fall IBHE profile]
- 2) Title Count rounded to nearest 1,000 / 3

	Population	Item Count	Pop Fee	Item/Title Fee	FY27 Total
National University of Health Sciences	364	27,478	\$ 2,000	\$ 9,000	\$ 11,000

School Libraries

- 1) Student Population, rounded to nearest 1000 * 5 [Illinois Report Card data]
- 2) Building Location/Branch Fee \$2,500 per building

	Population	Buildings	Pop Fee	Building Fee	FY27 Total
Bensenville School District #2	2,009	3	\$ 10,000	\$ 7,500	\$ 17,500

Special Libraries

- 1) Title Fee (Tier 1 <10,000 \$7,500; Tier 2 <40,000 \$10,000; Tier 3 > 40,000 \$12,500)
- 2) Building Location/Branch Fee \$2,500 per building

	Buildings	Title Count	Building Fee	Title Fee	FY27 Total
Morton Arboretum	1	23,747	\$ 2,500	\$ 10,000	\$ 12,500
The Theosophical Society in America	1	29,485	\$ 2,500	\$ 10,000	\$ 12,500



SWAN Administrators' & Directors' Quarterly Meeting

March 5, 2026

10:00 a.m. – 12:00 p.m.

Oak Brook Public Library

600 Oak Brook Road, Oak Brook, IL 60523

Please register in advance for access to the Zoom live stream:

Agenda

1. Call to Order and Welcome
2. Public Comment
3. Introduction of New Library Directors
4. Action Item – Approval of the December 4, 2025 Quarterly meeting minutes
5. Action Item – Approval of the fiscal year 2027 budget & membership fees
6. Information Item—Board election for 2025
7. Information Item— SWAN projects 1st quarter update
8. Information Item— Strategic planning update
9. Announcements and Questions
10. Next meeting: March 5, 2026

Member Comment after each agenda item. The Quarterly Meeting will be live streamed via Zoom.

Date: February 20, 2026
To: SWAN Board
From: Aaron Skog, Executive Director
Re: Reserve Cash Policy review



The reserve cash forecast for the next five years shows the unrestricted funds based on the year-end balance sheet, minus any planned expenditures. If the one-time expenses for a future ILS migration (based on 2015 expenses) of \$465,740 when factored in would bring the months of operating in reserve to 5.87 months. It would be possible to revise the Reserve Cash policy to maintain 5 months instead of 4 months.

	FY27	FY28	FY29	FY30	FY31
	July 2026- June 2027	July 2027-June 2028	July 2028- June 2029	July 2029- June 2030	July 2030- June 2031
"Unrestricted" on Balance Sheet	\$2,515,427	\$2,510,363	\$2,044,623	\$2,044,623	\$2,044,623
One-time expenses	(\$5,064)	(\$465,740)			
Subtotal	\$2,510,363	\$2,044,623	\$2,044,623	\$2,044,623	\$2,044,623
4 months operating per policy	(\$1,263,933)	(\$1,327,129)	(\$1,393,486)	(\$1,463,160)	(\$1,536,318)
Cash Reserves	\$1,246,430	\$717,493	\$651,137	\$581,463	\$508,305
Operating budget	\$3,791,798	\$3,981,388	\$4,180,458	\$4,389,482	\$4,608,955
Months operating in reserve	7.94	6.16	5.87	5.59	5.32

Reserve Cash Policy

Summary

Policy defines a ratio of cash reserves to have for the organization.

Reviewed and revised by the SWAN Board on 12/19/2014.

Policy

The equivalent of four months operating expenditures shall be maintained as reserve cash.

In March of each year the SWAN Board will review the projected balance of the current fiscal year. If the balance is projected to be more than 50% of the current year's operating budget, the board will prepare a recommendation as to management of the overage. This recommendation will be brought to the June membership quarterly meeting for a membership vote.