



Cataloging Working Group In-Person

April 9, 2026

Agenda

- Welcome
- Non-English language catalogers update
- Non-English language materials headings
- Genre talk
- Series and Bilingual books
- Duplicate ISBNs
- Awards language
- Travel guides
- Documentation Update
- Open Discussion
- SWAN Expo
- SWAN Strategic Planning

Next Zoom Meeting: July 9th, 2026, 9:30-11:00 AM

Welcome!

- Any newcomers to the group?
- Thank you Eisenhower for hosting!

Non-English Languages

Non-English Language Catalogers

- A few people sent emails to help
- Want to help?
- New class w/ RAILS

Non-English Language Materials Headings

- Polish completed
- Spanish in progress
- Some smaller languages completed
- Print only, unless AV has book
- 2 languages need |xBilingual
 - e.g. Spanish language materials|xBilingual
 - If both non-English,
 - French language materials|xBilingual
 - Spanish language materials|xBilingual

Non-English Language Materials Headings Cont'd

Do you want the overall languages?

- Maranao language materials
- Philippine language materials

Subject Heading for all languages listed in 041/546, except English.

Dictionary genres

- Dictionaries.|2lcgft
- Multilingual dictionaries. |2lcgft
- Picture dictionaries.|2lcgft

Genre Talk

- Genre catalog headings
 - 655 _7 Picture books.|2lcfgft
 - 655 _7 Board books.|2lcfgft
 - 655 _7 Large print books.|2lcfgft
- Bilingual books or Picture books for children?
- Toy and movable books & Lift-the-flap books
- List of genres [GENRE-FORM.pdf](#)

Series & Bilingual Books

- Add Bilingual
 - Via subfield l or s
- Separate out languages
 - e.g. Science emergent readers

Duplicate ISBNs in Records

Current Practice at SWAN

Note on functionality – Searching in WorkFlows via standard number will bring up all records with this ISBN, even if they are |z'd out

- Add a |z at the beginning of the 020 for the reused ISBN in all editions but the oldest/original record that used that ISBN
 - Pro – Visual cue to catalogers that this ISBN has been reused and should not be seen as a major matching point for the record
 - Con – EDI processes will not match with a |z ISBN, so this practice will cause WorkFlows to add a library's order record with the oldest bib

Other Options

Note on functionality – Searching in WorkFlows via standard number will bring up all records with this ISBN, even if they are |z'd out

- Add a |z at the beginning of the 020 for all records that contain this ISBN except the newest item purchased from a vendor
 - Pro – EDI will match a new purchase with the newest version of that ISBN, which is more likely to be accurate
- Is there ever a time we would want to consider removing an ISBN if it seems like it was put in the record incorrectly?

Awards language

- Needs standardizing?
- Aspen uses the 586
 - E.g. Junior Guild
- We use 690s for some
 - SWAN: Monarch, Bluestem, Abraham Lincoln

Travel Guide Standardization

- Reminder:
 - Include series name in 245 field
 - [Support site page is here](#)
- Discussion:
 - Sometimes year is included in 245, sometimes it is not. Should we standardize this?
 - If the year is not present and titles are uniform, the record group should sort with newest publication first.
 - [Example here](#)
 - If the year is present in the 245, these titles will not group in Aspen

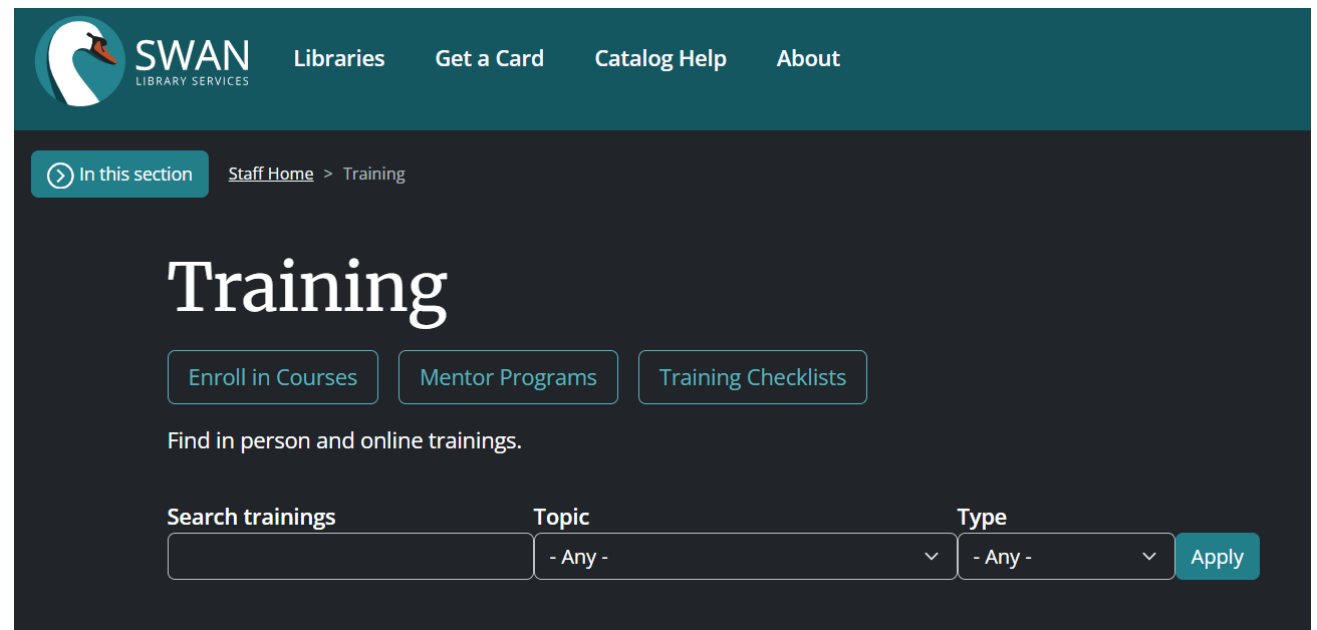
Documentation Update

Training checklists live!

<https://swanlibraries.net/training>

The Training home page lists all current SWAN trainings by subject.

Click “Training Checklists” to view the checklists live!



Open Discussion

Rebecca Bartlett – Amazon MARC set up

SWAN Expo August 21, 2025

Proposal submission <https://swanlibraries.net/news/2026-03/95082> due May 4th.

Strategic Planning events

- **Oak Brook - Thursday, April 23rd 2:30 p.m. – 4:00 p.m.**

<https://librarylearning.org/event/2026-04-23/swan-membership-strategic-planning-event>

- **Villa Park - Tuesday, Apr 28th 1:30 pm - 3:00 pm**

<https://librarylearning.org/event/2026-04-28/swan-membership-strategic-planning-event>

- **Tinley Park - Friday, May 8th 10:30 am - 12:00 pm**

<https://librarylearning.org/event/2026-05-08/swan-membership-strategic-planning-event>