

SWAN BOARD MEETING MINUTES

September 18, 2026, 9:30 a.m.

Tinley Park Public Library

7851 Timber Drive

Tinley Park, IL 60477-5387

1. Call to Order, Roll Call

President Musil called the meeting to order at 9:36 a.m. The following Board members were present to establish a quorum.

Kate Buckson
Ridgeway Burns
Dawn Bussey
Zach Musil
Tammy Sheedy
Van Cleve
Ben Weseloh

2. Introduction of Visitors/Public Comment

Aaron Skog, SWAN Executive Director
Scott Brandwein, SWAN Assistant Director
Ginny Blake, SWAN Business Manager
Lucas McKeever, SWAN Bibliographic Services Consultant

There was no public comment.

3. Action Item

Acceptance of the September 18, 2026 SWAN Board Meeting Agenda

Burns moved, seconded by Buckson that it be

RESOLVED THAT THE SWAN BOARD ACCEPTS THE SEPTEMBER 18, 2026, SWAN BOARD MEETING AGENDA AS PRESENTED

Motion carried by unanimous voice vote.

4. Action Item

Approval of SWAN Financials, July 2026

Bussey moved, seconded by Burns that it be

RESOLVED THAT THE SWAN BOARD ACCEPTS THE PAYMENT OF BILLS FOR JULY 1, 2026 – JULY 31, 2026 AND ACCEPTS THE BALANCE SHEET AND DETAILS OF EXPENDITURES FOR JULY, 2026

Motion carried by roll call with the following results:

Ayes: Buckson, Burns, Bussey, Musil, Sheedy, Van Cleve, Weseloh

5. **Action Item**

Approval of SWAN Financials, August 2026

Bussey moved, seconded by Weseloh that it be

RESOLVED THAT THE SWAN BOARD ACCEPTS THE PAYMENT OF BILLS FOR AUGUST 1, 2026 – AUGUST 31, 2026 AND ACCEPTS THE BALANCE SHEET AND DETAILS OF EXPENDITURES FOR AUGUST, 2026

Motion carried by roll call with the following results:

Ayes: Buckson, Burns, Bussey, Musil, Sheedy, Van Cleve, Weseloh

6. **Action Item**

Acceptance of July 17, 2026, SWAN Board Meeting Minutes

Weseloh moved, seconded by Burns that it be

RESOLVED THAT THE SWAN BOARD ACCEPTS THE JULY 17, 2026 BOARD MEETING MINUTES

Motion carried by unanimous voice vote.

7. **Reports**

a. **Board President Report**

None

b. **Executive Report**

Skog gave an update on activities listed in the packet. A recap on the revenue and expenses for SWAN EXPO was discussed, and the fee change for presenters going forward.

c. **Operations Report**

Brandwein updated the board on activities listed in his report.

d. **Treasurers Report**

None

e. **Board Calendar**

The closed session minutes for 6-month review will be delayed.

8. **Action Item** – Approve ILS Search Committee

Buckson moved, seconded by Bussey that it be

RESOLVED THAT THE SWAN BOARD ACCEPTS THE APPROVAL OF THE ILS SEARCH COMMITTEE

THE BOARD PACKET WAS REVISED WITH THE STATEMENTS FOR THE ILS SEARCH COMMITTEE NOMINEES

Motion carried by unanimous voice vote.

9. **Discussion Item** – SWAN ILS Analytics RFP document

Skog discussed. Skog would like an attorney to review the document. A Q&A ensued.

10. **Discussion Item** – SirsiDynix agreement extension

Skog discussed the SirsiDynix extension. A discussion ensued and the board would like Skog to ask for a 2-year extension.

11. **Discussion Item** – SWAN strategic plan document

The SWAN strategic plan was discussed and some changes were suggested. Skog will bring another draft to the October Board meeting.

12. **Information Item** – Review FY28 budget timetable

Skog discussed the FY28 budget timetable. There will be a finance committee meeting sometime mid-October. Skog mentioned a few topics for discussion. Discussion ensued for more members to be able to vote on the budget. Suggestion for reaching out to SWAN attorney to discuss.

Musil ended the meeting at 11:09 am.

Minutes Prepared by Ginny Blake

Respectfully Submitted,

Board Secretary