

SWAN BOARD MEETING MINUTES

May 22, 2026, 9:30 a.m.
Richton Park Public Library
22310 Latonia Lane
Richton Park, IL 60471-123

1. Call to Order, Roll Call

President Musil called the meeting to order at 9:34 a.m. The following Board members were present to establish a quorum.

Ridgeway Burns
Dawn Bussey
Jennifer Cottrill
Samantha Johnson
Zach Musil
Laura Van Cleve
Ben Weseloh

2. Introduction of Visitors/Public Comment

Aaron Skog, SWAN Executive Director
Scott Brandwein, SWAN Assistant Director
Stacy Betts, SirsiDynix
Britany Smith, St Charles Public Library District

There was no public comment.

3. Action Item

Acceptance of May 22, 2026, SWAN Board Meeting Agenda

Bussey moved, seconded by Burns that it be

RESOLVED THAT THE SWAN BOARD ACCEPTS THE MAY 22, 2026, SWAN BOARD MEETING AGENDA AS PRESENTED

Motion carried by unanimous voice vote.

4. Discussion Item

Meeting with SirsiDynix representative Stacy Betts

Musil welcomed Stacy Betts to the meeting and thanked him for making the trip to meet with SWAN. The questions sent in advance of the meeting to Stacy were reviewed and answers provided. The important news for the meeting was SirsiDynix and its new parent company, Harris Computer, have negotiated an yet to be disclosed financial investment in software development to accelerate the creation of needed features for BLUEcloud Staff. This will be announced publicly in the upcoming months, but the SWAN board is hearing about this as an important company

customer. The list of BLUEcloud priorities that SWAN created and was reviewing quarterly will now move to a monthly scheduled meeting with the company, and SWAN's priorities will be the focus of software development.

5. Action Item

Approval of the SWAN Financials April 2026

Cottrill moved, seconded by Johnson that it be

RESOLVED THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR APRIL 1, 2026 – APRIL 30, 2026, AND ACCEPTS THE BALANCE SHEET AND DETAILS OF EXPENDITURES FOR APRIL 2026

Motion carried by roll call vote with the following results:

Ayes: Burns, Bussey, Cottrill, Johnson, Musil, Van Cleve, Weseloh

6. Action Item

Acceptance of April 17, 2026, SWAN Board Meeting Minutes

Weseloh moved, seconded by Burns that it be

RESOLVED THAT THE SWAN BOARD APPROVES THE APRIL 17, 2026, SWAN BOARD MEETING MINUTES AS PRESENTED

Motion carried by unanimous voice vote

7. Action Item

Acceptance of March 30, 2026, April 14, 2026, and May 15, 2026, SWAN Board Strategic Planning Committee Meeting Minutes

Cottrill moved, seconded by Van Cleve that it be

RESOLVED THAT THE SWAN BOARD APPROVES THE March 30, 2026, April 14, 2026, and May 15, 2026, SWAN BOARD STRATEGIC PLANNING COMMITTEE MEETING MINUTES AS PRESENTED

Motion carried by unanimous voice vote

6. Reports

a. **Board President Report**

None

b. **Executive Report**

Skog reviewed and discussed the highlights in the Executive Board Packet, which included the virtual SirsiDynix COSUGI conference and updates from the company to its customers.

Operations Report

Brandwein gave an overview of Operations as reported in the board packet, which included recently completed cataloging libraries working group, circulation networking group, and discovery and user experience working group activities. The resumption of the mobile app feature “scan-and-go” will allow SWAN to resume its pilot phase with member libraries. Expo planning for 2026 has many more submissions from libraries than in the years past, which is a welcome change that we will be leaning into for the session schedule for this year.

c. **Treasurers Report**

Bussey reviewed the financial section of the board packet and where we see SWAN at the end of the fiscal year.

d. **Board Calendar**

None

7. Action Item

Approve auditor engagement letter proposal

Skog outlined SWAN completed two years with Lauterbach & Amen as the financial auditor for the organization. There was a call for proposals in 2024 for services, and Lauterbach was selected as the most cost-effective service provider. The number of proposals received were low, including a single no-bid. Skog recommended continuing with Lauterbach for the next three fiscal years.

Bussey moved, seconded by Johnson that it be

RESOLVED THAT THE SWAN BOARD APPROVES THE ENGAGEMENT LETTER WITH LAUTERBACH & AMEN FOR THE YEARS 2026, 2027, AND 2028

Motion carried by roll call vote with the following results:

Ayes: Burns, Bussey, Cottrill, Johnson, Musil, Van Cleve, Weseloh

8. Discussion Item –

SWAN Board evaluations results

The Board reviewed the self-evaluation results in the packet which were the online survey results compiled.

9. Discussion Item –
June 4, 2026 Quarterly meeting agenda

The agenda was reviewed and the suggestion by Skog of an information security update be included was added to the agenda.

Musil adjourned at 11:59 am

Minutes Prepared by Aaron Skog
Respectfully Submitted,

Samantha Johnson
Board Secretary