

SWAN Administrators' Quarterly Meeting

Minutes

March 5, 2026

10:00 a.m. – 12:00 p.m.

Oak Brook Public Library

600 Oak Brook Road, Oak Brook, IL 60523

Meeting recording link: <https://swanlibraries-net.zoom.us/rec/share/EZLvefLOd9TAF-jpKGvWeCCmQA9bkt7eXK4Khqdc84-W08PP3MrchWcydfhfU4c.HO4ecGFVJSUQQ9uJ>

1. Call to Order and Welcome

President Musil called the meeting to order at 10:01 a.m. Burns, Bussey, Cottrill, Johnson, Musil, Van Cleve, Weseloh were present to establish a board quorum.

2. Public Comment

No public comment.

3. Introduction of New Library Directors and Visitors

None

4. Action Item – Approval of the December 4, 2025 Quarterly meeting minutes

Burns (Itasca Community Library) motioned, seconded by Weseloh (West Chicago Public Library). Motion carried by unanimous voice vote.

5. Action Item – Approval of the fiscal year 2027 budget & membership fees

Weseloh (West Chicago Public Library) motioned, seconded by Van Cleve (Richton Park Public Library). Voting results: 29 YES, 0 NO, 71 ABSENT, motion passed.

6. Information Item – Board election 2026

Skog informed the members about the 2026 board election with two openings.

7. Information Item – Enhanced online patron registration update

Brandwein gave an overview of the patron registration usage statistics and anticipated changes later in the year announced by the vendor SpringShare.

8. Information Item – SWAN projects 1st quarter update

A discussion & Q&A ensued on the projects in the 1st quarter

9. Information Item – Strategic planning

Skog reviewed the strategic planning events to be held at three locations in the SWAN service area, and a Zoom event will be offered. Three members of the SWAN Board will lead the events—Ridgeway Burns, Jennifer Cottrill, and Zach Musil.

10. Announcements and Questions

11. Announcement and questions

12. Next meeting: June 4, 2026

Musil ended the meeting at 10:48 a.m.

Minutes Prepared by Ginny Blake

Respectfully Submitted,
